

FACULTY SENATE MEETING MINUTES

March 27, 2015

Faculty Senate Chair: Ron Marston	Faculty Senate Chair-Elect: John Adlish	Executive Committee member, Curriculum, Assessment & Programs Committee Chair: Melanie Purdy
Executive Committee member, Salary, Benefits and Budgetary Concerns Committee Chair: Steve Bale	Executive Committee member, Professional Standards Interim Committee Chair: Eddie Burke	Executive Committee member, Student Learning Outcomes & Assessment Committee Chair: Brian Ruf
Library Committee Chair: Tom Kearns	Part-Time Faculty Issues Committee Chair: Dawne Ernette	Recognition & Activities Committee Chair: Erin Frock
Senators for Allied Health: Julie Muhle Patti Sanford	Senators for Technical Sciences: Mike Schulz Brian Ruf	Senators At-Large: Tommie Guy Jay Jorgenson Tom Kearns Melanie Purdy
Senators for Biology: Jim Collier Dan Williams	Senators for Business Division: Robert Kirchman Nancy O'Neal	Senators for Computer Technology: Cathy House Judy Frederickson
Senators for English: Julie Armbrecht Robin Griffin	Senators for Humanities: Tom Cardoza Wade Hampton	Senators for Math: Shannon McCool Lars Jensen
Senator for Physical Sciences: Matt Leathan Dan Loran	Senator for History, Political Science & Law: N/A	Senators for Social Sciences: John Coles
Senator for Visual and Performing Arts: Dan Bouweraerts Brian Wells		

Absent: Dan Loran (his proxy was Matt Leathan), Robert Kirchman, Mike Schulz.

Guests: Dr. Jane Nichols, Stephanie Prevost, Dr. Rachel Solemsaas, Rich Olsen, Travis Souza, Kyle Dalpe, Sharon Wurm, Julia Hammett, Ryan Maloney w/ SGA.

The meeting was called to order at 12:33 p.m.

Please sign the attendance roster (Exhibit A).

Chair Marston: We have a full agenda today. We have a lot of action items. I promise we will not run 30 minutes over like we did at our last meeting.

- I want to acknowledge all of you today for being so professional and respectful of each other's opinions at the last Senate meeting. I am sure that will continue today.
- I want to remind you again that if you want to speak please raise your hand and wait to be recognized by the Chair.
- Services for Dr. Rita Huneycutt will be held tomorrow, Saturday, March 28 at 11 a.m. at the Covenant Presbyterian Church on Mae Anne Ave. Dr. Rita Huneycutt was a former employee here at TMCC.

Approval of Meeting Agenda (Exhibit B)

Senator Jensen: I would like to change item the order of #11 & 10 on the agenda.

Chair Marston: If I could make the friendly suggestion Senator Jensen, when we get to item #10 on the Agenda that you make a motion to rescind that and then assuming that Senate is agreeable to that, then we will pull item #10 and move to item #11.

Senator Jensen: I am asking to amend the agenda by changing the order of #10 & #11.

Chair Marston: Is there any discussion on Senator Jensen's' suggestion to amend the agenda? Hearing none, all those in favor of approved the agenda with Senator Jensen's amendment?

Motion: To approve the meeting agenda with the following amendment: Changing the order of items #10 and 11.

Movant: Senator Ruf

Second: Senator Purdy

Vote: Passed unanimously

Approval of Meeting Minutes from February 20, 2015 (Exhibit C)

Motion: To approve the Faculty Senate meeting minutes from February 20, 2015 as submitted.

Movant: Senator Purdy

Second: Senator Kearns

Vote: Passed unanimously

President's Report – Dr. Kyle Dalpe

Good afternoon, on behalf of President Sheehan, I have a few things I would like to share with you.

President Sheehan was unable to be here today due to being double booked in Carson. We had one cancellation but the other meeting kept her in Carson for most of the day.

NSHE Budget Hearing

The other cancellation was our 2nd NSHE Budget Hearing at the Legislature. This meeting was scheduled for this morning, was postponed until further notice. I believe that they are trying to sort out what they are going to do with the tax bills, business license fee and all of the other hearing that were heard over the last couple weeks. More will come on that.

Legislature

We won't hear anything for another 3 weeks or so on our pieces. They are still sorting out how much money they have before they can dish it out.

- We have distributed to this group the Legislative Tax Sheet from the System. It talks about the initiatives.
 - Need based financial aid.
 - The \$5 weighted per semester hour.

- **Does not** include anything about weapons on campus.
- **Weapons on Campus** I understand that you are currently in survey mode on this.

Reaching out to the Legislature

- I encourage you to still reach out and if you need help reaching out to Legislature, contact me, or you can go to the website. That information has been distributed if you would like to share your view on that. There is still time to share your view.
- Once a bill travels through on house (the Assembly), it has to do the same process through the Senate. So there is still time. Once it's passed in the Assembly it goes back to the main floor and does the same process through the Senate, then gets passed by the Senate as a whole. Then goes to the Governor for signature.

Shared Services

There is a report out there that came out several years ago that talks about shared services as a way to streamline costs and increase efficiency within the System and within a particular community college.

- That is how the Nevada College Collaborative was founded with Frank Woodbeck as the Executive Director.
- Includes TMCC, WNC, GBC –The three Northern Colleges.
- Latest piece of the shared services idea and mapping is the IT Department.
- There's been a couple of different outlines come forward.

This group has put forth their Resolution regarding input into the process. Mr. Woodbeck has that Resolution at this time.

Your Chair and Chair-Elect met with Mr. Woodbeck last Wednesday, while he was on campus.

- What this means is they are looking for a way to combine IT Departments in order to deliver services in the most effective and cost efficient manner without reducing services.
 - It is still evolving.
 - It is not a done deal on how that will work.
 - I imagine it will be some sort of leadership at the System Office for big strategy at the 30K foot view.
 - Then implementation at the campus level.
 - Whether that means our staff will report to the System and become System Employees or stay at each campus level is still being defined and mapped out at this time.
 - But in this particular instance IT is to maintain and improve services to student, faculty and staff. I think that is the biggest concern this group. That you don't walk into a classroom if things don't work or if students are having trouble connecting. Those "on the ground" problems are supposed to be handled at the same level or better.
 - They look for seamless transition. This is tricky when your staffing is the way it is. Hopefully that will come to be.
 - There are several ways to save money.
 - Right now they are not talking about cutting staff or demoting staff.
 - We would have the same number of people and save money.
 - The money savings is coming from projected to come from common purchasing on anything IT related going forward.

During the meetings with Mr. Woodbeck last Wednesday here on campus, one thing that came up was having status checks to make sure that the services are being met. From either this group, the administrative group, student services or however you want to slice it up.

Whatever plan comes to fruition as of July 1, 2015, Mr. Woodbeck wants to build in these looping status checks of environment feedback.

In April, we are going to try and schedule a couple of campus forums to talk about IT and shared services as it effects everybody.

We talked about having him come to this group in particular. The scheduling is too tight. We want to be able to open it to everyone on campus.

Q&A

Senator Purdy: Rumors are that this is a done deal. So are these April meetings to prepare us or are they really to get our input?

Dr. Dalpe: The idea that we will do something with shared services is close to a done deal. But what it looks like and how it's created is the development part. That's where the feedback comes in. The idea that we will do something as a shared service, what's interesting is that we are already doing quite a few things that fit the shared service model right now.

Senator Purdy: So the range is from what you said, common purchasing at the bottom to taking all our wonderful people away from us?

Dr. Dalpe: Right but, here's the thing. Assurances have been made that if the staff moves to the System level, they would still stay here. The reporting authorities would be different but the actual physical location would be the same.

Senator Purdy: But the process that we have like saying "Hey Cal, can you help me out?" That where we are all a little concerned.

Dr. Dalpe: We would still be able to do that even though they are System Employees. In my opinion it makes it a clunky environment, than just having a director from the top. They are still trying to vet that. I would definitely bring those concerns forward. They have already been asked and presented several times and that's part of the mapping.

