

# FACULTY SENATE MEETING MINUTES

October 4, 2019

<p>Faculty Senate Chair: <b>Anne Flesher</b></p> <p>Executive Committee member, Academic Standards and Assessment Chair <b>Mark Maynard</b></p> <p>Executive Committee member, Salary, Benefits and Budget Chair <b>Ron Marston</b></p> <p>Part-Time Faculty Committee Chair <b>Marynia Giren-Navarro</b></p> <p>Senators At-Large: <b>Kate Kirkpatrick</b> <b>Jose Torres-Jasso</b> <b>Staci Miller</b> <b>Adine Stormoen</b></p> <p>Senators for Biology: <b>Jinger Doe</b> <b>Virginia Irintcheva</b></p> <p>Senators for History, Political Science &amp; Law: <b>Fred Lokken</b> <b>Ben Scheible</b></p> <p>Senators for Physical Sciences: <b>Ed Corbett</b> <b>Judy Fredrickson</b></p> <p>Senators for Part-Time Faculty: <b>Gwendolyn Clancy</b> <b>Edwin Lyngar</b></p>	<p>Faculty Senate Chair-Elect: <b>YeVonne Allen</b></p> <p>Executive Committee member, Curriculum Review Chair <b>Virginia Irintcheva</b></p> <p>Administrative Faculty Committee Chair <b>Diane Nicolet</b></p> <p>Recognition &amp; Activities Committee Chair <b>Lauren Gatto</b></p> <p>Senator for Allied Health: <b>Heidi Himler</b></p> <p>Senators for Computer Technologies: <b>Steve Bale</b> <b>Cathy House</b></p> <p>Senators for Humanities: <b>Elena Atanasiu</b> <b>Eric Bullis</b></p> <p>Senators for Social Sciences: <b>Julia Hammett</b> <b>Paula Reynolds</b></p> <p>Classified Council Representative <b>Tina May</b></p>	<p>Past Faculty Senate Chair <b>Mike Holmes</b></p> <p>Executive Committee member, Professional Standards Chair <b>Melanie Purdy</b></p> <p>Library Committee Chair <b>Rob Lively</b></p> <p>WebCollege Faculty Advisory Committee Chair <b>Dan Hooper</b></p> <p>Senators for Technical Sciences: <b>Sam Byington</b> <b>Wes Evans</b></p> <p>Senators for English: <b>Elizabeth Humphrey</b> <b>Karen Wikander</b></p> <p>Senators for Math: <b>Rebecca McCleary</b> <b>Becky Porter</b></p> <p>Senators for Visual and Performing Arts: <b>Candace Garlock</b> <b>Ron Marston</b></p> <p>Student Government Representative <b>Alexandra Patri</b></p>
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**Absent:** YeVonne Allen (Proxy: Mike Holmes), Candace Garlock, Heidi Himler, Adine Stormoen (Proxy: Staci Miller)

**Guests:** Amber Anaya, Elena Bubnova, Dr. Precious Hall, Scott Huber, Dr. Karin Hilgersom, Roni Fox, Estella Levario Gutierrez, Kreg Mebust, Dr. Marie Murgolo, Jim New, Dr. Tina Ruff,

**The meeting was called to order at 12:31 p.m.**

Chair Anne Flesher welcomed everyone to the TMCC Applied Technology Center and welcomed the newly elected part-time faculty senators Edwin Lyngar and Gwendolyn Clancy.

## Approval of Meeting Minutes September 13, 2019

**Motion:** To approve the minutes for September 13, 2019.

**Movant:** Senator Ben Scheible

**Second:** Senator Fred Lokken

**Vote:** Passed unanimously

## Consent Agenda

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**Motion:** To approve the October 4, 2019 Consent Agenda.

**Movant:** Senator Ben Scheible

**Second:** Senator Fred Lokken

**Vote:** Passed unanimously

### Administrative Report – Dr. Marie Murgolo, Vice President Academic Affairs

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Dr. Murgolo welcomed everyone and provided results from the recent ACUE cohort. There was 100% completion rate. A majority of the cohort reported they learned new practices and 85 practices were implemented by many members of the cohort. The engagement level was 93%. Dr. Murgolo provided several other examples of the success of the ACUE training and how much growth and value it brought to the faculty in the cohort, which in turn will be brought to the classrooms.

