

# FACULTY SENATE MEETING MINUTES

February 9, 2018

Faculty Senate Chair: <b>Cheryl Cardoza</b>	Faculty Senate Chair-Elect: <b>Mike Holmes</b>	Executive Committee member, Academic Standards and Assessment Chair <b>Anne Flesher</b>
Executive Committee member, Curriculum Review Chair <b>Haley Orthel-Clark</b>	Executive Committee member, Professional Standards Chair <b>Amy Cavanaugh</b>	Executive Committee member, Salary, Benefits and Budgetary Concerns Chair <b>Ron Marston</b>
Library Committee Chair <b>Josh Shinn</b>	Part-Time Faculty Issues Committee Chair <b>Marynia Giren-Navarro</b>	Recognition & Activities Committee Chair <b>Michelle Montoya</b>
WebCollege Faculty Advisory Committee <b>Candace Garlock</b>	Senators At-Large: <b>Yevonne Allen</b> <b>Amber Burroughs</b> <b>Kate Kirkpatrick</b> <b>Staci Miller</b>	Senators for Allied Health: <b>Julie Muhle</b> <b>Mike Schulz</b>
Senators for Applied Industrial Technology: <b>Clifford Bartl</b> <b>Paul Seybold</b>	Senators for Biology: <b>Meeghan Gray</b> <b>Virginia Irintcheva</b>	Senators for Computer Technology: <b>Arnold Brock</b> <b>Cathy House</b>
Senators for English: <b>Elizabeth Humphrey</b> <b>Robert Lively</b>	Senators for History, Political Science & Law: <b>Fred Lokken</b> <b>Ben Scheible</b>	Senators for Humanities: <b>Tom Cardoza</b> <b>Wade Hampton</b>
Senators for Math: <b>Hieu Do</b> <b>Anne Flesher</b>	Senators for Physical Sciences: <b>Ed Corbett</b> <b>Judy Fredrickson</b>	Senators for Social Sciences: <b>Julia Hammett</b> <b>Micaela Rubalcava</b>
Senators for Visual and Performing Arts: <b>Ron Marston</b> <b>Corina Weidinger</b>	Senator for Part-Time Faculty: <b>Jonathan Reddick-lau</b>	
Classified Council Representative <b>Cynthia Olivo</b>	Student Government Representative <b>Kimberly Tran</b>	

**Absent:** Marynia Giren-Navarro (Proxy: Brandy Scarnati)

**Guests:** Amber Anaya, Natalie Brown, Elena Bubnova, Gwen Clancy, James Collier, Cate Edlebeck, Roni Fox, Dr. Karin Hilgersom, Lars Jensen, Shari Lyman, Jim New, Joan Steinman

**The meeting was called to order at 12:35 p.m.**

## Approval of Meeting Minutes December 8, 2017

It was stated in the December 8, 2017 Part-Time Faculty Committee report '...the Planning Council is working towards more diversity.' It should read "The Planning Council spent time on the topic of attracting more diversity of faculty to TMCC."

**Motion:** To approve the minutes for December 8, 2017 as corrected.

**Movant:** Senator Fred Lokken

**Second:** Senator Ben Scheible

**Vote:** Passed unanimously

## Consent Agenda

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**Motion:** To approve the Consent Agenda.

**Movant:** Senator Ben Scheible

**Second:** Senator Fred Lokken

**Vote:** Passed unanimously

## Administrative Report—Dr. Karin Hilgersom

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Dr. Hilgersom attended the Institutional Advisory Council (IAC) today and had a great meeting. She gave a chronological report of both her career in education and how instructional/classroom assessments came to be a standard in education and also a helpful tool to educators. Dr. Hilgersom also reported accreditation found TMCC is in full compliance of standards. Other good news reported was: a grant has been received to expand the apprenticeship education in healthcare, workforce development, and with Panasonic. Some programs allow students to earn while they learn. There are many good changes coming to TMCC. Administration is working to bring more art, open spaces, and innovation to the campuses. New hospitality and entrepreneurship programs will be coming in the Fall and the completion of the EATS building will bring theater and music back to the Dandini campus. Dr. Hilgersom also spoke about communication, stating that more communication is not always beneficial. Leadership often cannot fill in the gaps if a matter is confidential, but wishes they could.