Enrollment Email

- Plus 0.5% is insignificant as far as statistics go, but it is the first time we have seen anything increase since 2012.
- I hope it's going to increase.
- There are more initiatives coming in the fall, I will defer to Dr. Nichols who may speak to on that a little bit on the faculty side.
- There are more Initiatives going on than I have seen in my 12 years. Maybe I wasn't looking everywhere but there are a lot of good ideas and opportunities to build enrollment. I believe we are on that uptick or uptake.
- Unless we have 100% completion rate (which we don't and it would not be attainable anyway), our funding will struggle. So an increase higher than .5% on the front end will help on the funding side.
- Keeping those students in classes is more critical.
 - We're looking at new ways to get students in the door.
 - New ways to recruit, new ways to advertise. Thank you
- Then keeping students once they are here, so they actually earn a grade.
 - At the end of the day, students paid for the class, they want to be in the class and if they earn credit for the class that helps them out. That's the whole goal.
 - We look at it from a funding side when they complete we get funding.
 - The idea is to get them through and complete so they can go out and get a job and help keep the economy banking along like it's been doing.

Marketing/Advertising Campaigns

On a final note, who in here participated in our marketing/advertising campaign that hasn't been launched yet but we recorded?

- We are going to run a campaign this spring that has faculty stories.

- This will be a way to boost how the community sees us and what they're to see when they're in the classroom.
- There are several other ideas coming up on the marketing side as well.

Q&A

Chair-Elect Adlish: I not sure I quite understand the 0.5%. What are you referring to?

Dr. Dalpe: Our head count for the spring semester is up .5%. This is the first time it has been up since 2012. Even in 2012 when it went up the previous years were still down (based on the year before).

Vice President of Academic Affairs' Report - Vice President Jane Nichols

Good afternoon. I want to share a few things with you. I won't take too long. You have a busy agenda.

I want to echo what Dr. Dalpe said. You all are doing some incredible work on the scheduling side and on the student retention side. It is paying off. We have the data showing the number of W's dropped in the Fall. The work you're doing with student in the classroom and reaching out to them, the changes in policy that the Faculty Senate approved for the change to the audit, I think it has made a little bit of a difference, not a great big deal but, we're building blocks and every little bit helps. We are certainly with your help working hard on the Fall and Spring schedules. Spring of 16 believe it or not is coming up very soon and thinking about how to put that together.

The Reorganization Committee

Will have a meeting on April 3rd. I have 2 items to take to that committee.

1. Related to the Vet-tech program to move into the Sciences Division.
2. Shared service Library Director.
 - We have been in conversation Western, I have met with the Library Faculty and Staff this week. We are in conversations with sharing a Director position for the Libraries.
 - It has a lot of attractive components to it.
 - It does not mean we are not going to merge libraries, it simply means we may have the efficiency of a shared director for our libraries.

Budget Reduction Committee

- They have a meeting this afternoon.
- Continuing their work and have a plan to date.
- We will be awaiting on how much we will be able to count for the budget from the buyouts. That process is also underway.

Textbook Taskforce

- As a result of the work we have done you have in your packet a Textbook Taskforce Report.
- In report are things that the Faculty Senate needs to look at and see if you can support. I urge you to do so and to support it.
- This committee brought in national experts and vendors.
- We worked closely with the Director of the Library and the Director of Bookstore.
- We listened to:
 - Students
 - Student surveys.

- Faculty
- Emphasis is:
 - To try and provide our student with the education materials they need for classes at the lowest possible cost without giving up the necessary material they need to learn what they have to learn.
 - To provide support to faculty to make decisions about textbooks.
- Faculty Senate has a policy on the record for textbooks. It is a policy pushing to lowering the cost as much as possible for students.
 - This recommendation would require a few changes in that policy.
 - I have offered to the Chair to work with anyone who wants to work on looking at that policy.
 - Making modifications to bring the actual policy back for Faculty Senate consideration.
- In this report we recognize the importance of the information the faculty gets and the support the faculty have in making these decisions.
- TMCC Bookstore is already providing the cost of the materials to you so you aware of the cost to students.
- Suggestion of putting a cap on required course material with exceptions where necessary, (such as many science or foreign language books that have to go higher).
- In general trying to set a cap that we will modify this report to have some inflation factor.
- Discouraging late order for textbooks.
- Encouraging each department or discipline to try and adopt the same material for the same class wherever possible.
- Determine the text books to be used by Part-Time faculty in general.
- Working with Part-Time faculty to help them know which book to use, what the learning objectives are and then get feedback from them at the end of the semester.
- Building in a request that is going to budget ramifications.
 - Providing faculty with more support to create their own materials.
 - To adopt open education resources/open opened source textbooks.
- All of you are aware of the opportunities that are out there now for this.
 - It takes time and support to be able to find and analyze them.
 - Then decide if they would be right for use.
 - Through release time or stipends trying to provide the faculty who want to (no requirement whatsoever).
- Beginning in the Fall, we will try to put at least one copy of primary textbook for all General Education courses in the library.
 - Currently we have 60% of the of those textbooks in the Library.
 - We reviewed the usage of those books by students. It is very high.
 - Many students rely on that and do not buy textbooks.
- We are recommending setting up an emergency book loan to the bookstore to help students.
- Standing Committee on textbook support for faculty and students.
 - Recommending a model where it is out of the Academic Vice Presidents Office, but it is faculty and student driven.
 - The student Ryan Maloney from SGA was our listed representative. I cannot tell how wonderful our student was who worked with us and how critical we find that student voice to be in this.
 - You can see the names of all of the faculty who served on this committee in the faculty report.

Q&A

Senator Cardoza: It is more a comment than anything. I wanted to say that serving on the Textbook Committee with Dr. Nichols has restored my faith in the process and in the whole idea that you can get a bunch of people together from different places, get them in a room, give them a task and they will accomplish it. It's been phenomenal. I have to say thank you Dr. Nichols because you have been so open to feedback and quick to get things done. There hasn't been any red tape or useless bureaucracy. Everything has just functioned smoothly. We have heard from everybody under the sun. I think what we came up with is really good. This is the most exciting project I've been a part of at TMCC. I will literally save our students millions of dollars a year. So, keep that in mind. Thanks.

Dr. Nichols: Thank you so much.

Chair Ron Marston: Are there any other questions for Dr. Nichols? Thank you very much.

Vice President of Finance and Administrative Services - Dr. Rachel Solemsaas

Today I am going to give you an update on our Capital Projects. I have a little presentation and I will go quickly.

Investing in Student Success- Spring 2015 Briefing to NSHE staff

Building the Future - Initial findings of 2014 Facility Master Plan propose to:

- Improve functionality of current spaces
- Continue efforts to maximize utilization of spaces

In response, TMCC Capital Plans include:

Expansion of Edison AIT

- Phase 1 US EDA grant plus local capital
 - Renovation highlights
 - New classroom and laboratory space
 - Student life space
 - Food preparation area
 - Exterior storage facility
 - Repaving of storage yard
 - Front exterior façade upgrade
- Phase 2 Foundation support, local capital, new market tax credits
 - Renovation highlights
 - Tech HS capacity
 - Advanced Manufacturing Upgrades
 - Student Life spaces

IGT Phase 2 - IGT Renovation Phase II

- General instructional and student spaces \$1,385,300
- Dedicated High School Classrooms \$802,000
- Construction Technology \$550,000
- Advanced Manufacturing \$470,000
- Aviation \$50,000
- Welding and Diesel \$20,000
- Design, permits, FF & E \$629,914

- Total Project Cost Phase II \$3,907,214
- Inflation 2016 12% \$4,376,080
- Inflation 2017 12% \$4,901,209

Possible Sources

- New market tax credits
- Unused Local CIP committed
- Foundation and community support
- EDA grant

Campus Priorities on Capital

- Common Themes (at least priority 1 & 2)
 - Parking
 - Classrooms and labs
 - Arts space
 - Student life

