



MEETING MINUTES FOR SEPT. 8, 2017

Meeting called to order at: 9:07 a.m.

In attendance: Marynia Giren-Navarro (chair), Cathy Brewster, Cheryl Camardo, Ed Corbett, Patricia Cullinan, Nancy Faires, Hugh Fraser, Patrick Guiberson, Cassandra Hawthorne, Jonathan Lam, Rob Lively, Perry Mitchell, Bill Newhall, Brandy Scarnati, Neil Siegel, Amanda William

Absent: Lenaya Anderson

Guests: Amber Anaya

Approval of April 14, 2017 Minutes

A motion was made and seconded to approve the minutes from April 14, 2017. The minutes were approved.

Open Issues

Brandy Scarnati updated the committee on the Fall 2017 Open House. There was a large turnout. Food and Canvas training were provided. A suggestion was made for chairs to encourage all faculty to attend for informational purposes and to re-acquaint themselves with other faculty members.

Chair Marynia Giren-Navarro reported that the committee has the next three months of winners for the Part-Time Faculty of the Month Award. The first will be awarded on Tuesday at 12:30 p.m. Marynia invited the committee to join President Hilgersom and she in awarding September's winner.

Chair Marynia Giren-Navarro provided an update on the Faculty Senate Part-Time Senator election. The ballot has been closed and an election is in the process of being set up with our database administrator. There has also been suggestion to have two part-time senators since the part-time faculty represents a majority of TMCC's instructors.

Due to the number of nominations and variety of bio submissions, Marynia Giren-Navarro suggested we create a standardized form for the nominees to provide their bios. The committee agreed with Marynia's suggestion.

Cathy Brewster, Manager of Professional Development informed the committee that an online training with a \$300 stipend is available and she is looking for more attendees. Cathy is also offering a Preventing Death by Lecture series beginning September 29 at 4 p.m.

New Business

Each attendee introduced themselves and their department.

Marynia Giren-Navarro outlined the following goals for the academic year: renaming the Part-Time Faculty Issues Committee to Part-Time Faculty Committee and creating a standardized bio form for future part-time senator elections.

It was motioned and seconded to drop the word issues from the committee name and refer to the committee as Part-Time Faculty Committee. Discussion ensued because issues can have a negative tone to it; however, the committee does discuss issues pertaining to the part-time faculty population. It was agreed to further discuss the committee name at the next meeting.

Other goals Marynia mentioned were a legacy recognition when part-time faculty are leaving or have worked at TMCC over a long period of time.

A request was made for workshops tailored to part-time faculty to help them when they are new and as they progress in their careers.

Marynia also discussed part-time faculty engagement in college events and the best email distribution list to use. It was suggested to have chairs and coordinators get involved in engaging part-time faculty in our many events. Marynia will get a list of chairs and coordinators.

It was requested to have part-time faculty included in future salary equity studies. What is the pay per credit at UNR vs. TMCC and WNC vs. TMCC for part-time faculty? Also mentioned was part-time faculty who are teaching a full course load while still classified as a part-time instructor. It was suggested to meet with department chairs to obtain perspective, ask human resources if any studies have been done, discuss the issue with the Salary, Benefits and Budgetary Concerns Committee and discuss with our National Faculty Alliance President Julia Hammett.

Micaela Rubalcava will be making a presentation on the Fullbright Scholarship and wants to include and make part-time faculty aware this opportunity is available. The presentation date is to be determined.

Ed Corbett wants to establish an urgency to begin the process of opening a Faculty Senate seat to a second part-time senator and have this process included in the spring Faculty Senate election. Marynia will add to the next meeting agenda.

Adjourn: 10:33 a.m.