## Chair's Report—Cheryl Cardoza

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- **VPAA Search:** The forums are going well and the candidate searches are also online to view. You can provide feedback until Monday.
- **Board of Regents Update:** A BOR Special Meeting occurred January 19. Budget priorities were discussed. All of the institutions, including students, presented budget priorities and Dr. Hilgersom did a great job representing TMCC.
  - Chair Cardoza reviewed Exhibit A, the FS Chair Statement on Budget Priorities. The faculty senate chairs asked for compensation, benefits, and deferred maintenance. Concerns discussed in Exhibit A were: the summer school formula/proposed trimester system, college and technical education (CTE) funding and classification of instructional program (CIP) codes. Dr. Hilgersom shared similar concerns. It was a concerted effort by Senate and TMCC's administration. Senator Elizabeth Humphrey asked what happens to summer school funds if we get funding from the state. Will TMCC still get student funding? Senator Hammett noted some faculty benefit from summer school financially, would those dollars go away with state funding?
  - Cheryl presented Exhibit B, UNLV's draft Statement on Faculty Compensation. She explained that all of the NSHE Senates were putting forward similar statements. She asked senators if they wanted to craft a statement on behalf of TMCC. There was no discussion. Chair-Elect Holmes asked that the statement be considered by the Salary, Benefits & Budgetary Concerns Committee.
  - Exhibit C, Policy for Articulation Coordinating Committee was included as an informational item. If anyone has input please contact Chair Cardoza before the March BOR meeting, so she can discuss with Vice Chancellor Abba. Cheryl asked the senate if there were any comments or questions. Senator Thomas Cardoza noted many students and faculty members made public comment on behalf of Dr. Simmons not receiving tenure and his subsequent termination. Senator Hammett asked if the articulation policy would remove the instructor's decision-making process and oversight on what courses they would like in the curriculum. Chair Cardoza said no it would give more protection at the system level for both students and faculty. There was a short turnaround time to gather input on this policy.

## Chair-Elect Report—Mike Holmes

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Chair-Elect Mike Holmes announced that Chair-Elect elections will be held later in the semester. Chair-Elect Holmes is seeking out qualified nominees. His concern is the disproportionate release time to the amount of work involved. The main concern from potential nominees is the commitment as two years Chair-Elect and two years as chair. Chair-Elect Holmes is considering a bylaw change in the terms. He plans to propose one year as Chair-Elect, one year as chair, and one year as past-chair, a set-up at other institutions. He is considering forming a subcommittee to explore this. Chair-Elect Holmes turned to discussing the problems with senate representation due to the last reorganization. He mentioned that new problems keep arising in that effort. He continues to analyze all positions and how they are represented in the senate.

## Faculty Senate Bylaw Revision—First Read

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Chair Cardoza presented Exhibit D as a first read bylaw change to add a second part-time senator. YeVonne Allen suggested looking at the senate as a whole for more representation. She also suggested to wait until Chair-Elect Holmes has completed his organizational study. Senator Burroughs suggested revisiting the at-large representation. There are currently four at-large senators. It was also noted UNR's Faculty Senate is made up of 1/3 administrative faculty. Senator Meeghan Gray suggested the new bylaw could state that part-time senators cannot be a part of the same department.

## NFA Report – Dr. Julia Hammett, President NFA

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Dr. Julia Hammett introduced Dr. Shari Lyman, Vice President of the Nevada Faculty Alliance (NFA) and the NFA-AAUP Legal Defense Coordinator. Dr. Lyman gave an overview of the NFA and its goals of advocacy, access, and inclusion. Dr. Lyman noted concerns due to actions TMCC administration has taken and a climate of retribution. Also noted was the concern related to the federal mediators. This was originally to be a mediation session and instead became a shared governance training. At this time, the training has been placed on hold. State NFA recommends TMCC educate itself on compliance. Dr. Lyman called for questions. No questions were asked. Dr. Lyman called for a consideration of the NFA resolution by the Senate which was distributed on paper.

In answer to questions about whether there have been breaches in shared governance, Senator Cardoza reported his attorney has sued TMCC for breach of contract. The lawsuit includes President Hilgersom, Dr. Channing, and Chancellor Reilly. Chair-Elect Holmes called for a point of order and made a motion to move to a closed session at the conclusion of normal business to discuss any confidential issues with regard to any claims, allegations, and to protect the confidentiality of any persons or any other situations that need to remain confidential. The motion was seconded by Senator Cardoza who also noted his lawsuit is public record. Chair Cardoza called for any discussion. Senator Fred Lokken stated a closed session should be agendized and asked why the NFA resolution is being brought before the Faculty Senate. Chair-Elect Holmes agreed with Senator Lokken and stated that a closed session would allow the senate to keep those conversations and deliberations private without a recording or publishing anything unless it's decided by the body to make an announcement. Discussion ensued. Some senators were opposed to a closed session due to the desire to remain transparent. Discussion continued among the senators whether or not to go into closed session, if it is supported by a majority, and asked why we are going into a closed session. Chair Cardoza asked Chair-Elect Holmes to define why we are going into a closed session. Chair-Elect Holmes noted that he was made aware of the NFA Resolution that was approved February 2 at the NFA meeting only today. He is uncertain if there is a request or we are just being made aware this is what the NFA approved. It was pointed out that NFA had requested that the Senate take action on their resolution. In response to the guest speaker, Dr. Shari Lyman, Chair-Elect Holmes did not want a public record of a disproportionate perspective being presented without proper vetting. It would send inappropriate messages. Chair-Elect Holmes also hoped a closed session will avoid a free-for-all of comment, criticism, or personal attacks. Chair Cardoza pointed out that everything discussed in a closed session is to remain confidential. Anyone who breaches confidentiality would be subject to sanctions. Motions and votes would be reported but only in general terms. A motion was made to end the debate (in favor 12, opposed 7, abstention 0) and a vote was made to go to a closed session after new business (in favor 13, opposed 7, abstentions 7).