Other Solutions

- Building on ideas suggested by most groups
 - Quad area – Art Ctr and outdoor learning space
 - Repurpose library - \$5 M (with HR relocation)
 - Arts space in Dandini – planning underway
 - Food Options – Continue to do so Auxiliary Svcs
 - RDMT 2nd flr – Student life plans
 - Parking structure – see options from taskforce
 - Bus transit expansion – see options from taskforce

Parking Need

Excerpt from TMCC Facility Master Plan, June 23, 2014 Page 2.02 Project Overview

- **Improved parking & vehicular flow**
 - TMCC currently uses an unpaved overflow lot south of Raggio parkway. This lot has 377 spaces, and is located on property owned by the Desert Research Institute (DRI). Should DRI wish to develop this land, TMCC would lose the associate parking area. The north “terraced” parking lots are the oldest lots on campus, dating from the time of the original Red Mountain Building. To accommodate growth, the terraces have been extended to such lengths that it has become inconvenient for users to park in the farthest spaces. In addition, the driveway in front of the new student center often becomes congested with vehicles, and pedestrians crossing paths. The master plan shall make recommendations to provide additional parking, improve vehicular circulation and parking efficiency in the north lots, and provide safe, dedicated pedestrian routes within the parking areas.

Parking Solution

Alternative 1 – Reconfigure Existing North Lots

Parking (Chosen by Taskforce)

- Construct New Parking Lot \$2.17M
- Proposed Parking Stalls = 320
- Repave and Reconfigure Existing Stalls \$2.83M
- Removed Stalls = 814
- Proposed Stalls = 1048
- Total Additional Stalls = 554

Challenges and Relocations

- Relocate Observatory, Par Course Station
- Grading New Lot – SUP for Cuts/Fills Likely
 - Import Fill 45,000 cy
- Design Features
 - Two-way Drive Aisles
 - Added ADA Parking (meeting Reno code)
 - Added Sidewalks
- Mid Campus Loop Road (Optional) \$428K
 - Utility Service Conflicts
 - Retaining Wall Req'd to Avoid Ground Shop

Transit Needs- Service Gap

About 2,800 of students live in the North, NW area

About 1,000 students co-enrolled with UNR

Parking/Transit Needs

Parking Option 1a

- Capital Outlay \$2.2 Million
- Annual Costs \$154, 000
- Possible Sources
 - Local CIP fund balance \$.5 to 1 million
 - \$0.50 to \$1.00 per credit
 - \$5 to \$10 per student per semester

UNR shuttle plus RTC discounted pass subsidy

- Annual Costs \$100,000
- Possible Sources
 - \$.65 per credit
 - \$5.50 per student per semester

Total for parking and transit:

- \$1.15 to \$1.65 per credit
- \$10.50 to \$15.50 per student per semester
- Local CIP fund balance \$.5 M to \$1 M

Student Ballot- Survey asking for their support for a \$1 special transit and parking improvement fee. That would start in Fall 2015. To provide both the transit needs and to contribute to the parking needs.

Q&A

Stephanie Prevost: It is not on the SGA Elections Ballot. It was too long with all of the backgrounds information. The SGA is forming a marketing committee to implement a survey to survey students.

Dr. Solemsaas: Yes. I apologize. That is what I meant. It's a survey, but it's linked to the ballot. It is going to be released at the same time as the ballot. It will come out as a student survey. Like UNR and NSC were able to do.

Senator Purdy: They're not paying for a space are they?

SGA Stephanie Prevost: It's a flat fee. It's not a parking fee. It's a fee that goes to all students.

Dr. Solemsaas: It's a special assessment. When I reported at the last Senate Meeting we were exploring imposing some sort of a utilization for or a parking fee and with 1500 stalls if we do something like that we'd have to add 50% just to oversee and enforce it. So we opted to not have some kind of a parking fee.

Senator Cardoza: How is UNR responding to the request for a shared shuttle? I can see why they could not want to necessarily subsidize that. Is it positive or are we struggling or is it still pretty much up in the air?

Dr. Solemsaas: It's up in the air right now. When we actually put this UNR is in partnership, we have sort of a draft e a draft and understanding. They have some capacity bus service that they want do to give us their cost. That was part of the \$100,000. \$75,000 is the shuttle service. Right now we are still working on the details and our commitment. We are still working at full capacity to move it forward.

Dandini Campus Enhancements

Student Life Enhancements provide better flow for student services, improve student life and open spaces, enhance library and learning center support, provide more functional events space and performing arts facility.

Fund Source: Donations, Local CIP, new market tax credits and student building fee

Arts Center/Student Life – Master Plan

Classroom and Labs are certainly a big part of that. With Nursing moving to Redfield, that certainly brings up opportunities to our Campus.

We are working with Dean Bowen to see what the best options are and how we can move that forward.

We may see some additional capacity that we need on the 4th floor.

Q&A

Dee Dee Segal: To back track on the parking issue, you are talking about possibly imposing a fee onto the students. How long would students be charged that fee? Until the quad is built or would you be charging that for future improvements?

Dr. Solemsaas: The special transit/parking fee of \$1 per credit, half of that is related to parking which is a 20 year loan if we do proceed. The other half is an ongoing cost for transit. Certainly one the bond/loan is paid the students could then have an option to either redirect it for transit or discontinue it.

Stephanie Prevost: Also, the bus pass program.

Dr. Solemsaas: Yes, so the transit is the bus pass and the shuttle.

Stephanie Prevost: It would take over SGA's responsibility. Currently SGA has \$14,000 of its budget going towards subsidizing bus passes for student. It would also take over that expense.

Arts Center/Student Life – We asked those 3 groups. We have several options there. What's the best way for us to continue conceptually and move forward when it comes to the Art Center & Student Center?

The best vote was to improve our Quad Area. It is a nice outdoor learning space but due to the wind factor it is very underutilized.

Arts Center Space

- Theater
- Block Box/ rehearsal room Scene shops- very versatile space. It can be configured by moving the chairs can become office space. It's a very flexible block box space.
- Dressing rooms
- Storage

Student Center

- Events Center
- Student life spaces RDMT remodel
- Outdoor learning spaces – Quad and open area by Vista

Q&A

Chair-Elect Adlish: Is that going to take out any of the parking spaces?

Dr. Solemsaas: No. Not on this option. That is probably why it won the vote.

Chair-Elect Adlish: So the crop circle becomes a crop pac man thing?

Dr. Solemsaas: Yes.

Art Space (from Keystone to Dandini)

Build in phases- Concepts. We have to work with the faculty and the students there to finalize the design.

Phase 1 to address immediate needs

- Black box theater-very usable space. It can be configured by moving the chairs can become office space. It's a very flexible block box space.
- Scene shops
- Dressing rooms

Phase 2 for growth

- Auditorium

Q&A

Chair-Elect Adlish: Is there anything to expand the gym?

Dr. Solemsaas: Not at this point but again these are concepts. Once we secure the funding we will sit down and design it further.

Chair-Elect Adlish: So the crop circle becomes a crop pac man thing?

Dr. Solemsaas: Yes.

Student Learning Spaces

Indoor spaces

- SGA
- Clubs
- Dining
- Study spaces

Outdoor

- Quad study spaces
- VISTA outdoor auditorium – blockage from the wind.

Proposed Financing

Estimated Project Costs - \$15 million

Possible Sources

- Redirecting Lease payment (\$120K) \$2 million
- Local CIP Fund Balance \$1 million
- Student Bldg. Fee (\$2 to \$3 per credit) \$5 million
- Local CIP revenues (\$1 per credit) \$2 million
- Community Support, foundation \$1 million
- New Market Tax Credits (30% to 50% of project costs) \$4.5 to 7.5 million

Q&A

Senator Purdy: What's your timeline? I know it's still in configuration stage, but what is the duration?

Dr. Solemsaas: Do you mean the Art Space?

Senator Purdy: Yes, well like the parking garage. What's the estimated time line?

