

# FACULTY SENATE MEETING MINUTES

**May 15, 2015**

Faculty Senate Chair: <b>Ron Marston</b>	Faculty Senate Chair-Elect: <b>John Adlish</b>	Executive Committee member, Curriculum, Assessment & Programs Committee Chair: <b>Melanie Purdy</b>
Executive Committee member, Salary, Benefits and Budgetary Concerns Committee Chair: <b>Steve Bale</b>	Executive Committee member, Professional Standards Interim Committee Chair: <b>Eddie Burke</b>	Executive Committee member, Student Learning Outcomes & Assessment Committee Chair: <b>Brian Ruf</b>
Library Committee Chair: <b>Tom Kearns</b>	Part-Time Faculty Issues Committee Chair: <b>Dawne Ernette</b>	Recognition & Activities Committee Chair: <b>Erin Frock</b>
Senators for Allied Health: <b>Julie Muhle</b> <b>Patti Sanford</b>	Senators for Technical Sciences: <b>Mike Schulz</b> <b>Brian Ruf</b>	Senators At-Large: <b>Tommie Guy</b> <b>Jay Jorgenson</b> <b>Tom Kearns</b> <b>Melanie Purdy</b>
Senators for Biology: <b>Jim Collier</b> <b>Dan Williams</b>	Senators for Business Division: <b>Robert Kirchman</b> <b>Nancy O'Neal</b>	Senators for Computer Technology: <b>Cathy House</b> <b>Judy Frederickson</b>
Senators for English: <b>Julie Armbrecht</b> <b>Robin Griffin</b>	Senators for Humanities: <b>Tom Cardoza</b> <b>Wade Hampton</b>	Senators for Math: <b>Shannon McCool</b> <b>Lars Jensen</b>
Senator for Physical Sciences: <b>Matt Leathan</b> <b>Dan Loranz</b>	Senator for History, Political Science & Law: N/A	Senators for Social Sciences: <b>John Coles</b>
Senator for Visual and Performing Arts: <b>Dan Bouweraerts</b> <b>Brian Wells</b>		

**Absent:** Julie Muhle (her proxy was Patti Sanford), Dan Bouweraerts (his proxy was Brian Wells), Judith Fredrickson (her proxy was Cathy House), Tom Kearns (his proxy was Corina Weidinger)

**Guests:** Dr. Jane Nichols, President Sheehan, Stephanie Prevost, Dee Segal, Dr. Rachel Solemsaas, Kyle Dalpe, SGA President Elect Spencer Schultz, Molly Lingenfelter, Cheryl Cardoza, Michelle Montoya, Shelley Walker, Bernie Hamm, Fred Lokken.

The meeting was called to order at 12:32 p.m.

Please sign the attendance roster (Exhibit A).

**Chair Marston:** We have a full agenda today.

## Approval of Meeting Agenda (Exhibit B)

**Motion:** To approve the meeting agenda

**Movant:** Senator Purdy

**Second:** Senator Schulz

**Vote:** Passed unanimously

## Approval of Meeting Minutes from April 17, 2015 (Exhibit C)

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**Motion:** To approve the Faculty Senate meeting minutes from April 17, 2015 as submitted.

**Movant:** Senator Purdy

**Second:** Senator Guy

**Vote:** Passed unanimously

## President's Report – Dr. Marie Sheehan

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### NSHE Budget Closing – Senate Finance Committee and Assembly Ways and Means Committee

Was what was expected

Chancellor's Summary:

- Budget closed at the same level as the subcommittees.  
The joint Subcommittee on Ways and Means/Finance met this morning to close the NSHE Budget.
- Result was an agreement on the Executive Budget which excludes mitigation for WNC and GBC
- The \$5.00 weighted student credit hour increase, provides increased funding in other areas and does not include merit.
- Unexpected was the comments of Concern expressed about Community Colleges and funding.
- Very strong sentiment regarding the Community Colleges and concerns about them being short changed.
- Was not in support of budget due to concerns of Community Colleges, although he had some good comments, he voted in for.
- As we express our disappointment regarding the outcomes and the expected outcome on May 15, the final budget closing, we must keep in mind that most critical decisions are yet to be made.
- In the closing days of session, our Chancellor remains dedicated to priorities expressed by the Board of Regents during their special meeting of April 24.
- Compensation and Health and Wellness benefits are critical needs. Both issues are receiving maximum advocacy on our behalf.
- Legislators have signaled interest in addressing compensation, but this will only have consideration during closing days and will be attached to a funding source not yet identified.
- The response of the campus to legislators needs to continue to be concerned and respectful as led by TMCC Faculty Senate Chair Ron Marston.
  
