

FACULTY SENATE MEETING MINUTES

August 31, 2018

Faculty Senate Chair: Mike Holmes	Faculty Senate Chair-Elect: Anne Flesher	Executive Committee member, Academic Standards and Assessment Chair Mark Maynard
Executive Committee member, Curriculum Review Chair Virginia Irintcheva	Executive Committee member, Professional Standards Chair Melanie Purdy	Executive Committee member, Salary, Benefits and Budgetary Concerns Chair Ron Marston
Library Committee Chair Josh Shinn	Part-Time Faculty Issues Committee Chair Marynia Giren-Navarro	Recognition & Activities Committee Chair Michelle Montoya
WebCollege Faculty Advisory Committee Dan Hooper	Senators At-Large: YeVonne Allen Amber Burroughs Kate Kirkpatrick Staci Miller	Senators for Allied Health: Heidi Himler Mike Schulz
Senators for Technical Sciences: Wes Evans Paul Seybold	Senators for Biology: Meeghan Gray Virginia Irintcheva	Senators for Computer Technology: Arnold Brock Cathy House
Senators for English: Elizabeth Humphrey Robert Lively	Senators for History, Political Science & Law: Fred Lokken Ben Scheible	Senators for Humanities: Elena Atanasiu Eric Bullis
Senators for Math: Hieu Do Becky Porter	Senators for Physical Sciences: Ed Corbett Judy Fredrickson	Senators for Social Sciences: Julia Hammett Micaela Rubalcava
Senators for Visual and Performing Arts: Ron Marston Ted Owens	Senator for Part-Time Faculty: Jonathan Reddick-lau	
Classified Council Representative Amanda Sabiniano	Student Government Representative Ahtziry Vasquez	

Absent: Eric Bullis (Proxy: Jennifer Garzòn), Hieu Do (Proxy: Dan Hooper), Ahtziry Vasquez

Guests: Amber Anaya, Elena Bubnova, Dr. Karin Hilgersom, Scott Huber, Jonathan Lam, Marie Murgolo-Poore, Julie Muhle, Joylin Namie, Paula Reynolds, Brian Ruf, Neil Siegel

The meeting was called to order at 12:30 p.m.

Chair Mike Holmes opened the meeting thanking and welcoming everyone to the new academic year. Chair Holmes kicked off the meeting with a reflective video showing how both parties can be correct while disagreeing and a demonstration video showcasing a leadership movement taking hold.

Approval of Meeting Minutes May 4, 2018

Motion: To approve the minutes for May 4, 2018

Movant: Senator Ben Scheible

Second: Senator Fred Lokken

Vote: Passed unanimously

Consent Agenda

Motion: To approve the Consent Agenda.

Movant: Senator Ben Scheible

Second: Senator Fred Lokken

Vote: Passed unanimously

Administrative Report – Dr. Karin Hilgersom

Many planning activities were discussed over the summer and updates will be provided to the senate as the year progresses. An item which emerged as a priority was how to incorporate new best practices to include part-time students. Dr. Hilgersom thanked YeVonne Allen and Professional Standards for their work on the Statement of Values and we will together continue to explore how the college can incorporate them. Enrollment is flat which is good news. In previous years enrollment has declined. Dr. Hilgersom is expecting an increase as all enrollments have not been counted yet in the tech-education area. The enrollment increase of new students is due to the Nevada Promise Scholarship, Dual Enrollment/Jump Start, marketing to recent high school graduates, and new transfer students. The largest gains in enrollment are in manufacturing technologies, history, and political science. We have improved our Gateway targets and will continue to move toward the target. NWCCU will be on campus to visit October 22-23 for a mid-cycle visit. Melissa Deadmond is completing the mid-cycle report.

Administrative Faculty Committee Formation/Survey Results

Senator YeVonne Allen reported the survey results which overwhelmingly showed there is not enough representative administrative faculty in the senate. Senator Kate Kirkpatrick provided examples of what other college senates do to represent administrative faculty. They have a committee or a separate senate for administrative faculty. Discussion ensued on the purpose and what action the senate is to take today. Senator Allen said the at-large senators are asking to form an ad hoc committee to amend the bylaws and discuss the formation of an administrative faculty senate. Chair Holmes appointed Chair-Elect Anne Flesher to chair the ad hoc committee. Other concerns were that some of the administrative faculty supervise faculty and why are they needing more representation. Senator Allen noted anyone that is not a direct report to the president can serve on faculty senate. Senator Allen motioned to approve the formation of an ad hoc committee to explore amending the bylaws.

Senator Ben Scheible motioned for an amendment to include the discussion of a separate Administrative Faculty Senate **Chair Holmes called for vote on the motion with the amendment. It passed with one opposition.**

Senator Ron Marston proposed an amendment to Senator Scheible's amendment to include exploring the number of at-large voting representatives on the senate. **A motion was made to amend Senator Scheible's amendment by Senator Ron Marston, seconded by Ben Scheible, and passed unanimously.**

The original motion with the two subsequent amendments was restated. The original motion was to form an ad hoc committee to explore changing the bylaws, an amendment to explore the formation of an administrative faculty senate, and an amendment to explore the number of at-large voting representatives on the senate.

Chair Holmes called for a vote on the motion and amendments. The motion was passed unanimously.

Chair's Report

Chair Holmes reported on the RBO Training, Professional Standards Chair appointment, and the TMCC Shared Governance document update. The RBO training will continue September 13-14, 2018. The new chair of the Professional Standards Committee is Melanie Purdy. The TMCC Shared Governance document is headed to the President, Student Government Association (SGA), and the National Faculty Alliance (NFA) for input. Chair Holmes also noted he has reached out to the deans and VPAA to get more diverse growth in the standing committees. The deans will also have a membership attendance record of all of the committees they can review for annual plans.