Dr. Solemsaas: For the parking garage, we are just waiting for the students support to be secured. Then we are hoping we can go to the Board of Regents this June. If the Board and students support the fee assessment, it could actually start the design and maybe start it next summer.

For the Art Space/Student Life Centers we are doing some marketing. We are hoping to bring it to the student body for fall through another survey and gain their support. Then bring it to the Board between September and December. December is actually the scheduled time they want us to present with any special fees.

Once we secure that, then we will start planning and then maybe in March or June we can come back to the Board with a complete plan and design they can approve.

Then we can anticipate construction to start within 6 months. So maybe 2017 we will see completion, if we secure the money.

Report of Faculty Senate Chair Ron Marston

I have a handful of items that are mostly informational.

VPAA Search

- Dr. Solemsaas is Chairing that committee.
- We met this morning, right before this meeting.
- We narrowed the pool down to 8 candidates.

- We did phone interviews with those 8 candidates.
- We are tentatively planning on inviting 5 of those candidates to the Campus for face to face interviews.
- These on campus interview are scheduled for week of April 14, 2015. Mark your calendars.
- You will get some hard dates hopefully within the next week or so about when those candidates will be here.
- There will be open forums and I would encourage you to attend those.
- This is a very important position on this campus. Some would argue the most important position on this campus.
- Please plan attend these open forums so your feedback can be included in the decision making process.
- A web page has been setup on the TMCC Site in the HR section fi you do a search for VPAA Search. You will get to that. It's going to be updated probably soon to reflect what has been happening in the search committee.

Budget Reduction Committee

- Met 2 weeks ago on 03/13/15 and it's meeting again today right after Faculty Senate.
- We are assuming a shortfall of \$1.8M for FY16.
- Shortfall of \$2M for FY17
- Currently identified \$1.6M to cover that shortfall for both years.
- Will probably rely on some new buyouts to cover that shortfall.
- Student Services has identified \$40K in savings for some reorganization in their areas.
- Webcollege is going to save us about \$42K in its reorganization.
- We are talking about increasing our application fee. Currently it is \$10. It is the lowest fee in all of the NSHE Institutions.
- Looking at our course offerings.
- Room scheduling.
- Data driven decision making on how many sections of courses to offer.
- Dr. Deadmond gave us some interesting information at the last meeting:
 - Looking at the top 5 courses in terms of how many students were turned away.
 - English 101 and Math 126 were the top 2 on the list that we're not offering enough sections of.
 - Lowest 5 courses that we offer in terms of how many extra seats we had.
- Looking at these things in enrollment will help drive more students into our classes and bring more \$ into our coffers.
- Completion rates and our retention rates.
 - The deadline for students to withdraw or audit is coming up, Wednesday, April 8, 2015.
 - The changes to the dates of the audit policy have changed so students can now request and audit rather of a "W". At that same time. For a lot of our students and audit is better than a "withdraw".
 - Financially it is better for us of course.
 - We do get paid for audits.
 - We don't get paid for withdraws.
 - That is the reality of the current funding formula

Q&A

Senator Ruf: Do we still subsidize the food service?

Chair Marston: Dr. Solemsaas can probably answer that. Does Chartwells make profit or do we have to subsidize them?

Dr. Solemsaas: I have to see how they are doing this year. Last year was the first that we didn't have to subsidize them. A big part of that is our Summer Bridge program. They have that exclusive but, it is very tight. I can get your more information.

Senator Ruf: If they don't make a profit then we have to at least subsidize them?

Dr. Solemsaas: Yes.

Chair Marston: That's to keep them on campus.

IT Shared Services Statement

- You have a resolution coming from the Professional Standards Committee that you will be voting that later today.
- Dr. Dalpe shared some information with you about that process.
- I did propose to the Chancellor right before Spring Break that this IT reorganization counts under our bylaws which you are all probably a lot more familiar with now than you were a month ago.
- This counts as a "substantial alteration in the organization of an administrative unit," and therefore should be done in consultation with the Faculty Senate.
- The Chancellor acknowledges my point. He hasn't gotten back to me. He did send Frank Woodbeck to talk to us.
- Stay tuned for more on this.
- As Dr. Dalpe said, John and I met with Frank Woodbeck on Wednesday.
- They are planning to leave the IT workers on campus.'
- This is all very much in flux.
- Frank Woodbeck has been 1st to point out that nothing has been carved in stone yet.
- That is the current plan. What's different is that our IT staff will be accountable and will answer to a system level person rather than somebody internally.
- They will be just as responsible for services in GBC and WNC as they are for services here at TMCC.
 - I am not sure how this will work. As Senator Purdy asked, if you run into Cal in the hallway and ask him to do something for you, I don't know that he is going to be as able to do that as he is right now.
- We did ask for a mechanism written in the process that allows for faculty and students feedback. That's the status checks that Dr. Dalpe mentioned.
 - Frank Woodbeck perfectly willing to support that.
- Frank Woodbeck has committed to being here sometime in April to do at least 1 open forum. Where faculty can give input and ask questions. Watch your email for that announcement.

Guns on Campus

- Survey went out on Monday. It closed today at noon.
- As I was checking my email 15 minutes ago I received the preliminary results of that survey.
- The Survey asked for support or no support of 4 Guns on Campus related bills (AB2, AB139, SB143 & AB148).
 - I need to confirm these results. So there are not hard fast numbers yet.
 - I am a little surprised that all 4 of these questions have more support than opposition.

Q&A

Senator Purdy: You have to look at the total number of respondents as a % in the whole.

Chair Marston: We had 159 responders. I sent it out to all Professionals which is about 310 people. So we had about a 50% response rate (slightly over 50%).

- The Responses were fairly close in terms of yes or no. They are all slightly higher yes responses than no responses.
- The original intent of the survey was to use the information to possibly draft a resolution from the Senate.
- We will have to have a discussion about what that resolution will be if we are going to move forward with it.
- When we proposed this initially, what I was telling the Executive Committee was that if we see overwhelming response in one direction or another that a resolution would be appropriate.
- Based on the numbers I am seeing here 46-54. That's too close of a split in my mind for the Senate to weigh in, one way or another. It wouldn't be representative of enough faculty for a resolution to be appropriate.
- That is my initial thought based on the numbers I reviewed 10 minutes ago.

Q&A

Senator Purdy: You had 4 questions on the survey. Is the split the same on all of them?

Chair Marston: It's not the same on all of them. The biggest split is on AB2. It has the largest at about 59 yes/41 no. That is the mildest bill. It allows for guns to be in locked containers in cars.

- AB139 – 56 yes/44 no.
- SB143 – 55 yes/45 no. This one is pretty extreme.
- AB148 – 48 yes/52 no. Pretty liberal in terms of gun allowances. This was the closest one.

Web College did this for survey for us. We didn't do this as a secure survey, which I thought that we were doing. Anybody who received that link in an email would have been able to cast a vote.

Q&A

Senator Purdy: So I could forward it to 100 of my friends?

Chair Marston: Yes. I am not suggesting that happened.

Dee Dee Segal: A Classified employee might get a hold of that and answer that survey?

Chair Marston: Right. I sent that to All Professionals but, anybody could have forwarded it to anyone else.

Dee Dee Segal: I don't quite understand why the Classified Staff wouldn't be involved. We are part of this community too.

Chair Marston: I considered sending it to all mailboxes. The point of this was to drive a Faculty Senate Resolution. I am the Chair of the Faculty Senate and I wanted to send the survey to the people that the Faculty Senate Represents. I strongly encourage classified staff to do a similar survey if they want to have their voice heard in this.

Dee Dee Segal: Okay.

Chair Marston: My feeling based on the results right now, I am not seeing a strong enough support in favor or against these bills for a Senate Resolution to be appropriate. Does anyone have any thoughts on that?

Senator Wells – Do you have a plan to reissue the survey and this time make it secure. So that the data you receive is valid?

Chair Marston: That is not my intention. If the Senate wants to do that, we certainly could. I'm not sure it would be worth the effort frankly. If we have some strong indication that the results are skewed because it wasn't done properly or something of that nature, then I would say we could redo it.