Dr. Murgolo yielded the remainder of her report time to Dr. Precious Hall to provide an overview and update from the Faculty of Color Coalition. Dr. Hall introduced the group and which was established in Spring 2018, is comprised of administrative and academic faculty, and all are welcome to attend. The Faculty of Color Coalition meets the second Tuesday of each month in RDMT 255 from 1-2:30 p.m. The coalition strives to recruit and retain a diverse faculty at TMCC and to participate in community events both within the TMCC and surrounding communities. For example, the coalition is partnering with the Veteran's Resource Center for the Spartan Pledge. The coalition also created summer survival kits for students in need containing hygiene products and non-perishable food items.

### Administrative Report – Dr. Karin Hilgersom, TMCC President

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Dr. Hilgersom reported The NSHE budget hearing went well and thanked the senate for the budget priority survey that was conducted. Dr. Hilgersom attended the Hispanic Serving Institution (HSI) Summit and reported that the number of STEM majors who are Latina and Latino students has surpassed the number of white STEM majors.

On October 7, Dr. Hilgersom will issue a statement about anti-inclusion messages posted without permission on college buildings. She encouraged faculty to seek ways to proactively dispute white supremacy movements. UNR is experiencing posters and messages and a controversial rally is being held at UNR on October 7.

The Legacy Scholarship Event is tonight. TMCC has 552 students so far who have received scholarships. To date \$617,000 of scholarship funds have been distributed this year and \$9M granted over last 30 years.

### Chair's Report – Anne Flesher

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On September 26 the Chancellor Search Forum was conducted. It was unanimously determined by a show of hands to move forward with a national search.

The first NSHE Co-requisite taskforce meeting occurred. It was decided the institutions will move forward with common pathways. The next meeting is November 21, 2019.

The October 23 NSHE taskforce meeting is an open meeting. The agenda, materials, and location are currently being gathered.

Chair Flesher noted the shared governance document is up for action today and is an internal document guideline that is considered a living document which can evolve. It is not a policy.

The budget presentation survey showed the number one priority was state funding for salary, equity, and compression adjustment opportunities. The budget presentation that was presented with the chancellor will be shared with the senate body.

### Chair-Elect's Report – YeVonne Allen

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Mike Holmes, proxy for Chair-Elect Allen, did not give a report.

## Committee Reports

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- **Academic Standards Committee – Mark Maynard**

The committee held a joint meeting with the Curriculum Review Committee on September 27 and plan to meet jointly each year. The joint meeting heard Anne Flesher present on the Co-requisite model, Melissa Deadmond provided an update on new NW accreditation standards, and there was an overview of each committee's work given by each committee chair: Mark Maynard and Virginia Irintcheva. The committee also had a hearty discussion on distinguishing general education guidelines and Student Learning Outcomes. Each committee broke into their respective meetings following the joint committee meeting. The ASA is working on/discussing a syllabus template, academic dishonesty policy, the coming co-requisite policy, and PURS. The next meeting will be Friday, October 11.

- **Administrative Faculty Committee –Diane Nicolet**

The committee has been working in conjunction with Human Resources on an on-boarding process and have a new graphic that will be used in presentations and paperwork. The onboarding adhoc committee has been working on the onboarding process and the progression of a new employee thru tenure and will include two checklists (1 for the employee and 1 for the supervisor). The adhoc committee is also creating an acronym list for new employees. Options to fund future Administrative Faculty symposiums have been discussed and the committee will work with the Professional Development Office to obtain support and funding for future symposiums. Annual evaluations were discussed and it was noted each supervisor evaluates differently. The committee's goal is to have the same process for every faculty member. The committee is also attending other committee meetings to bring more administrative faculty to these committees. The next meeting is Friday, October 18.

- **Curriculum Review Committee – Virginia Irintcheva**

The committee held a joint meeting with the Curriculum Review Committee on September 27 and plan to meet jointly each year. The joint meeting heard Anne Flesher present on the Co-requisite policy, Melissa Deadmond provided an update on new NWCCW standards, and there was an overview of each committee's work given by each committee chair: Mark Maynard and Virginia Irintcheva. The committee also had a hearty discussion on distinguishing general education guidelines and Student Learning Outcomes. Each committee broke into their respective meetings following the joint committee meeting. The next meeting of the Curriculum Review Committee is November 1, 9-11 a.m. in SIER 103. There are no changes to the submission deadlines.