- Q&A will be sent out.

Replacement Positions Budgeted and will be a cost saving due to lower level.

### **1 strong support of merit**

- Cannot help with the classified system.

- Put Q & A regarding merit. Will give to Chair Marston.
- Positions that are replacement position are at a lower level and allow a cost savings at that lower level.

**2 new advocates for Swank and Titus.**

- The understanding of W was amazing.
- Understanding of if up to 60% stay.

**End of Chair Marston's Term-** Thank you for all of the work you have done, as we look at how much discretion we did not have over salary and benefits. We had that one little bit of discretion we would not have had if it weren't for your leadership. So I thank you. That was the Equity Spent. Just barely received that but was on a critical timing.

We saved money by piggy backing on CSN's Contract. All in record time and able to give some very substantial increases that were needed.

Thank you Dr. Nichols for your effort on the Merit Increase.

Tradition when saying goodbye/farewell basket. Thank you Chair Ron Marston.

This concludes my report. Thank you.

## Vice President of Academic Affairs' Report - Vice President Jane Nichols

Good afternoon. I want to share a few things with you. I won't take too long. You have a busy agenda.

### **Survey that the Faculty on the Dean is complete**

- Had a few hiccups along the way.
- Have the results now and I will take those into account when evaluating the Dean's. I will take those into account.
- Deans would like to request that the survey be given to all of their direct reports.
- Dean's would like to see questionnaire.
- Deans are questions only that I ask you, why just the Academic instead of the VP's as well? Not be exclusively and want to pass on.
- There have been some legal questions about sharing this survey in the venue of the Chair/Vice-Chair of Faculty Senate.
- Encourage all of you to find process that is transparent and fair to improve the function of the whole Institution.

**Chair Marston:** Dr. Nichols will be leaving us in 4 more weeks. Thank you for all of the work you have done for the College and it's been an absolute pleasure working with you over the last 2 years. Thank you.

## Vice President of Finance Affairs Report – Vice President Dr. Solemsaas

### **TMCC Critical Fiscal Indicators**

- Student Enrollment (FTEs)
- Student Completion (WSCH)
  - excludes W, FNs, Out of State
- Student Faculty Ratio (SFR)
  - Class capacity
  - Fill Rate

### **Status Quo**

### **Fiscal Impact:**

- FY16 \$(1,661,096).

- FY17 (\$1,159,502)
- FY18 \$(1,519,248)
- FY19 \$(1,463,104)

**Despite our efforts to balance FY 16 and FY 17 with expenditure savings, TMCC will most likely experience another formula funding reduction of \$1.5 million in the next biennium (FY18-FY19)**

**Student Enrollment (FTEs)**

- With course completers remaining at 83% and SFR ratio remaining at about 22, enrollment would need to grow by:
- 8.11% or
- 495 FTEs or
- about 1,000 new students

**Student Completion (WSCH)**

- excludes W, FNs, Out of State
- With flat enrollment and SFR remaining at 22, course completers would need to increase to:
- 90% (from 83%)

**Student Faculty Ratio (SFR)**

With flat enrollment and course completers remaining at 83%, SFR would need to average:

Impacts Part Time Faculty Costs									
Adjust Student Faculty Ratio						Total PT Faculty	PT Rate Increase	P/T Rate	average
	Lib Arts, EPY	Web	Sciences, SS Nurs.	Tech Sc, Appren	Business, WDCE				
FY 16	22.13	29.08	24.57	13.17	23.08		3.20%	775	21.69
PT Required	78	5	78	32	9	203			
FY 17	22.13	29.08	24.57	13.17	23.08		0.00%	775	21.81
PT Required	79	5	75	32	19	210			
FY 18	30.00	30.00	30.00	20.00	30.00		3.00%	800	28.90
PT Required	48	4	52	15	4	123			
FY 19	40.00	40.00	40.00	20.00	40.00		0.00%	800	37.80
PT Required	26	2	25	15	1	69			

**FY 2016 to 2019 Fiscal Scenario's:**

**Aspirational:**

- Annualized Student FTEs: 6,188 (1.5% Inc.)
- % of Completed Credit hours (WSCH)
- 86% (3%) Student Faculty Ratio (SFR) 22.79 (1 Inc.)