A 50% response rate is better than average for this kind of a survey. There is nothing surprising in that to me.

Senator Jensen: We had a resolution before about 4 or 5 years ago, against guns on campus. I don't see a problem if we have a resolution anyway.

Chair Marston: That is true. Any Senator can bring any resolution to this floor and have it debated and voted on. If any of you want to do that, you certainly have the ability to do so. I would suggest that you would bring that forward to the next meeting. So we can run it through the proper channels.

Chair Purdy: There have been many opportunities for people to express their opinions i.e. the rally on Wednesday, there's a lot of opportunity to have these conversations even if something doesn't come from us on it. There are still a lot of places to talk about it.

Chair Marston: I will add to that I as the Faculty Senate Chair here, formally took a position with the other Faculty Senate Chairs of all the other NSHE Institutions. We collectively and formally made a statement.

Opposing legislation that eases restrictions on current policies regarding weapons.

I did that on my own behalf. I was not speaking for the faculty here, I was speaking as the Senate Chair. The other Senate Chairs were in agreement.

Stephanie Prevost: The Nevada Student Alliance passed a similar resolution, specifically in opposition to AB148.

Chair Marston: That particular bill seems to be getting a lot of public opposition.

Dr Dalpe: There is quite a significant amount of support on the website where people have submitted letters in opposition, on resolutions. I would encourage you to do that. The other note is AB2 (concealed weapon in the trunks of cars) was kind of a lighter type of option. The System weighed in neutral on. AB148 is carrying everywhere on campus. My understanding is that AB2 was amended into AB148. So it's no longer a standalone option. It's all blended together now. It might be more critical now to keep your voices out there.

Chair Marston: Links have been sent out. Dr. Dalpe sent a link, Julia Hammett sent the link where you can write your legislators and express your opinion.

Stephanie Prevost: I have heard from students who have submitted letters of opposition, that they have received a canned response back stating thank you for your support.

Dr. Dalpe: They should check with the meeting exhibits. I can help with that. The other thing is if anybody has anything that they want delivered to a hearing and need it read into the record, I am happy to do that. If I am going to be there. I am scheduled most of the time if it's of significant importance.

Textbook Taskforce Report

- Chaired by Dr. Nichols
- Senator Cardoza mentioned earlier that "It restored you faith in the Committee Process," or something to that effect. I will second that.
- I was an ex officio member of that committee I wasn't able to attend it all of the time due to other commitments.
- Ryan Maloney is here. He was the SGA Representative on the committee.
- It was a "textbook" example of how committees should be run.
- This is an action item.
- There is good information in there about course material.
- Some statistics for example less than half our students buy books at our books store.
- There are 13 recommendations in this report. These recommendations are really the meat of it.
- It's about making textbooks more affordable and accessible to the students.

- There aren't any actual mandates of faculty in this report.
- If it passes:
 - We will publish the information for everyone.
 - We will use it to probably modify the existing textbook policy that we have.
 - Possibly be used to modify the System level textbook policy. There's already a draft of this.

Q&A

Senator Kearns: Is there any way to amend or add to the some of the recommendations?

Chair Marston: It certainly is something you could propose.

Senator Kearns: For those committee members that are here, there isn't any mention of about accessibility of textbooks

Senator Jorgenson: Yes there is. It's #6, on the bottom, but it's kind of worded incorrectly.

Chair Marston: As a point of order here, I need a motion to approve this before we can have some discussion. I would entertain a motion to approve this document.

Textbook Taskforce Report (ACTION) (Exhibit D)

Chair Marston: Senator Kearns are you proposing an amendment?

Senator Kearns: No. I am not. Thank you, I think that is fairly worded. It's not perfect, it definitely bring the point of accessibility to the front.

Senator Cardoza: I just want to point out that there aren't sufficient copies for everybody. When I came in they were all gone.

Chair Marston: The heavier documents we are no longer printing 30 copies of. You are going to have to start bringing your items to the meeting.

Senator Jorgenson: In reference to #6 where it discusses accessibility. The last sentence in there says that the Disability Resource Centers are responsible office to carry out this policy. The way the wording is written from the justice department and harbor of education is that the professors that choose the material are responsible to enrue that it is accessible at the time that the class begins. The DRC is here to help do that but if everybody in the college chooses inaccessible material and classes' start, then the tiem it takes to make the material accessible, it's impossible for the DRC to possibly make it accessible when the students start the class. It's just something to keep in mind. When you order material from publisher, to ask if it is accessible and if not, what do we need to do to make it accessible? The earlier the DRC know about that the better we can assist.

Senator Kearns: The Office for Civil Rights mentions that a letter from the OCR June 10, 2010 Letter's to Colleagues 2010 clearly states that it is the faculty's choice to pick curriculum or material. But it needs to be accessible. That falls onto the instructor or the department's responsibility to make sure that the materials are accessible. To help instructors choose accessible content, because it's very confusing, on our DRC website under forms, the very 1st form is accessible products from publishers. All it is s a yes or no fill in the blank process. It comes to the person that is responsible which is me. If the instructor needs help we will look at that material.

Chair Adlish: I understand the word accessible but how are they defining this and what should faculty be looking for? When you are talking about accessibly, what exactly are we looking at?

Senator Kearns: We are talking about what is known as screen reader technology. Someone who is blind obviously can't use a mouse. Can they navigate a textbook? If that textbook is only in print, will the publisher produce or allow the

institution to recreate it so that it is accessible? There are publishers that refuse to allow us to make it accessible. Those are the ones we get fair warning then we can figure out, we can figure out ways to make it assessable for the student.

Senator Cardoza: Can you tell us off the top of your head who those publishers are?

Senator Kearns: I think we should take that on a party by party basis. I have been pulled to Vice President's Office and told that I should not be making black lists, although I'd love to. The point is that with the teamwork of the DRC and the professor or the department, we will make it assessable.

Senator Purdy: We also have links on the CAP pages. It's impossible to determine how many people read that while they are developing their curriculum.

Chair Marston: I am going to remind you that please wait and be recognized before you make any comments.

Senator Jensen: I think it is the responsibility of the institution to provide accessibility. I don't think there is any special responsibility on the professor; they can choose what they want and it's up to the institution to provide equal access.

Senator Kearns: I am not going to get into a debate, law for law, office for civil rights letter, lawsuit for lawsuit. The fact is we're responsible to make education an equal access process for those who are qualified to have access to an education. As every one of us here is dedicated to help students and we make a portion of the curriculum not accessible to that student. Then we're basically discriminating against that student. The spirit of the law is to make it accessible.

Ryan Maloney: For the record, Ryan Maloney, Senator for the Division of Sciences for the SGA. I am completely in support of what Senator Kearns said about this. I worked at the DRC as a student assistant and completely understand how much work they have to do just to make things equal opportunity. It comes back to not being just the institutions issues but it comes back to being the professor's issue and it should.

Under item 2, section C, subsections D (page 3).

Late orders for textbooks do not allow for an informed decision on the best choice and timely production of alternative format materials.

Ultimately what we are saying is the teachers and the departments need to choose the books so that the students have the opportunity to all get the same material. That means everything goes through the DRC, make sure it is accessible. Maybe we just start looking at accessible format in the first place. Instead of books that cost the most and get the least yield. We need to make sure that everything is able to go through these departments on time.

I have had classes myself where teachers have posted the book list 2 day before the classes began. To me as a student that's not acceptable because I have to be able to look around at where the best price is.

I'm sorry that I am not going to pay a 20% markup at the book store if I can get it on Amazon for ½ the price.

Chair Marston: I want to point out a couple of things here. Access is certainly an important components to this policy. There are a lot of other important components as well that need to be considered. Item #6 paged 4 does spell out pretty clearly that we required to provide access to structural material and alternative formats. If we are going to have a debate about who's responsible then we can have that. I would suggest that today is not the time to have that debate. The other thing I want to point out is that Item 13 (page 5) of this policy. It stays that the work will continue through creation of a standing Committee supported by the Office of the Vice President for Academic Affairs and the DRC will be represented on that committee. So I would suggest that this can be considered a really good starting point for amending our current policy. If it can be improved further than that is the intent, to be sort of a living document.

