
FACULTY SENATE MEETING MINUTES

May 3, 2019

Faculty Senate Chair: Mike Holmes	Faculty Senate Chair-Elect: Anne Flesher	Executive Committee member, Academic Standards and Assessment Chair Mark Maynard
Executive Committee member, Curriculum Review Chair Virginia Irintcheva	Executive Committee member, Professional Standards Chair Melanie Purdy	Executive Committee member, Salary, Benefits and Budget Chair Ron Marston
Administrative Faculty Committee Chair Diane Nicolet	Library Committee Chair Josh Shinn	Part-Time Faculty Committee Chair Marynia Giren-Navarro
Recognition & Activities Committee Chair Michelle Montoya	WebCollege Faculty Advisory Committee Dan Hooper	
Senators At-Large: YeVonne Allen Amber Burroughs Kate Kirkpatrick Staci Miller	Senators for Allied Health: Heidi Himler Mike Schulz	Senators for Technical Sciences: Wes Evans Paul Seybold
Senators for Biology: Meeghan Gray Virginia Irintcheva	Senators for Computer Technologies: Arnold Brock Cathy House	Senators for English: Elizabeth Humphrey Robert Lively
Senators for History, Political Science & Law: Fred Lokken Ben Scheible	Senators for Humanities: Elena Atanasiu Eric Bullis	Senators for Math: Hieu Do Becky Porter
Senators for Physical Sciences: Ed Corbett Judy Fredrickson	Senators for Social Sciences: Julia Hammett Micaela Rubalcava	Senators for Visual and Performing Arts: Ron Marston Ted Owens
Senators for Part-Time Faculty: Edwin Lyngar Andre Walton	Classified Council Representative Hallie Madole	Student Government Representative Ahtziry Vasquez

Absent: Elena Atanasiu (Proxy: Marynia Giren-Navarro), Arnold Brock, Robert Lively (Proxy: Elizabeth Humphrey), Fred Lokken, Ted Owens (Proxy: Ron Marston), Mike Schultz, Paul Seybold, Ahtziry Vasquez (Proxy: Rachel Holderread), Andre Walton (Proxy: Edwin Lyngar)

Guests: Amber Anaya, Gwen Clancy, Dr. Karin Hilgersom, Estella Levario Gutierrez, Dr. Marie Murgolo, Jim New, Sharif Rumjahn

The meeting was called to order at 12:30 p.m.

Chair Mike Holmes welcomed everyone to the meeting.

Approval of the May 3, 2019 Faculty Senate Agenda

Chair Mike Holmes called for approval of today's agenda.

Motion: To approve the May 3, 2019 Faculty Senate Agenda

Movant: Senator Ben Scheible

Second: Senator Ron Marston
Vote: Passed unanimously

Approval of Meeting Minutes April 5, 2019

Motion: To approve the minutes for April 5, 2019.
Movant: Senator Ron Marston
Second: Senator Eric Bullis
Vote: Passed unanimously

Consent Agenda

Motion: To approve the May 3, 2019 Consent Agenda.
Movant: Senator Ben Scheible
Second: Senator YeVonne Allen
Vote: Passed unanimously

Administrative Report – Dr. Karin Hilgersom, TMCC President

Dr. Hilgersom opened her report thanking the faculty senate and Chair Mike Holmes and Chair-Elect Anne Flesher for their input, leadership and organizational skills. A senate recommendation to extend grant-in-aid to part time employee dependents is nearing completion and a pilot program will be implemented in Fall 19. The program will also include part time employee dependents who are high school seniors wanting to take a night class. The policy will next go to the President's Cabinet. Register Now is getting ready to open. Dr. Hilgersom asked instructors to please stress persistence to their students to keep going. WINN funds will be available; however, we will have to make sure the legislature knows TMCC is interested in them.

Commencement is May 24 to celebrate both our students and faculty accomplishments.

Administrative Report – Dr. Marie Murgolo, Vice President Academic Affairs

Dr. Murgolo thanked everyone for a great year. The Academic Affairs Strategic Plan is in its final stages. Modifications are being made as a result of Northwest Commission of Colleges and Universities visit. Final edits are being made and the plan will head to the VPAA webpages soon. The mandatory Closing the Loop day is May 22 with a featured speaker obtained by competitive process. Workshops will be held after lunch and a reception will be hosted by the VPAA's office in the Golden Frog to thank everyone. Marie will also be providing some of her agenda time at senate to the Faculty of Color to update senate at future meetings.

