

FACULTY SENATE MEETING MINUTES

April 12, 2024

Faculty Senate Chair: Rick Bullis	Faculty Senate Chair-elect: Jinger Doe	Past Chair Amy Cavanaugh
Executive Committee member, Academic Standards and Assessment Chair Jon Lau	Executive Committee member, Curriculum Review Chair Katie Kolbet	Executive Committee member, Professional Standards Chair Karen Wikander
Executive Committee member, Salary, Benefits and Budget Chair Bradley Summerhill	Administrative Faculty Committee Chair Ben Davis	Learning Commons Committee Chair Fred Lokken
Part-Time Faculty Committee Chair Edwin Lyngar	Recognition & Activities Committee Chair Tara Connolly	WebCollege Faculty Advisory Committee Chair Frank Amankonah
Senators At-Large: Amber Burroughs Tara Connolly Ben Davis Katie Paul	Senators for Allied Health: Julie McMahon Rori Wilkis	Senators for Computer Technology Steve Bale
Senators for Biology: Laura Briggs Jon Lau	Senators for English: Martha Johnson-Olin Joe Sanpietro	Senators for History, Political Science & Law: John Kemp Dustin Moore
Senators for Humanities: Gabriel Chavez Nancy Faires	Senators for Math: Frank Amankonah Lars Jensen	Senators for Physical Sciences: Michael Leonard Dan Loranz
Senators for Social Sciences: Marynia Giren-Navarro Joylin Namie	Senators for Technical Sciences: Jeremy Coggin Kelly Oswald	Senators for Visual and Performing Arts: Ron Marston Ted Owens
Senators for Part-Time Faculty: Cara Dopf Jessikah Kipf	Classified Council Representative Viola Pellissier	Student Government Representative Brayson Gomez

Absent: Amber Burroughs (Proxy: Katie Paul), Cara Dopf (Proxy: Jessikah Kipf), Dan Loranz (Proxy: Michael Leonard), Nancy Faires, Rori Wilkis (Proxy: Jinger Doe)

Guests: Jeffrey Alexander, Amber Anaya, Cal Anderson, Karin Hilgersom, Crista Jorgensen, Estella Levario-Gutierrez, Deysi Montes-Castillo, Jim New, Mike Peyerl, Natalie Russell, Nicole Scollard, Kim Studebaker, Matt van den Berg

The meeting was called to order at 12:30 p.m.

Approval of April 12, 2024 Faculty Senate Agenda

Motion: To approve the April 12, 2024 Faculty Senate Agenda.

Movant: Senator Tara Connolly

Second: Senator Jon Lau

Vote: Motion passed.

Approval of the March 15, 2024 Minutes

Motion: To approve the Faculty Senate Minutes for March 15, 2024.

Movant: Senator Jeremy Coggin

Second: Senator Joe Sanpietro

Vote: Motion passed.

Consent Agenda

Motion: To approve the April 12, 2024 Faculty Senate Consent Agenda

Movant: Chair-Elect Jinger Doe

Second: Senator Jon Lau

Vote: Motion passed.

Chair's Report – Rick Bullis

Planning Council and President's Cabinet Updates: Faculty will be notified when a student chooses a Satisfactory or Unsatisfactory grading option.

The Board of Regents Special Meeting on April 19 will have an information agenda item presented on a Code Revision for Vacancy in the Office of the President.

TMCC's Institutional Research now has a full team. Please complete the request form when asking IR for assistance.

The Vice-President of Finance and Government Relations, Mike Peyerl, is calling for volunteers to serve on the Government Relations Steering Group.

Melissa Deadmond is seeking input from faculty on Key Performance Indicators for the Strategic Master Plan.

Other Campus Business and Reminders: A procedure is being created for snow days and for the testing center. The procedure will address final exams.

Google has released updates which have affected some of their applications. Once the updates are broadcast, any issues should resolve themselves.

Joe Sanpietro is running unopposed for Chair-Elect. Voting begins Monday, April 15, 2024.

Art Fest will begin April 15, 2024. Please see the website: <https://www.tmcc.edu/artfest> for the full schedule of events.

The **Library After Dark event** is returning April 29 from 6-9 p.m. This is a voluntary event that benefits our students.

The May 3, 2024 Faculty Senate Meeting will be a hybrid format with the in-person component in RDMT 255/256.

Commencement is May 10, 2024.

Standing committee chairs are needed for AY 24-26 for the Curriculum Review Committee, Academic Standards and Assessment Committee; the Recognition and Activities Committee, and the Part-Time Faculty Committee.

The departments will be notified of senate seat openings soon.

Chair-Elect Report – Jinger Doe

The ad hoc Faculty Senate Representation committee is preparing a survey to be sent out in the Fall.

Past Chair's Report – Amy Cavanaugh

Faculty will be notified when a student chooses a Satisfactory and Unsatisfactory grade. The grading standards for Satisfactory and Unsatisfactory can be found in the [course catalog](#).

Administrative Report – Karin Hilgersom, TMCC President

The SBBC Salary Enhancement proposed language is being presented to the necessary shared governance committees in order to bring to fruition as quickly as possible.