I am hopeful that if you still have some concerns that they can be addressed moving forward.

Are there any other comments on this item?

Senator Ruf: Has the bookstore chimed in on this at all?

Chair Marston: Yes. The head of the book store, Lee Schaffer was on the committee. She was instrumental in helping draft this. She was much more accommodating than many faculty might expect.

Stephanie Prevost: I think one of the issues is before the bookstore is that students aren't buying their books here. So if they have less expensive material available, more students will buy them here.

Chair Marston: The bottom line is that the student's going to go find the best deal they can find and there are plenty of resources aside from our bookstore to do that.

Ryan Maloney: I'll just bring up the simple fact that I brought up in the Textbook Taskforce Committee meetings. This semester I paid \$900 in tuition. I spent \$661 for my textbooks, over 50% that is not okay.

Chair Marston: It definitely is an issue. Hearing no other comments, I am going to call the vote here.

Motion: To approve the Textbook Taskforce Document.

Movant: Senator Cardoza

Second: Senator Griffin

Vote: Passed

Abstentions: Senator Jorgensen

Report of Faculty Senate Chair-Elect - Dr. John Adlish

There are a couple of things I want to visit before I talk about the items on the Agenda.

VPAA Search Committee

- Both Ron and I service on the Search Committee.
- We have invited 5 candidates for forums.
 - We really pushed to get these forums open and get faculty participation.
 - We really pushed to get these forums open and get faculty participation.
 - Part of the scheduling is to put the forums at the end of the day around 3:30 p.m. We did this because it's the lowest teacher hour of the day.
 - The last series of forums we had were relatively poorly attendance.
 - This is a very important position.
 - Everyone has been bending over to say give the faculty time to go to those. Matter of fact that even our schedules, there was considerable debate on keeping us there on our time because we can't change the times we teach but the administrators can certainly change the times they have a meeting.
- There will be forms there to fill out for comments. They will go back to the committee.
- I am really soliciting your support in these forums.

Textbooks: I want to comment on what Ryan said about textbooks. The Textbook Taskforce did a great job but, there's been a lot of pressure applied to faculty members as if we control the price of the textbook. We do not. One of the issues is when I order a textbook I don't know how much that textbook costs. This is a part of the committee. To get information to the faculty members to let us how much the bookstore would sell that textbook for.

For the students I want you guys to know that faculty members are perfectly aware of textbooks are expensive. We don't go out of our way to buy expensive textbooks. We don't know what they cost. We review a textbook that's appropriate for the course and then the bookstore has their markups. We don't know that information.

Chair Marston: That is one of the recommendations: that the cost for the student will be made know to the faculty.

IT Shared Services

When meeting with Frank Woodbeck, we went in sequentially not as a group.

Chair Marston went in an hour before me and then others met with him as well. This was a good idea on the part of the administration, that way the story would not be different for every person.

I was the one that decided to grill him about this. I specifically asked him to give me the studies and show me that they have done models and projections. All the things you would do in a business to project that you are going to save money. I specifically tried to peg him down on how much money we would save. When he told me how much money we would save was \$500K. Then I talked to the President who said those were not the figures they have seen.

Coming in June Transparency is one of the things that I want to start putting forward. There is a considerable discrepancy there.

He could not comfortably tell me exactly what studies they had done, how they did them, where the analysis was and then he realized he was talking to a scientist and I want the data.

Back to Senator Purdy's question. It pretty much is a done deal. We may have some say and not to contradict Dr. Dalpe but my meeting with him although Dr Dalpe was there he did say, Oh yes, I really want to attend the Faculty Senate every 6 months. I invited him to come in and present their findings after 6 months on how this is going to work.

Senator Purdy: I appreciate the cost ration but there is also the cost benefit ration. I am not saying it would happen but again we can say "Hey Cal, can you help me with this," in the hallway the efficiency drops. Then you have to fill out 15 forms and then Cal has to get permission and line it up. There's that cost as well. I know that you consider that and hopefully everybody remembers that there are other costs.

Chair-Elect Adlish: We're trying to. I specifically spoke to him about that. The other thing that I learned is that there is this council of the 3 community college Presidents in the North and Frank Woodbeck who apparently will make the decisions. This is an organizational change. It puts our President in the position of having to literally report or go request from Frank Woodbeck which by the way is a newly created position just for this. He doesn't want to divulge how much it cost to put his position up our of the 500K we are going to save.

The fact of the matter is that this is a significant change in the organization because now our college President has to literally report to him or if she wants a new piece of software, she has to go to someone outside of the Institution and get a proposal

Keep an eye on it because it probably will affect all of us.

Dean Evaluations

- We have finalized the language.
- It's been approved twice by the PAC.
- The 3rd reading is in April 6, 2015. Then to the PAC. If that's approved then it would go into the Institutional bylaws.
- We have the survey questions that are done. People want to do them in different order and substance which is not a big deal.
- I have set up with Cal how we would send the surveys out. He has assured me that the security precautions for Survey Monkey has have been changed, so that only he would have the raw data. It would then be sent to the VP. It much more secure than people had thought before.
- We will send those surveys out on the 4 Academic Deans sometime in the middle of April.
- We will get the results back and forward them to the VPAA
- Dr. Nichols has emailed me and said that she needs the data by May 15, 2015. I want to get it to her sooner so she has the opportunity to work on the Deans Evaluations,
- We have pretty much finalized this, which is kind of nice.

- This will be the 1st time that I can remember that faculty will be able to survey all of the academic deans in the 3 years that I have been here.

Faculty Senate Chair-Elect Nominations

- As of today we are announcing that nominations are open for the Faculty Senate Chair-Elect.
- Nominations go through April 10, 2015.
- If you want to nominate someone you can email Tara or myself. If you email me I will forward it to her so she has the list.
- Then we confirm with the Nominee to see if they will accept the nomination.
- Once we get the final nominees, we will put out questions that they have to respond to. When I was elected, we did the same thing. These questions along with their resume and anything they might want to add will be uploaded so you have total visibility and access to what they say.
- Ron and I were talking about this. Tara emailed me the questions that had my responses. It's a good reminder 2 years later of Oh, yeah. This is what I want to do.

Q&A

Senator Jensen: On the performance evaluations, it says its part of the annual evaluation.

Chair-Elect Adlish: The other part is for the administrators. There is a couple of forms that the Deans fill out. Just to shorten his down a little bit. Basically your supervisor evaluating you. You fill in a self-evaluation like the faculty does. Then your supervisor fills in based on your annual plan as a dean. There is a different form that they do. Up until this point, it has only really been the VP and the Dean deciding on their annual performance evaluation on how well they did. Unless you were given the opportunity to have a survey from your faculty.

When I was a dean, I was evaluated 4 times by the faculty. It actually gives you a lot of input that you want to see.

Senator Jensen: So there's an additional form that the administrators supervisor will fill out?

Chair-Elect Adlish: Yes.

Senator Jensen: Is that what you were referring to in the evaluations results? And if the results are unsatisfactory a job performance evaluation will be required. Isn't that already the case?

Chair-Elect Adlish: That is the case. To my knowledge it is only in the policy handbook. We want to get this into the bylaws. Changing the bylaws make this stronger. It becomes part of what we do. It's harder to argue with the bylaws. I want to thank Kyle because he has helped direct me into that direction. Initially we stared looking at putting it in the policy handbook. It has a lot more strength by putting it into the bylaws.

Chair Marston: Thank you John. Onto the Consent agenda. We only have 32 minutes left so lets keep things moving here to the vote.

Consent Agenda (ACTION) (Exhibit E)

Chair Marston: Any deletion or changes to the Consent Agenda?

Chair-Elect Adlish: Yes, Micaela Rubalcava name is spelled incorrectly.