**Motion:** To move to a closed session at the conclusion of normal business.

**Movant:** Chair-Elect Mike Holmes

**Second:** Senator Thomas Cardoza

**Vote:** Passed with 13 in favor, 7 opposed and 7 abstentions.

## Committee Reports

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- **Academic Standards & Assessments – Anne Flesher**

The committee discussed the timeline for the WICHE passport and the PUR cycle review. The Psychology PUR will be discussed at the next meeting on February 16, 2018.
- **Recognition & Activities – Michelle Montoya**

The committee met February 8 and discussed an updated timeline for the distinguished faculty awards and fundraising ideas. The committee received approval to sell wine at theater night and discussed selling flowers or leis at graduation as an additional fundraiser.
- **Library Committee – Josh Shinn**

The committee reviewed the Family Success Fair which will occur on March 28. Josh is looking for more speakers to add to the lineup. Josh is using the Information Literacy Lib Guide in his classes, and he is promoting its use to all instructors. The Library Committee is also looking for a community representative to join the committee and assist in including the community in library events.
- **Curriculum Review Committee – Haley Orthel-Clark**

In January, the 18–19 catalog deadline passed, making the February meeting a busy one curriculum-wise. During the meeting, important discussion developed regarding review of embedded content for the Associate of Applied Science Degrees. Moving forward our goal is to develop a more standardized set of instructions for those submitting embedded curriculum, and those reviewing. Ultimately, the committee wants to ensure that when the AAS degree courses are assessed for embedded GE content that we don't find ourselves in a bind as a college. Within today's consent agenda, we included a form for documenting embedded math GE that was approved at February's meeting. Next, the committee will be working to integrate the form into CIM. The Diversity Committee, last semester, worked in collaboration with IR to poll students about their experience taking Diversity courses at TMCC. There were approximately 200 respondents and the results were somewhat inconclusive. The results were pretty bimodal and split between those that would love to integrate additional diversity topics and those who thought diversity was a waste of time. The discussion on how to use the data obtained will continue.
- **WebCollege Faculty Advisory Committee – Candace Garlock**

The committee met prior to today's meeting. Thomas Kearns reviewed the Universal Design Online Content Inspection Tool otherwise known as UDOIT. The tool used to make the online modules more ADA accessible. Brandy Scarnati is planning a workshop for ADA. Approved for QM is HIST 101 with HIST 217, ENT 200, Women's Studies, and Humanities in progress. Tamara Anderson reviewed the fall retention report at the committee meeting and reported there are 4,670 students who take at least one online course. Candace also announced she is stepping down as chair due to other commitments. Dan Hooper was voted in as the new Chair of the WebCollege Faculty Advisory Committee. Welcome Dan!
- **Student Government Association – Kimberly Tran**

The SGA is holding special elections to approve the SGA constitution, updating various SGA documents, arranging guest speakers, hosting a student movie night, hosting any students who wish to attend the Distinguished Speakers Series featuring Dr. Doty, and holding a blood drive. Applications open for next year's SGA offices February 16.
- **Classified Council – Cynthia Olivo**

The Classified Council is moving forward with a Spring Fling Craft Fair and is holding a special election for secretary as Jose Torres-Jasso has accepted a new position within TMCC. Congratulations Jose!
- **Part-Time Faculty Issues – Brandy Scarnati**

Brandy Scarnati, proxy for Marynia Giren-Navarro, both at today's Faculty Senate meeting and at the Part-Time Committee reported the Part-Time Faculty of the Month will be awarded Tuesday, February 13 at 11:30 a.m. Cathy Brewster, Professional Development is offering a part-time certificate training. The part-time senator nomination form was reviewed. Business cards for part-time faculty were also discussed.

- **Professional Standards – Amy Cavanaugh**

Amy reported FERPA training revisions and video are ongoing, a subcommittee was formed to create a campus values document providing guidelines for an inclusive and diverse environment, the evaluation of department chairs continues to be worked on, and the tenure subcommittee is pressing on with its work to update the processes and public documentation of the process.

- **Salary, Benefits & Budgetary Concerns – Ron Marston**

The committee continues to update the annual plan and will have a survey sent to faculty soon to evaluate the changes to the plan being proposed and receive valuable faculty input. The survey will be sent in March. The committee next meets February 23 at Noon in SIER 111.

## Old Business

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None.

## New Business

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Micaela Rubalcava announced the Faculty for Radical Education and Enlightenment (FREE) is presenting HUM-Animals on March 27 and will feature a petting zoo. YeVonne Allen reminded everyone Wellness Bingo is in effect and to see her if you would like to purchase a bingo card.

**Meeting adjourned: 1:55 p.m.**

## Closed Session Summary

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The NFA resolution was discussed. Some wordsmithing was attempted, but in the end, the Senators felt that they needed to consult their constituents before voting on any resolutions. No motion was entertained or voted on.