**To balance FY 18-19**

- An enrollment growth of 1.5% is needed. This is about 93 FTEs (185 students)
- A 3% increase in completers, and SFR for division like Liberal Arts would need to improve from 22.13 to 23.

**Fiscal Impact:**

- FY18 - \$141,830
- FY19 \$(45,547)

**Equal Efforts**

A modest increase in FTEs and completers would require higher SFR or additional expenditure savings in FY 2018 and 2019.

**Fiscal Impacts**

- FY19 \$966,442).

- FY18 \$141,830

## Focus on Completers

- Annualized Student FTE's – 6,096
- % of Completed - 85% (2% Inc.)
- Student Faculty Ratio – 24.70 (4 Inc.)

## A modest increase in completers would require higher SFR and/or additional expenditure savings in FY 2018 and 2019

### *Fiscal Impacts*

- FY18 \$ (62,502)
- FY19 \$65,386

## eNcore Presentation Dr. Fred Lokken

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### **e--Ncore Work Group Report & Recommendations**

e-learning taskforce

The e-Ncore Work Group has dedicated the past year to completing the charges and tasks given us by the Chancellor. The Work Group was comprised of outstanding faculty and eLearning administrators from all NSHE institutions. It has been a remarkable journey of discovery. The Final Report and Recommendations reflect the quality, intensity and creativity of the Work Group members.

**Chair Marston:** Thank you.

## Report of Faculty Senate Chair Ron Marston

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### **Presidents Evaluation Update**

- Put together by the Senate Chairs.
- Was approved in February by the Senate.
- This is an annual survey of faculty for annual evaluations and revisions to the 3year periodic evaluation.
- Draft went to Board of Regents and the Chancellor 3 weeks ago.
- Suggestions were made and incoming Chairs will bring it forward.
- Some issues of confidentiality that needs to be worked out.

### **NSHE Budget Update**

- On the NSHE Budget Handout with the gold vertical bar shown on screen.
- Budget closing meeting was this morning and was posted as a video online. It passed with 6 no votes
- Opposition discussion:
  - No support for CC
  - No funding for FNM's
  - No merit pay
- Once the revenue side is decided, there may be money to fund some of these items:
  - Bridge Funding
  - Increase WSCH by \$5-\$12 million

- Possibility of merit
- Possibly COLA

### **Senate Bylaws**

- Senator Jenson brought a concern to the Senate at the last meeting regarding how we count votes – in particular the Abstention votes.
- Our bylaws are unclear on the matter and they will be cleaned up in the Fall 2015

### **Final comments**

- This is my last meeting as your Senate Chair
- Before I end my report, I would like to say that it's been an incredible experience to be the Senate Chair. It exposed me to the worlds hitherto unknown to me.
- Strange worlds like:
- The NSHE System, Regents, legislature, newspaper reports, Upper administration, Elko, Las Vegas, other NSHE Institutions (I got to visit the campuses and got to know some of the people that work at them). No matter where I went, people were just people and like anyone that I was already familiar with.

### **Accomplishments over the last 2 years in the Senate:**

- We sent a strong message to the Board of Regents and the Legislature that merit pay is essential to a healthy, happy system of higher education. It was heard.
- We sent a message to the legislature that we do not want guns on campus (AB148 amended into AB175 – Assembly Judiciary committee meeting is today at 4 p.m.).
- We helped thwart a System level takeover of our IT Department,.
- We sent a very clear message to the President that we do not like appointments to VP and Dean Positions. TMCC by laws will change as a result and hopefully a paradigm shift in how the Presidents seek council before taking action.
- The Equity Adjustment
- We sent a message to the Legislature that we don't want to be separated from NSHE for governance and funding.
- We created a brand new merit pay policy.
- We created an Annual Plan form to accommodate the new merit pay plan.
- We also created the administrative faculty evaluation form.
- We took strong positions on academic issues like remedial math and English taught on line. Due to this the Chancellor did back down.
- Hundreds of new and revised courses and degree were approved through CAP and Chair of CAP Dr. Melanie Purdy.