- **Library Committee – Rob Lively**

The textbook policy is currently being reviewed by the committee. The committee is sponsoring and organizing several upcoming panels: October 31, 2019 Monster Panel at 3-4 p.m. in VSTA 102; November 14, 2019 End of the 60's Panel at 2-3:30 p.m.; November 18, 2019 Civil Rights Panel at 2-3:30 p.m.; November 21, 2019 Vietnam/Campus Unrest at 2-3:30 p.m.; and November 25, 2019 Space Race Panel 2-3:30 p.m. The next meeting of the Library Committee is Thursday, November 7, 2019 in LIB 102 at 3:30-4:30 p.m.

- **Part-Time Faculty Committee – Marynia Giren-Navarro**

Marynia congratulated recently elected part-time senators Edwin Lyngar and Gwendolyn Clancy. The committee is working on a bill of rights for part-time faculty and hope to work with Scott Huber, NFA President. The Facebook page for part-time faculty is now live. Gwen will discuss the bill of rights at the next Planning Council. Part-time faculty of the Month for September and October have been chosen. The next meeting of the Part-Time Faculty Committee is November 8.

- **Professional Standards – Melanie Purdy**

The September meeting of Professional Standards was cancelled due to illness. The next meeting will be held on October 18 and the committee will review ACUE training, the text of the emeritus policy, and best practices for course evaluations.

- **Recognition & Activities – Lauren Gatto**

The Professional of the Month for August was Paula Farrenkopf. Please send more nominations. The pumpkin decorating contest is Wednesday, October 30 from 10-2 p.m. Students may participate if sponsored by a

department or faculty/staff. The committee is reviewing best dates and choosing which event for a November TMCC Night at the Theater.

- **Salary, Benefits & Budget – Ron Marston**

Senate travel funds were approved in today's consent agenda for 2 faculty. A first read of the bylaw revision is included in today's meeting materials. The Rank Advancement Taskforce is being reestablished. The sabbatical deadline is October 11 at 5 p.m. The committee continues to consider the annual evaluation process and would like to see de-identified data to determine how the average ranking and weights used in the evaluations.

**Motion:** That the deans provide de-identified numbers to the SBBC from the self-evaluation final scores of the Annual Faculty Evaluations, by Division, from AY 18-19.

**Vote:** Motion died

Discussion ensued and the main questions concerned were why are we doing this and how will the information be used. An amendment to begin the resolution was suggested "In the spirit of shared governance and transparency..."

**Motion:** To begin the resolution "In the spirit of shared governance and transparency..."

**Movant:** Senator Ben Scheible

**Second:** Senator Ed Corbett

**Vote:** Motion passes with 2 abstentions

**Motion:** "In the spirit of shared governance and transparency" that the deans provide de-identified numbers to the SBBC from the self-evaluation final scores of the Annual Faculty Evaluations by Division, from AY 18-19."

**Vote:** Motion passes as amended

The next meeting is on October 18, 2019.

- **WebCollege Faculty Advisory – Dan Hooper**

The committee met this morning and is working on an institutional syllabus. Dan will speak with Mark Maynard whose committee is also working on syllabus resources. Dan also brings an action item from the committee to the senate. Results from a student survey showed students want more consistent webpages. The senators expressed several concerns such as: is this mandatory, can it be customized, why are there redundancies on the home page, why does "getting started" have to be there if the instructor does not use it, and several similar like comments.

**Motion:** To adopt the following homepage for all Canvas courses starting Spring 2020.

**Vote:** motion died

Senator Scheible suggested to call the question.

**Motion:** To end discussion on the Canvas homepage and call the question.

**Movant:** Senator Ben Scheible

**Second:** Senator Ed Corbett

**Vote:** Motion does not carry with 14 opposed

The discussion continued with more questions and comments: where are the teacher course evaluations and how is assignments versus modules being addressed. Chair Flesher suggested postponing the vote on the motion due to the number of questions and concerns. Other questions and concerns received were locations questions such as where is the "to-do list", felt it imposes on academic freedom, many senators want to take this to their constituency, and the need to be able to customize the pages since every instructor uses Canvas differently.