Chair-Elect's Report

Chair-Elect Anne Flesher thanked everyone for their participation and reminded everyone our goal is to represent faculty and encourage participation.

Committee Reports

- **WebCollege Faculty Advisory Committee - Dan Hooper**

The WebCollege Faculty Advisory Committee met this morning. The committee discussed Online Standard 2.8 and voted unanimously to change the wording to state: "Online courses must be published by 12:01 a.m. on the first day of class." This was done to accommodate shorter class terms and classes with later start dates.

- **Student Government Association – Ahtziry Vasquez**

No report was given. Ahtziry was not present.

- **Classified Council – Amanda Sabiniano**

Amanda Sabiniano, Classified Council Vice President reported the classified symposium in July was well-attended by the classified staff. The council's goals to increase campus-wide communication and work with administration to obtain grant-in-aid for classified dependents. Upcoming events from the classified council are collective goods (book and merchandise sales), Halloween Decorating Contest, Street Fare, and the Turkey Raffle and Silent Auction.

- **Part-Time Faculty – Marynia Giren-Navarro**

The Part-Time Faculty Committee met this morning and discussed the following: recognition for Part-Time longevity, a counter offer to administration for longevity pay, the two part-time senator seat elections and announcement email, the application for part time nominees, and goals for the upcoming year.

- **Professional Standards – Mike Holmes & Melanie Purdy**

Chair Holmes was acting chair at the first meeting of this school year. The committee reviewed the last year's activities. Tenure documents and the Grade Appeal Form were updated. Melanie Purdy noted we have one member with less than ten years TMCC service. The NFA contract negotiations are coming. Melanie is actively recruiting new members to participate and voice their concerns.

- **Salary, Benefits & Budgetary Concerns – Ron Marston**

The committee met on August 17. The first deadline for sabbatical is September 14. This is to notify the chair/dean/director. The senate travel fund deadline is September 17. The committee will continue reviewing the annual evaluation plan due to the multiple instances of activities being used. The committee also discussed the Gallagher Salary Study and how NSHE creates the salary schedules. Recommendations from the study will be used to inform the legislature. Ron summarized the first recommendation made from the study: to establish a structure for a comprehensive sustainable faculty compensation system and recommended addressing salary compression. The committee also discussed rank advancement.

- **Academic Standards & Assessment – Mark Maynard**

The committee met August 24 and have 6 PUR's. Captains were selected. The self-study chairs have been notified who the PUR captains are. E-Lumen software is being used. A WICHE Passport subcommittee has been formed to explore becoming a member institution.

- **Recognition & Activities – Michelle Montoya**

The committee met August 16 following the Jenga Tournament. The committee is working to strengthen recognition and increase activities at all TMCC locations.

- **Library Committee – Josh Shinn**

The Library Committee met August 30. The Library Strategic Goals were discussed and how to incorporate the strategic goals into events and to seek a member of the community to attend meetings and assist us in reaching out to include the community in TMCC events. We now have access to the LDS Library databases for research purposes. Chair Shinn noted the upcoming Monster Panel and The Great War Event. The Edison campus has requested more library books and resources for the students. A spring lineage society day event was also discussed for a spring activity. The next meeting is Thursday, September 27.

- **Curriculum Review Committee – Virginia Irintcheva**

The committee met this morning and discussed outstanding business from last semester. An email was sent with all of the deadlines for the committee. Chair Irintcheva suggested planning 3-4 weeks minimum for submissions prior to the committee meeting for submissions. The next meeting is September 28.

- **Old Business**

None

- **New Business**

Chair Holmes called on NFA President Scott Huber to provide a report. Scott reported the NFA has a lobbyist who found an error in the COLA formula and it was corrected due to the lobbyist's finding. NFA is interviewing the gubernatorial candidates and discussing educational issues. The state NFA board will meet September 9 to discuss contracts. The TMCC NFA chapter met on August 23 the collective bargaining contract and phase-in retirement was discussed. A presentation may be made by Lars Jensen to the Salary, Benefit, and Budgetary Concerns Committee and discussions will continue on how phase-in retirement would affect the departments.

Chair Holmes noted information will be published soon on the Promise and Millennium scholarships. NSHE is addressing Workday issues.

Senator Judy Fredrickson asked if there is a possibility to have a student health services center and can our institution house such a center or have an agreement with UNR. Chair Holmes referred Senator Fredrickson's idea to the president to explore.

Senator Micaela Rubalcava noted FREE is celebrating its 15 year anniversary and is featuring food themes this year. All are welcome to attend events and meetings.

Senator Becky Porter noted the Shared Governance Statement should reflect the larger role NFA plays due to contract negotiations. Chair Holmes noted the NFA will be reviewing the statement and providing input.

Chair Holmes announced the President's Planning Council currently has 3 faculty member vacancies and to please announce to your departments.

Marynia Giren-Navarro asked why the senate meeting room set up was arranged differently as the preferable way would be for everyone to be able to see each other.

Chair Holmes will have office hours M-Th from 11:30-12:30 p.m. if you have any comments or suggestions. Please bring solutions.

Senator (Ben Scheible) moved to arrange the faculty senate set-up to a conference square as it was last semester.

Motion: To arrange the faculty senate meeting set up in a conference square as it was in previous meetings.

Movant: Senator Ben Scheible

Second: Senator Ted Owens

Vote: Passed with 2 oppositions.

Meeting adjourned: 2:07 p.m.