### **Items that are now in progress:**

- New President Evaluation Policy
- New dean and Administrative Evaluation surveys through Chair –Elect Dr. John Adlish.
- The Gen Ed criteria for the AAS degrees done through Chair of SLOA Brian Ruf.
- Possibility of a new Summer Pay Policy through Chair Steve Bale.

Thank you. All of you, Committee Chairs, The Senate, SGA President Stephanie Provost, Classified Council Dee Dee Segal, you are all engaged and participating and care what happens to our Institution.

### **Round of applause from the Senate thanking Chair Ron Marston for his service.**

## Faculty Senate Chair-Elect - Dr. John Adlish

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Thank you to Chair Ron Marston for his service and time devoted to the TMCC and the Senate. I have enjoyed working with him. He has done a lot of work, he has personal knowledge of the "Dark Side" including the direction. I am trying to encourage everybody to understand that the Senate has changed over the last 2 years and is moving in a different direction. The Administration whether by force or self-will is paying a lot more attention to the Senate. We are trying to solicit everyone for support and to encourage them to stay involved. This includes the Senate Positions that are vacant.

### Chair- Elect Announcement

I would like to welcome our new Chair – Elect Cheryl Cardoza. (Applause). Cheryl, we would like you to come up and say a few words.

## New Chair- Elect Cheryl Cardoza

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Thank you John. I recently started to become involved again in that I had previously served as Chair of certain committees and been involved previously with the Faculty Senate. I just recently came back to this body.

I have loved what Ron Marston and Dr. John Adlish have been doing during their terms and so I decided that it was time to step up. (Applause).

## Report of Faculty Senate Chair-Elect - Dr. John Adlish

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Thank you everyone who participated in the election process, including Eddie Burke who was Committee Co-Chair during this Chair-Elect process and Cal Anderson in Web Services for helping create and support this process

Dr. Cheryl Cardoza will be the "Interim Chair" As of June 1st to the end of June. I will be out of the country in Peru. Cheryl and I will continue the tradition of support the Faculty Senate and continue to push it into the strong body it I sand will be.

### Appointments and Senator Elections

- Dr. Melanie Purdy will remain as the CAP Chair At least through the fall.
- Senator Jim Collier has agreed to stay on in Biology

### TMCC Bylaws change proposal

- One of the things we are going to be working on is the voting/abstentions (how to count them).

### Climate Survey

- We are starting to get the aggregate data on this.
- There was no shortage of challenges and issues that have to be worked on that we need to address here at this Institution.
- In the Fall we will have a presentation by either Julia Hammett or Scott Huber

### Dean Survey Results

- This has been an interesting process
- While at the President Advisor Council (PAC) Meetings I came out looking like a dark lord. There was an amount of pressure for me to roll over, I didn't.
- The Policy is very close to being completed.
- I think that President Sheehan will sign this.

- This will be a TMCC bylaws change.
- Now there is a lot power behind our own President will be surveyed.
- Now it's difficult for Deans and Vice Presidents to resist being surveyed.
- There are a couple changes that we're going to post for legal purposes.
- We removed the not highlighted below. This where we ended with PAC on May 11<sup>th</sup>.
  - In addition to the annual evaluation of deans, vice presidents and other administrators who supervise academic faculty, a performance survey will be conducted by the Faculty Senate at least every two years. This survey will become part of the annual evaluation of the administrator and will include input from all faculty and classified staff supervised by the administrator. The faculty senate chair or his/her designee, the faculty senate chair-elect or his/her designee, a representative from Human Resources, **and** the respective vice-president will meet to review the survey results and supervisee comments on a date prior to the date on which the VPAA issues his/her final evaluation of the administrator. The results of evaluations of vice-presidents will be forwarded directly to the president and the president will meet with the senate chair, chair-elect, and a representative from human resources to review the survey results. If the evaluation results in an unsatisfactory rating, a job performance evaluation will be required in the following academic year. The results of the survey are part of a confidential personnel process and cannot be shared without written permission signed by the Dean who is being evaluated.
- This went to Legal Counsel John Albrecht for review. This was a surprise to me that for 1.5 years later someone has decided to now take it to legal. John made the following statement:
  - Legal Counsel expects that without. The inclusion of confidentially provision this will not be approved at the System Level.
  - The PAC gave us 2 alternatives :
  - The 2<sup>nd</sup> one I completely rejected because it takes away exactly what we are trying to do. Which is to remove having an open accountable process for administrators.
  - While I was a Dean for 8 years and was evaluated 5 times and never had a problem with it. I was the last Dean to be surveyed.
- This is Data. I make decisions based on the data.
 