Chair Holmes asked for an update on the academic hire and search committees. Dr. Murgolo estimated half were in the offer stage and she has 1 ½ weeks of interviews scheduled.

Student Services and Diversity Division Realignment – Estella Levario Gutierrez, Vice President Student Services and Diversity

An update of the Student Services and Diversity Division realignment was provided by Estella Levario Gutierrez, Vice President Student Services and Diversity. The units moving are the Disability Resource Center, Veteran's Resource Center, and Men of Color. Estella showed both an organizational chart and summary listing of where these units are moving and opened the floor for questions. Chair Mike Holmes asked if Upstart Veterans/Upward Bound is moving. Estella said they are not. Senator Virginia Irintchevia asked how YeVonne will be supported in her likely new position as chair-elect? Estella noted they are working with YeVonne to create a sustainable workload and support system.

Attendance Rosters – Andy Hughes, Director of Admissions & Records

Andy Hughes presented the attendance rosters that will be tested over summer and implemented in the Fall. This roster will live in PeopleSoft as a separate icon and will be located next to the class roster. This roster is to be used opening September 3 and closing September 6. Andy fielded questions and let the senators know this is federal financial aid requirement. It was also noted this roster is used the second week and is not the same as an administrative withdraw.

Chair's Report – Mike Holmes

Chair Holmes thanked those who wrote or testified to the legislature. The NSHE budget forecast was accepted. Any surplus budget will likely go towards K-12. Chair Holmes updated the faculty senate on legislative bills. SB214 died in committee; however, the chancellor and regents will discuss convening a task force and likely we will create a resolution for Fall. SB459, a collective bargaining agreement Classified staff was modified to include Academic, and Administrative staff was passed. Implementation is being worked out as some groups already have collective bargaining agreements in place. AJR5 to remove the BOR from the state constitution passed and is headed to the 2020 ballot. SB354 is going to be reintroduced as well. At this time, it is unsure which bill will have more priority. Chair Holmes also provided a draft letter concerning PEBP costs that can be sent to legislative representatives.

Chair-Elect's Report – Anne Flesher

Chair-Elect Anne Flesher opened her report with the results of the Chair-Elect Election – YeVonne Allen is the Chair-Elect for AY 2019-2020. Anne also announced the winners of the At-Large Senator elections: Staci Miller and Adine Stormoen.

Anne provided an update on the Corequisite Policy that will be on the June Board of Regents agenda. Anne provided background on the policy, forums that occurred, concerns/suggestions from both the adhoc taskforce and Math department and what is being proposed. The implementation of this policy will be in AY 20-21. Anne requested any comments or input on the policy.

Anne thanked the senate body and the senate AA for their service. She also thanked Chair Holmes for his work and leadership.

Anne opened the floor for questions which circled around how many students are affected, financial impacts and placement testing. It was also noted the policy will affect many programs where MAT96 is a prerequisite.

Action Items

In order to maintain quorum and accommodate senators who are serving on a hiring committee today, the senate reviewed and vote on action items before committee reports.

Ron Marston, Chair of the Salary, Benefits and Budget Committee introduced the first of his two action items.

Motion: To revise the Faculty Senate travel funds application/distribution schedule to have a fall period and a spring period (from July 1 to December 31, and January 1 to June 30, respectively), with the travel funds split evenly between the two periods.

Vote: Passed unanimously

The second action item Ron Marston presented is to approve the Annual Performance Evaluation for academic faculty. Ron reviewed the changes and explained why the changes are being presented, noting the changes approved from the Professional Standards Committee at April's senate meeting have been incorporated. Senator Julia Hammett suggested to amend the motion to remove the numbers representing how many times an activity can be used for now.

Motion: To approve the Annual Plan Performance Evaluation for Academic Faculty removing the numbers 1 & 2 representing how many times an activity can be used under the activity values for now.

Vote: Passed as amended with 3 oppositions and 2 abstentions.

Chair Holmes called for a vote to pass the Annual Plan Performance Evaluation for Academic Faculty form changes.

Motion: To approve the Annual Plan Performance Evaluation for Academic Faculty form changes.

