

PART-TIME FACULTY ISSUES COMMITTEE

Meeting Minutes for March 18, 2016

1. Call to order
John Frederick called to order the regular meeting of the Part-Time Faculty Issues Committee at 10:05 a.m. on March 18, 2016
2. Open issues
 - a. Part time Faculty of the Month was announced
 - b. Part-time Faculty of the Year Ceremony will be April 21 at 5:30 p.m.
 - c. First draft of PT Faculty survey will be provided via Google docs to the committee to look over and bring correction and suggestions to next committee meeting.
 - d. Discussed results of Brandy Scarnati and John Frederick's meeting with HR about the letter going to current Part-time instructors who may be applying for new tenure track positions. HR informed us that it is up to the Chair of the search committee to determine whether or not a letter that is less of a form letter should be sent to TMCC Part-time instructors who apply for a tenure track position. HR will suggest that they considered doing this to help ensure current employees don't feel jaded. The committee was satisfied with this solution. Close issue.
 - e. Discussed results of instructors losing access to email when they have a break in service. IT informed us that they remove instructors at the department's request when they have a break in service, not automatically.
3. New business
 - a. Cheryl Cordoza spoke with the committee about the new changes to the Faculty Senate Bylaws. The committee assisted with a few minor word changes and was satisfied with the changes to the Bylaws.
 - b. The committee feels that there should be a one voting seat on Faculty Senate for a Part-time Instructor. We will take this issue to Faculty Senate.
 - c. Nominations for new Chair. Engrid Barnett suggested that she could work as a Co-Chair. The committee voted to unanimously to appoint Engrid as Co-Chair.
 - d. The committee discussed Professional Standards and feel that Part-time instructors need more pedagogical training. Cathy Brewster and John Frederick will be working on ways to help fund such training.
4. Adjournment
John Frederick adjourned the meeting at 11:20 a.m.