Senator Purdy: under Degrees, Emphasis & Certificates –These are not revisions. They are eliminations/deletions –AAS – Nursing & Floorcoverers Skills Certificate. Above them it should say elimination/deletions.

Senator Jensen: #4 shouldn't it say Professional Standards?

Chair Marston: Well, actually they are done independent of any of the Standing Committees. I think the reason it was written that way is because Chair Bale Chaired that committee and is also the Chair of SBBC. Strike the reference to the committee and have it just say Sabbatical Awards.

Chair Marston: Any other deletion or changes to the Consent Agenda? Hearing none, all those in favor of approving the Consent Agenda with changes as noted?

Motion: To approve the Consent Agenda

Movant: Senator Purdy

Second: Senator Cardoza

Vote: Passed

Abstentions: Senator Coles

Resolution Regarding VPSS- Senator Jensen (ACTION) (Exhibit F)

Chair Marston: Senator Jensen, I would ask that you to start by making a motion to approve this resolution.

Senator Jensen – I move we approve this resolution.

Chair Marston – We have a motion, is there a second?

Senator Collier – Second.

Senator Jensen – If the president moves ahead and appoints the VPSS position I think she violates the NSHE Code, Title 2, Chapter 1, section 1.4.9, which says that if a substantial alteration is done of an academic unit that Faculty Senate needs to be consulted, and that has not occurred. I think that if we install a VP that is the highest position and that is a substantial alteration. It's also clear from both the NSHE Code and the Bylaws that the intent is that a search should be conducted. I understand that the president wasn't quite aware of what the bylaws said but that's the president's responsibility. She can't come now and say let this one pass and we'll do it next time. It's like if I say I forgot to pay my taxes this year, but I'll pay them next year. It doesn't quite work. That's the reason for this resolution, to encourage her to do that.

RESOLUTION REGARDING A VP POSITION IN STUDENT SERVICES

In response to the announcement of the appointment of the Vice President of Student Services (VPSS), be it resolved that the TMCC Faculty Senate considers the creation of a VPSS position and the elimination of the Dean's position as a "substantial alteration" of an administrative unit (Student Services). Hence, the President does not have the authority to appoint a VPSS until the Faculty Senate has been consulted and the position has been properly created (Title 2 Chapter 1, Section 1.4.9 of the NSHE Handbook). Because of this, the Faculty Senate strongly recommends that the President recall the appointment from the Chancellor's desk and begin a new recruitment process as outlined in the TMCC Bylaws.

Chair Marston: Thank you Senator Jensen. Are there comments?

Chair Marston: I will point out that one of the files that was handed out is a second response from John Albrecht. I was asked to share this with the Senate. If you received it today it has the blue TMCC logo on it. It is also on the Google Drive.

Senator Purdy: I have 3 point to discuss.

1. The At-Large Senators have been working really hard to try and get our Constituents to understand this. Most of this really impacts our people the most in terms of all of this. The substantial alteration was a huge push. I know we included you in on some of the emails to try and figure out what this is. This is very helpful in identifying that reinstating a position that never went away fiscally, (at least that's my understanding), really isn't a substantial alteration. This is appreciated in those terms and clarifying that a little bit. By definition, in a couple of different ways, that may not really apply.
2. Consulted, again what is the definition of that? We as faculty saw this change coming in August of last year at Convocation. It was in a presentation by the President. It came to PAC in December where Faculty Senate representation. I think, 2 or 3 individuals that sit on that committee. That isn't a formal consultation but in terms of did we know about? We knew about it. I think that there are some clarification issues.
3. The final thing and Lars didn't talk about this right now, I was concerned and we had other faculty and members of our constituents who are a little bit concerned because they have been told that this petition that Lars was walking around now ties to this, when in reality the association for those who signed it including me thought that it went in support of Julie's Resolution that passed at the last Senate Meeting. So there is a lot of consternation about this. So I want to get clarification on this because most of us were understanding that really supported the resolution that we had already passed concerning this issue.

Chair Marston: Thank you Senator Purdy. Are there other comments on this resolution?

Dr. Bale: Just from a legal perspective there is a huge difference between having information about and being consulted about. The fact that you know something's happened doesn't mean you have been consulted.

Senator Purdy: That's what I am saying though. We don't have what it means defined.

Chair Marston: Other comments? Senator Jensen I know you want to speak again, I want to make sure other have a chance to speak first.

Senator Collier: There seems to be a big contrast here between the process of hiring the VPAA and the VPSS here. The VPAA is going through a national search and we're going to end up with hopefully the best qualifying candidate. The VPSS is going to be somebody that was selected by the President who may or may not be the best candidate. I think that a Vice Presidential Position we need for the good of the future college, whoever it is that is the best qualified person. However we express that to the President or the Regents, I think we need to do that in order to get a response on this.

Senator Wells: Whether or not this fulfill substantial alteration or not, it's very clear that the TMCC bylaws state that if a vacancy exists. What they're over in Student Services is that this position already existed. Therefore it's a vacancy and if a vacancy exists, President shall, it says shall create a Search Committee. So, whether or not it's NSHE Code, that's going to determine that the right thing to do or not, the TMCC Bylaws have been violated, clearly. That is not as strong as NSHE Code never the less, what does that say about the weight of our Institutional Bylaws.

Chair-Elect Adlish: If anybody knows, there isn't any administration here, which goes back to Lars point on changing the Agenda. I wish there was someone here from administration. Usually the Organization Charts are going to reflect where those positions are. Do we have an organizational chart that show that this position was eliminated and then was reinstated? If that position was still on the organizational chart, then it was a vacancy. If it was not, then it's a new position. I think that's a key point.

Senator Wells: John you would have to have that chart in paper because it's digital to change or delete.

Comment: They change daily.

Chair-Elect Adlish: But does anybody know?

Chair Marston: I don't know that, but my recollection is that the position has been held in the budget.

Chair Purdy: In terms of what you're saying John and like everybody's saying. A chart can change, but the financial obligation really seems to be the predominant factor with the money. Was it eliminated fiscally because the charts change.

Chair-Elect Adlish: Do you know if it was or wasn't?

Chair Purdy: My understanding from the little of research and the discussions we have had trying to find that is that fund were not eliminated. They have been reallocated but not eliminated.

Chair-Elect Adlish: So fiscally it was still there. Okay.

Chair Marston: Fred, I don't want to put you on the spot and I am not going to make you speak if you don't want to, but I suspect you might have some information about that.

Fred Egenberger: The organizational chart I think changes every 6 months. The position was in the budget and was not eliminated the previous year.

Chair Marston: Okay, thank you.

Senator Collier: I just have a comment on Brian's statement. NSHE code does refer to the TMCC Bylaws. There is a connection in there if you read that.

Chair Marston: It does but it supersedes the TMCC Bylaws and it does say in the NSHE Handbook that the President can waive the search requirements, so technically there isn't a violation there.

Senator Coles: If the President informed us at Convocation of her intent to appoint, did so afterwards. Did the leadership of the faculty attempt a meeting for consultation? If so were they turned away? In addition to that is there anywhere it's stipulated that it's up to her to schedule such consultation? Couldn't either side trigger that?

Chair Marston: There wasn't an opportunity. There wasn't any notification. The notification was the appointment has been made. So there wasn't an opportunity for scheduling consultations.

Senator Coles: So at the Convocation she said it has been made?

Chair Marston: It was actually announced at the December PAC meeting that it was done. That effective July 1, 2015 this position will be this position.

Chair-Elect Adlish: We had discussions after that as that was the first time I had heard that because I represent Faculty Senate on the PAC. She announced it to everybody and probably a good number of people on that committee, which was the first time they had heard that. That's where I was made aware of it. We met with the leadership later.

Chair Marston: You can read the minutes of the December Faculty Senate Meeting where the President actually apologized to me for not having me be a participant in that decision.