When someone says that "so and so" is a really great administrator I ask why? In 1 particular case the response was "that the person reports to me and does everything I tell him to do." That is one way of doing it but there is also another way to go more inclusive.
- Here are the proposed changes I want to make in bold below:
  - In addition to the annual evaluation of deans, vice presidents and other administrators who supervise academic faculty, a performance survey will be conducted by the Faculty Senate at least every two years. This survey will become part of the annual evaluation of the administrator and will include input from all faculty and classified staff supervised by the administrator. The faculty senate chair or his/her designee, the faculty senate chair-elect or his/her designee, **the classified council president or his/her designee**, a representative from Human Resources, ~~and~~ the respective vice-president, **and the employee being evaluated** will meet to review the survey results and supervisee comments on a date prior to the date on which the VPAA issues his/her final evaluation of the administrator. The results of evaluations of vice-presidents will be forwarded directly to the president and the president will meet with the senate chair, chair-elect, **the classified council president**, and a representative from human resources to review the survey results. If the evaluation results in an unsatisfactory rating, a job performance evaluation will be required in the following academic year. **The results of the survey are part of a confidential personnel process and cannot be shared without written permission signed by the Dean who is being evaluated.**
- This is an evaluations committee. We would be evaluating Deans and VP's. Members of the committee would be member of HR, he Senate Chair, the Vice Chair and the Dean/VP being evaluated. We now have added the Classified President.
- This is nothing new. Many colleges have review committees for merit and promotions.



- The bottom sentence is fine. I don't have a problem with that, I am now asking the Chair of professional Standards Dr. Edie Burke and his Committee to take a look at again.
- I let the PAC know that they have had 1.5 years to look at this. I will take it for review by Professional Standards and the Full Senate. But the PAC needs to commit to stop making changes every month otherwise this could go on indefinitely.
- We sent the survey to 175 people and 106 responded. That's 61%! That's really good! People would be responding if they didn't think there was something to respond to.
- Next year we will be expanding the survey to include the VP's.
- We have a VP coming here that as a Dean over a huge area, she puts her evaluation out for public consumption. This will make it difficult for any of the other administrators to say they don't want anyone to see their job performance.
- I will be bringing this to you, then this will need to go to the Board of Regents when we get the legal in there.
- Thank you to all of you who have helped with this.

## Senate or Election

### Faculty Senate Chair-Elect Nominations

- Nominations closed April 10, 2015.
- We had 6 people that were nominated.
- 1 person has accepted the nomination.
- We will move forward according to the bylaws.
- Chair Marston checked that we will move forward with the elections.
- Cheryl Cardoza has accepted the nomination.
- The timeline that is established by our bylaws is that we close on April 10, 2015.
- We are announcing the nominations today.
- The election has to be completed by May 8, 2015.
- We will open this for Cal and then send it out for election.
- At the May 15, 2015 Faculty Senate Meeting we will officially announce who the Chair-Elect is.
- On June 1, 2015 the New Chair and Chair-Elect will take office.

## Consent Agenda (Action Item) (Exhibit D)

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**Chair Marston:** Any deletion or changes to the Consent Agenda?

**Chair Marston:** Any other deletion or changes to the Consent Agenda? Hearing none, all those in favor of approving the Consent Agenda with changes as noted?

**Motion:** To approve the Consent Agenda as submitted.

Movant: Senator Cardoza

Second: Senator Purdy

Vote: Passed Unanimously

Abstentions: None

### **Library Committee – New Chair Olga Katkova for Tom Kearns**

- I will be the new Chair for the Library when have or next meeting here.
- We have not met since the last Faculty Senate Meeting so there are not any minutes.
- I will be sending out emails at the beginning of the next semester regarding the events we are organizing.

### **Student Government Association - Stephanie Prevost, SGA President**

- Introduce the new SGA President: Spencer Schultz.
- Our Mascot now has a name – Wizard the Lizard.

