

MEETING MINUTES FOR APR. 28, 2017

Meeting called to order at: 10:00 am

In attendance: Scott Huber (Chair), Dave Boden, Arnold Brock, Amy Cavanaugh, Greg Ellis, Bill Gallegos, Warren Hejny, Mike Holmes, Andy Hughes, Linda McGillicuddy, Kyle Simmons, Jim Winston, Cheryl Woehr, Sameer Bhattarai

Absent: Laura Briggs, Cheryl Cardoza, Wade Hampton

Guests: Dr. Barbara Buchannan, Barb Painter, Brandy Scarnati, Pamela Thomas

Approval of Minutes from March 31, 2017

It was **motioned, seconded and the March 31, 2017 minutes passed unanimously**, with the clarification that emotional service animals are not allowed on campus.

TMCC Calendar

Barb Painter reviewed the changes/updates made to the calendar including calendar dates and Saturday end dates. Discussion ensued with requests from faculty to be consistent what is published in the catalog and contract start and end dates.

Chair Scott Huber called for a **motion to reflect changes, a motion was made, seconded, and passed unanimously**.

Online Class Evaluation

Chair Huber introduced the following online evaluation issues and concerns from faculty: students have their access blocked from Canvas if they have not completed their class evaluation. The students are quickly filling out the evaluation to get on to their coursework and to hold their spot in the class. This process is frustrating when the student is locked out towards the end of class because they have not completed their class evaluation.

Brandy Scarnati reviewed the process and evolution of the online class evaluation. Brandy asked the group whether they want the response rates and what are better solutions for the students might be. Discussion ensued, students are complaining they are being forced to do a survey. Could an option to opt out be added to the survey?

The question of effectiveness of the survey was also raised. It was requested to have Brandy provide data showing how effective the pop-up reminders are. Chair Scott Huber called for a motion to leave the pop-up reminder messages but remove the lockout feature on canvas. The motion was made, seconded and passed unanimously.

Leadership Issues

Chair Huber reviewed the current campus climate and asked if anyone wanted a general discussion. The discussion circled around the students claiming they are being required or being made to feel that they have to vote on the fitness facility. Bill Gallegos stated he did receive the survey and did not perceive any threat.

The discussion moved on to the effectiveness of the surveys and how better to utilize our resources to improve teaching.

New PS Chair

Chair Huber introduced Amy Cavanaugh as the new chair.

Other

None.

Old Business/New Business

None.

Adjourn: 11:00 a.m.