Vote: Passed unanimously

Dan Hooper, Chair of the WebCollege Faculty Advisory Committee presented his action item.

Motion: To change the Observation of Online Teaching Effectiveness evaluation rating words “Outstanding” to “Excellent” and “Good” to “Commendable” to align with verbiage on the tenure ratings for better course alignment.

Vote: Passed unanimously

Chair-Elect Anne Flesher introduced the next action item: Missed Class Policy. It is a requirement per the NSHE Handbook to have a policy in place. Concerns were raised whether the instructor will have any discretion and how this would affect online courses. It was also noted academic advising is working closely with the athlete students to enroll them in classes that can accommodate their schedules. Senator Julia Hammett suggested a friendly amendment to remove the highlighted comment in parenthesis.

Motion: To remove the highlighted comment: (“This part needs to be figured out because of academic freedom.”)

Movant: Senator Julia Hammett

Second: Senator Staci Miller

Vote: Passed as amended

Motion: To approve the missed class policy for students involved with college-sanctioned extracurricular activities.

Movant: Chair-Elect Anne Flesher

Second: Senator Staci Miller

Vote: Passed with 11 in favor, 8 oppositions and 3 abstentions.

Committee Reports

- **Academic Standards Committee – Meeghan Gray for Mark Maynard**

Meeghan reported the committee is working on PURS and discussed Assessment Day.

- **Administrative Faculty Committee – Diane Nicolet**

Diane reported the Administrative Faculty additions to the Shared Governance document are going to JEB. The inaugural Administrative Faculty symposium will kick off this year July 16-18. Scott Huber came to the most recent committee meeting to discuss the NFA contract negotiations and who can be a member of NFA. An Adhoc committee will be established to review onboarding of administrative faculty and determine where Human Resources begins and ends in the process.

- **Curriculum Review Committee – Virginia Irintcheva**

The committee met on April 26 for their final meeting of the year. CRC would love to get new members for the next academic year. There will be a training offered during the Fall Professional Development days for curriculum submissions. Please encourage all faculty to attend. The website will be updated and the committee continues to work towards making the site more user-friendly. There will be new deadlines for submissions and the committee is continuing to streamline the voting workflow process.

- **Library Committee – Josh Shinn**

The Library Committee last met April 4. The April 18th Earth Day Celebration was successful and RTC was able to procure a grant for TMCC students, faculty, and staff to ride the bus for free for a year. Kate Kirkpatrick mentioned she has a meeting with RTC later today to collaborate on communicating to the TMCC community about this perk. Rob Lively will be the new Library Committee chair and the committee will meet next September 5.

- **Part-Time Faculty Committee –Marynia Giren-Navarro**

The committee had their last meeting of the year April 5 and have no report today.

- **Professional Standards – Melanie Purdy**

The committee continues to refine tenure guidelines and a rubric will be coming to the August 23 Professional Development meeting. The committee discussed ways to increase the student response for course evaluations. The committee will look at adjusting the evaluation and discussing the evaluations with the departments. Please send Melanie any input you have. The Professional Standards Committee next meets August 23, 2019.

- **Recognition & Activities – Michelle Montoya**

The committee met on April 23. The Distinguished Faculty submissions and observations have been completed and

it was a very close competition. Recognition at TMCC will continue with lollypops and thank you notes. The committee also had Night at the Theater and Night of Dance events. Lauren Gatto will be will be the new chair.

- **Salary, Benefits & Budget – Ron Marston**

No report was given. Ron had to leave to attend a hiring committee.

- **WebCollege Faculty Advisory – Dan Hooper**

Dan did not have a report as his committee's last meeting was held prior to the previous senate meeting.

- **Student Government Association – Rachel Holderread for Ahtziry Vasquez**

Rachel reported the SGA is wrapping up for the year and transitioning in new officers. She also reported food trucks will be on campus during finals.

- **Classified Council – Hallie Madole**

Halle reported the Easter Egg Hunt was successful. The Classified Symposium will be held July 18-25. Halle also reported she is a member of the Police Advisory Board and to contact her if you have any input, questions, or concerns.

Old Business

None

New Business

Chair Holmes and Chair-Elect Flesher were presented with recognition plaques for their excellent service to the senate.

Dr. Hilgersom provided chocolates for the senate to enjoy as they leave the meeting.

Meeting adjourned: 2:17 p.m.