**Chair Marston:** Thank you Stephanie for you time and service.

Round of applause

### **Classified Council - Dee Dee Segal**

- Our 2014-2-15 Employee of the Year Donna Clifford was announced last week May 12<sup>th</sup> at the Classified awards ceremony. Other nominees included Denise Pickering, Carole Chouniard, Ellie Wilkins, Echo Lynch and Amanda Sagun.
- At the Classified Symposium July 13<sup>th</sup> thru the 16<sup>th</sup>, the classified staff will be learning about things that help to keep you safe.
- Classified Bylaws Committee had our first review of the bylaws revision at our Classified Council Meeting held on May 6<sup>th</sup>. Our 2<sup>nd</sup> review will be on June 3.
- At our next meeting we will be swearing in our new Classified Executive Board. Our new officers are:
  - Hospitality Officer - Ellie Wilkins
  - Treasurer – Amanda Sagun
  - Secretary – Valerie Kelly
  - I would like to introduce our new Vice President Gracee Tout. She will be replacing me at the Faculty Senate Meetings as I move into the position of Classified Council President.
- The fitness challenge was wrapped up and the winning team was announced at our May 6<sup>th</sup> meeting.
  - With a total loss of 4% body fat, the winning team consisted of Toni Hippert, Dawn Ingraham, Tina May, Janet Bicker, and Adine Stromeon.
  - The winning team received \$550 in cash with \$550 being raised for the Classified Council.
  - It was such a success that the Council will be doing it again next year using weight loss rather than body fat loss.
  - The challenge will be open to all faculty, administrative and classified staff.

**Chair Marston:** Thank you Dee Dee for serving and welcome to Gracee Tout.

### **Part-Time Faculty Issues Committee - Dawnne Ernette, Chair**

- The Part-time Faculty Issues Committee has not met since the last faculty Senate Meeting. That concludes my report.

**Chair Marston:** Thank you Dawnne for that short report.

## Professional Standards Committee - Eddie Burke, Chair

### Summer Travel Funds recommendations are on the Consent Agenda

- We were able to use the left over funds that Chair Marston didn't use. Which gave us \$2155 to use for the Summer Travel.

### Sabbatical Review Committee – Election held. Chair of the Committee is Steve Bale.

- Chair of Sabbatical Review Committee
- An email was sent out asking for nominations for people who want to serve as Chair of the Sabbatical Review Committee coming up in the fall.
- Nominations closed May 4, 2015.
- Professional Standards Committee will be voting for the new Chair.
- If anyone would like to sit on the Committee as a reviewer please sent your name to Tara.
- We are looking for those to serve in the Fall.

## Sliding Scale Resolution (Exhibit E)

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To approve the Resolution to support part-time issues committee in their rejections of this new pay scale.

Chair Marston: This is a resolution brought forth by the Professional Standards Committee in support the Part-Time Faculty Issues Committee, (based on their survey).

By the Senate not supporting this, it doesn't mean it won't come back. I will send the message that we don't like this.

**Motion:** To approve the Resolution to support part-time issues committee in their rejections of this new pay scale.

Vote: Passed Unanimously

Abstentions: None

### The Student Audit and Withdraw numbers, Travis Souza gave us actual numbers.

- We will start to get an email for students withdraw.
- Possibly addressing that the student must contact the Teacher to Audit. Looking into this.
- These concerns will be brought up in the Fall with the new VPAA.
- Next meeting in Sept.

**Chair Marston:** If there is no further discussion, we will move on and move forward with that next month. Thank you Senator Burke.

## Salary, Benefits & Budgetary Concerns Committee - Steve Bale, Chair

- 2 resolutions that I want to bring to the floor:

Benefits and Budgetary Concerns Committee May 1, 2015 for presentation to Faculty Senate May 15, 2015

Full-time faculty who are tenured or tenure track shall have the first right of refusal on all summer school classes for which they are qualified to teach in their primary department, over any classified, part-time or full-time non-tenured/non-tenure track/zero rank faculty.

## Summer School Policy Resolution (Exhibit F)

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To approve the Resolution to support part-time issues committee in their rejections of this new pay scale.

Chair Marston: This is a resolution brought forth by the Professional Standards Committee in support the Part-Time Faculty Issues Committee, (based on their survey).

By the Senate not supporting this, it doesn't mean it won't come back. I will send the message that we don't like this.

**Motion:** To support the Summer School Policy Resolution

Vote: Passed Unanimously

Abstentions: None

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## Motion to extend the meeting by 10 minutes.