COLA funding was confirmed, TMCC will receive \$3.2M in COLA Funding representing 72% which is state-funded.

The Panasonic TMCC Partnership has opened the new facility on Plumb Lane.

[H.R.6655-A Stronger Workforce for America Act](#) passed the House of Representatives 378/26 and is headed to the Senate. The bill focuses on skilling and reskilling of workers. This bill will benefit community colleges.

Administrative Report – Jeffrey Alexander, Vice President of Academic Affairs

The credit for prior learning teams continue their work. Their next meeting is April 26.

The tenure binder process for digital submission has been tested and the VPAA's office continues to work with WebServices to find the best software for digital submissions and signature routing.

Standing Committee Reports

Academic Standards and Assessment Committee – Jon Lau

A new chair is needed for AY 24-26. Please submit any nominations to Jon.

The committee continues its work on the PURs and next meets April 26, 2024.

Administrative Faculty Committee – Ben Davis

The committee has not met since the last senate meeting. The committee next meets April 19, 2024.

Curriculum Review Committee – Katie Kolbet

The committee met last Friday. The deadline for submissions for the next meeting has passed. Any submissions going forward will be on the agenda for the September Curriculum Review Committee Meeting. The committee next meets April 26, 2024.

Learning Commons Committee – Fred Lokken The Library After Dark event is coming. There is a program on the 80th Anniversary of D-Day that will be recorded. The committee next meets in the Fall.

Part-Time Faculty Committee – Edwin Lyngar

The committee met today. Edwin presented the Part-Time 1 & 2 Program for a second read.

Motion: Tara Connolly moved and Jon Lau seconded to approve the Part-Time 1 & 2 Program. The motion passed unanimously.

Edwin also reported he is stepping down as chair for the Part-Time Faculty Committee. The committee next meets May 3, 2024.

Professional Standards Committee – Karen Wikander

Karen brought two forms and a document for action today: Annual Performance Evaluation for Librarians, Observation of Library Instruction, and the Summary of Tenure Related Activities for Librarians. Karen reviewed the changes made to the forms.

Motion: Staci Miller moved and Tara Connolly seconded to approve the Annual Performance Evaluation for Librarians form, Observation of Library Instruction form, and the Summary of Tenure Related Activities for Librarians document. The motion passed unanimously.

Karen also noted the committee will be working on the Student Evaluation Form and the annual forms for counselors next year. Senator Jensen commented about administrative rights on office computers. The committee next meets April 26, 2024.

Recognition and Activities – Tara Connolly

The Share the Love event wrapped up. The seed sheets will be donated to the Pollinator Garden. Career Champions nominations will open soon. The February, March, and April Professionals of the Month will be awarded soon. The committee received approval for a co-chair leadership. The committee next meets May 7, 2024.

Salary, Benefits and Budget Committee – Bradley Summerhill

SBBC passed a modified salary enhancement resolution. Cabinet has already approved the resolution with a wording change. There is really no need for action today.

Note bene: Ideally, this policy will never be enacted, i.e. we will receive state and Board approved COLA instead.

This internal salary enhancement policy and procedure is unprecedented in the history of this college. It is necessary, as the president noted. It is sustainable, as the VPFG confirms. It will, as the president also rightly notes, help stabilize salaries for the TMCC workforce in an ongoing effort to offer a salary matrix of policies and solutions that will de-necessitate our unhealthy reliance on equity studies.

Senator Jensen moved to approve the document with a change to strike the second sentence of the first paragraph. Due to lack of a second, the motion died.

Motion: Senator Martha Johnson-Olin moved and Senator Joe Sanpietro seconded to approve the TMCC Internal Salary Enhancement Policy. The motion passed unanimously.

Senator Jensen moved to amend the language by striking the second sentence of the first paragraph. Due to a lack of a second, the motion died.

WebCollege Faculty Advisory Committee – Frank Amankonah

The committee met prior to today's Faculty Senate Meeting. The committee had a demonstration for Honorlock which may replace Proctor U. The committee discussed the role of the Retention Specialist and John Hughes will assist in revising the email sent to students by the specialist to avoid student confusion. The Testing Center is taking a head count to find out how many students will be coming during finals. The due date of April 12 is for count purposes. Instructors can submit tests when they are ready. The committee also discussed revising the Optional Self-Evaluation to the Annual Plan for clarity.

Student Government Association (SGA) – Brayson Gomez

No report was given.

Classified Council – Viola Pellissier

The Summer Symposium: Happy and Healthy by Design will be held at each campus. The dates and locations are June 27 at the Redfield Campus; July 8 at the Edison Campus; July 15 at the Meadowood Campus; and July 25 at the Dandini Campus.

Old Business

None

New Business

The Faculty Computer Loan Program was discussed. It was approved and will be returning to TMCC. Vice President of Finance and Government Affairs, Mike Peyerl mentioned the program is processing through the system office.

Meeting Adjourned: 2:03 p.m.

Next Meeting: May 3, 2024