**Motion:** To refer the Canvas homepage back to the WebCollege Faculty Advisory Committee.

**Movant:** Senator Steve Bale

**Second:** Senator Ben Scheible

**Vote:** Passed unanimously

Discussion continued on the most recently proposed motion. Comments and questions received were part-time faculty like the standardized pages, suggested to collect more input from faculty and provide more notice of potential changes to faculty, and the marketing aspect such as branding was done well. Dan Hooper asked to send any comments to him.

- Student Government Association – Alexandra Patri  
The SGA is creating a fight song. There are two versions and the senate had the pleasure of hearing each version. The SGA also ran a vote now campaign. The chancellor search meeting was also conducted by Alexandria. During his visit to TMCC to campaign, Alexandra met Former Vice President Joe Biden.
- Classified Council – Tina May  
The Classified Council is working with the Foundation Office to make the scholarship currently offered a textbook scholarship. Trick-or-treaters from the child care center will be visiting offices on October 30. The Office Halloween Decorating Contest is on October 31. The committee will also be collecting donations for the silent basket auction and ham/turkey raffle.

## COLA Shortfall Funding – Jim New, Vice President Finance and Administrative Services

Mr. New provided background and how the shortfall occurred, showed options to address COLA, and fielded questions. The discussion and questions circled around what Mr. New recommends. This is an informational item brought back to senate due to the chancellor asking the system senates to review and collect faculty input. There were few suggestions offered other than Mr. New's recommendation of a combination of approaches.

## Technology Fee Increase – Jim New, Vice President Finance and Administrative Services

Mr. New outlined why an increase is being requested and what the increase would cover. Items on the list were: software licenses and other improvements such as: wireless network upgrades, interactive whiteboards/panels, coding labs, cabling upgrades and cyber security training. New technologies such as a "one card" system for students would also be implemented. A one card system could be used to track student use at the tutoring center, allow access points for school services such as the fitness center, make payments at the bookstore, and allow for dining plans.

Questions and discussion pertained to whether Starfish could be included in the tech fee. Chair Flesher noted this is an informational item and this will be an action item for the Student Government Association.

## Professional Retirement Early Notification – Jim New, Vice President Finance and Administrative Services

Chair Flesher introduced the next item and let the senate body know she will report the vote on today's motion to the Planning Council.

**Motion:** To approve the professional incentive for early notification of retirement.

**Movant:** Senator Ron Marston

**Second:** Senator Virginia Irintcheva

**Vote:** Motion passes with 3 oppositions, and 1 abstention

## NFA Update – Scott Huber

The NFA have met 32-35 times. Mr. Huber attended a state board meeting and has forums scheduled Friday, October 11 at 9:30 or 1 p.m. in RDMT 253. All faculty are invited and Scott will discuss items as much as he is able. If an item is not yet negotiated he cannot discuss it. Chair Flesher asked if the dates and times be sent out to all membership? Scott said yes.

## Athletics Update – Dr. Tina Ruff

Dr. Tina Ruff, Director of Athletics, Health and Wellness created vision statement and acronym for lizards. She also created a mission statement and broke down what the athlete requirements are. She also noted Starfish is used to get early alerts and take action if a student is in academic distress. There are also faculty mentors who work with the student athletes. Dr. Ruff provided an overview of the athletics budget, compliance rules, the new fitness center, and student athlete expectations. As of today's meeting, the men's team is 6-3-3 (6 wins, 3 losses, 3 ties) and the women's team is 5-5 (5 wins, 5 losses).

Dr. Ruff offered to send the Athletic Code of Action to the senate body, so they may see what is expected of the athletes both academically and for the team.

## Old Business

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Chair Flesher called for a motion to approve amendments to the Shared Governance Document.

**Motion:** To approve the Shared Governance Document.

**Movant:** Senator Ben Scheible

**Second:** Senator Steve Bale

**Vote:** Motion did not pass: 7 in favor, 10 oppositions, and 4 abstentions

Senator Hammett noted concerns over the document concerning what role academic faculty have in external relations. It was suggested by Senator Bale to make additions to address concerns. Chair Flesher noted we will revisit the document at some point.

## New Business

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None

**Meeting Adjourned:** 2:52 p.m.