**Motion:** To extend the meeting by 10 minutes.

Vote: Passed Unanimously

Abstentions: None

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## Summer School Compensation Policy (Exhibit G)

Passed by Salary Benefits and Budgetary Concerns Committee May 1, 2015 for presentation to Faculty Senate May 15, 2015

Faculty at Truckee Meadows Community College shall be compensated for teaching summer school as follows:

1. Faculty who are on an "A" contract during the academic year will be considered as teaching an overload and be compensated at the part-time rate unless their contract specifically requires a Summer school load in which case they will not receive an additional stipend.
2. Faculty who are on a "B" contract during the academic year will be paid at the per credit hour equivalent of the published community college salary schedule per NSHE Procedures & Guidelines, Chapter 3 Section 1 using the "Min" rate of the faculty member's grade divided by 30.
3. Faculty who are part-time during the academic year will be paid for summer teaching on a per-credit basis according to the same rate used during the Spring semester of that academic year.
4. If registration fees of all courses to be taught by an individual faculty fail to cover the faculty's salary as provided herein, the faculty shall be paid a lower amount equal to 85 percent of the actual revenues generated, but not less than the part-time rate. The administration reserves the right to cancel classes. Calculation of fees shall be based on enrollment at 3 working days prior to the beginning of each of the summer session.
5. It is in the best interest of both the faculty and administration of TMCC that summer school remains solvent. The TMCC faculty senate and TMCC administration will review this policy every 2 years.

**Motion:** To table the Summer School Compensation Policy Resolution until Fall

Movant: Senator Purdy

Second: Jim Collier

Vote: Passed Unanimously

**Chair Marston:** As I understand it I suggest we take this up our next meeting is for discussion.

**Chair Marston:** Thank you Dr. Bale.

### **Curriculum, Assessment & Programs Committee - Melanie Purdy, Chair**

- Thank you to all of the 28 CAP Committee members. They were able to complete a ton of work with CAP,
- Please plan to return in the Fall.
- We have a schedule change. The first deadlines will the 1<sup>st</sup> Friday we return in the Fall.
- New Degree submission packets. Should make if a little easier but you will still need to fill out the NSHE packet.
- New email for MCO Submissions. [capchair@tmcc.edu](mailto:capchair@tmcc.edu)
- Reviewing RFP to help. It will be at least spring possible fall.
- CAP Training during Professional Development. Please attend.

**Chair Marston:** Thank you.

### **Student Learning Outcomes & Assessment (SLOA) - Brian Ruf, Chair**

- Our last meeting was on May 8<sup>th</sup>, 2015 was cancelled
- Before that we finished up the English and Science Gen Ed for the AAS. Now it will go to the CAP Committee at their next meeting.
- Next meeting will be on Sept. 11,, 2015. Where we will finalize Fine Arts and Quantitate Reasoning for the AAS.
- Recommending that the NV and US Constitution Diversity and Humanities be removed as Gen Ed requirements across the board and just listed as additional requirements. CAP is working on a form to make sure that is taken care of.

**Chair Marston:** Thank you Senator Ruf.

### **Recognition and Activities Committee – Erin Frock, Chair Senator Purdy Giving Report**

- We would like to announce our Distinguished Faculty Award Winners:
  - Teaching Award Anna Douglas in the English Department
  - Distinguished Faculty & service Award Ron Marston
  - Awards will be given at Commencement
- Commencement will be at the Grand Sierra Resort again this year, May 22nd at 10:00 a.m. Please plan to be there by 9a.m.
  - Light breakfast will be served at the Roving Room.

### **Distinguished Faculty Awards**

- The selection committee has narrowed down our nominees to the top three candidates for both Teaching and Service Awards. Those candidates are currently going through observations and interviews. Final decisions will be made by May 1st.

### **Professional of the Month**

- 2 POM awards for May & June. We will be awarding these in the next couple of weeks.

### **Annual Jenga Tournament**

- This will be held in the fall at Convocation.

**Chair Marston:** Thank you.

## Old Business

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None

## New Business

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**Chair Marston:** Is there any new business?

Before we go I have certificates of appreciate for all of the Senator's and Chairs.

Plaques were given to the Chair Marston and Chair –Elect Adlish in appreciation of service.

**Adjournment at 2:35p.m.**

*\*Adjournment time will run no later than 2:30 p.m. unless approved via motion by the Senate.*