Senator Purdy: Going back to my beginning statement about a lot of confusion and we keep doing this where we are talking about the definition of substantial alteration but then the appointment. I think if we can clarify the points separately that would be helpful because we are crossing these arguments. This says that if this first part of dealing with the substantial alteration is true, then the second part exists but we keep going back and forth between whether the appointment was right or wrong and we have never clarified whether it was a substantial alteration or not. If we determine it was not a substantial alteration then do we have another argument to discuss? I would just ask that we please work on that a little bit.

Chair Marston: That's a good point. That is the Resolution, that the Senate considers this creation of a position and the elimination of the Dean position as substantial alteration. That's really what the resolution says. That's really what we should be focusing on here.

Senator Muhle: I agree and as a member of the PAC Committee, I will say that I was in support of the new position or the position. However, I did not feel that we were aptly informed of the fact that it was a Dean and that Web College would be restructured. That was not made very clear.

Chair Marston: That's an entirely different issue.

Senator Muhle: That's a big difference when you are voting on something and then later you are like I did what because you were not very informed about it?

Chair Marston: You don't really technically vote in PAC (it's an advisory council).

Senator Jensen: I was asked about whether there was a connection between the resolution and the petition that was signed. No all of them knew, that signed it. So that's the same kind of issue. But I didn't write that statement. I also want to say again, that the intent of the bylaws is clear. That's our governing document and that's supposed to be our best practices. I think it's like I have to know the law, the President has to know the law.

Chair Marston: I will throw into this that if this resolution is about whether or not she's following the law, our legal counsel, and you can agree with him or not, has made two pretty clear statements there is not a violation of the law technically here.

Chair Marston: Are there any other comments or questions?

Resolution Regarding A VP Position in Student Services Amendment (Exhibit G)

Chair-Elect Adlish: I would motion to amend this resolution to remove the last sentence. Where it says "because of this, the Faculty Senate strongly recommends that the President recall the appointment from the Chancellor's desk and begin a new recruitment process as outline in the TMCC Bylaws". My motion to remove the last sentence and change the top of this where it says "the elimination of the Deans position", to change that to the elimination of the position of the Dean of Web College. I think those 2 things together constitute the substantial reorganization.

Senator Purdy: So remove VPSS position.

Chair-Elect Adlish: No, where it say "be it resolved that the TMCC Faculty Senate considered the creation of a VPSS position and the elimination of the Deans position, instead of saying "eliminating the Dean of Student Services that we insert --" the Dean of Web College" because those are really the 2 issues. We've dropped this thing on the Web College change, which I think is pretty significant. Those 2 constitute the substantial alteration.

Chair Marston: Dr. Bale and then Senator Jensen.

Dr. Bale: I don't think that makes a lot of sense, altering that because the change in the Dean's position with Web College has gone before the reorganization committee that you Chair.

Chair-Elect Adlish: After it was decided.

Dr. Bale: It was brought before use with the proper paperwork... and voted on and all of that kind of stuff.

Chair-elect Adlish: Okay.

Dr. Bale: So it really is very, very different from the VPSS of the Dean...

Chair-elect Adlish: Okay, then I will amend my motion. Instead of saying "the elimination of the Dean's position", because I am not sure that position was eliminated. I don't think that's true. I think it's still there. That we strike that and that we strike the last sentence.

Senator Purdy: But, the creation of the VPSS, it wasn't created, it was reincarnated.

Chair Marston: Senator Jensen, did you want to make a comment?

Senator Jensen: That's what the resolution says, if the president intends to do this, the Faculty Senate will not support that.

Chair Marston: As a point of order there needs to be a second on John's amendment.

Senator Coles: Second.

Chair Marston: That means that we are going to vote first on this amendment to the resolution. Can you state your amendment one more time John?

Chair-Elect Adlish: Yes. My motion would read –

In response to the announcement of the appointment of the Vice (VPSS), be it resolved that the TMCC Faculty Senate considers the creation of a VPSS position, strike ~~and the elimination of the Dean's position~~ as a "substantial alteration" of an administrative unit (Student Services). Hence, the President does not have the authority to appoint a VPSS until the Faculty Senate has been consulted and the position has been properly created (Title 2 Chapter 1, Section 1.4.9 of the NSHE Handbook). Strike- ~~Because of this, the Faculty Senate strongly recommends that the President recall the appointment from the Chancellor's desk and begin a new recruitment process as outlined in the TMCC Bylaws.~~

Chair Marston: That is the current motion on the floor. Is there any discussion on this motion?

Dr. Bale: I just have a question for John. Why do you want to remove that last line? Why are we backing off from asking that this be back out of the Chancellors office and put a search in place?

Chair-Elect Adlish: Because of exactly what you said. It's in the Chancellors office.

Dr. Bale: Then why don't we ask the President to take it back from the Chancellors office and do it right?

Chair-Elect Adlish: I just disagree with that sentence. That my opinion. I disagree with it.

Senator Cole: The reason I support the removal of the last sentence is because this may sound ludicrous because the bell is rung. But I think integrity would have a recall of the other 2 positions, Nichols and Dalpe. If we are going to do it for just one, we better have a pretty good reason for choosing the one we chose.

Chair Marston: I will add as information though, that there have been over half a dozen appointments in the last few years.

Senator Jensen: I'd like us to do better in the future. We can't undo all the bad stuff in the past. You can't take away the past. This is about taking back something that's on the President's desk. It's about action we can take right away.

Chair Marston: Senator Purdy did you want to make a comment?

Senate Purdy: If it was about doing better immediately when this came up, the Web College did come in front because of this. So, it seems like if that's the answer then that was handled. The President learned her lesson from that first resolution and from all these talks. By picking on the Vice President of Student Services position... Anyway, to clarify what this vote is going to be about, it's about the creation; If the Vice President of Student Services was a newly created position, which created an alteration. Is that what this vote is about?

Chair Marston: Yes, are there any other comments? We are running very late. I may break my promise, which I really hate to do. Seeing none, this vote is on the amendment. If the amendment passes we will vote on approving it as amended by Dr. Adlish. If it does not pass then we will vote on the motion as it was originally submitted by Senator Jensen. Is that clear?

Motion: To approve the amendment to the VPSS Resolution.

Movant: Chair-Elect Adlish

Second: Senator Coles

Vote: In Favor 7, Opposed: 13, Abstentions: 4

Motion Fails

Chair Marston: We are now going to vote on the Resolution as originally submitted.

Resolution Regarding VPSS- As Originally Submitted (ACTION) (Exhibit F)

Motion: To approve the to the VPSS Resolution as originally submitted.

Movant: Senator Jensen

Second: Senator Collier

Vote: In Favor 13, Opposed: 9, Abstentions: 2

Motion Passes

Chair Marston: We are now on item #10. Senator Jensen, are you making a motion to rescind?

Senator Jensen: I would like to table it indefinitely.

Chair Marston: May I suggest that you rescind it and then we don't have to bring it back?

Resolution Regarding VPSS- Tabled from the February 27, 2015 (ACTION) (Exhibit H)

Motion: To rescind VPSS Resolution as originally submitted at the February 20 meeting.

Movant: Senator Jensen

Second: Senator Griffin

Vote: Passed unanimously

Committee Reports

Student Government Association - Stephanie Prevost, SGA President

- Education Day at Nevada State Legislature was a great success
 - All of the Nevada Institutions really came together.
 - A lot of opportunities to speak to our Representatives
 - I personally sat on the Floor with my Assembly Rep. Teresa Benitez-Thompson. She told me she is in support of a state funded financial aid program.
 - We also received a lot of support for the expansion of the Millennium Scholarship.
- SGA Elections are coming up next week. Starting on March 30 through April 10, 2015.
 - At the next Faculty Senate Meeting I will be introducing my replacement.
 - Also on the elections students are going to have the opportunity to vote on a name for our new mascot.
 - Top 5 names: Truckee, Lucky, Sammie, Wizard & Sierra.

- I have had some questions from the faculty on whether they can vote. They cannot vote in student elections unfortunately. But the SGA will make the final decision base off the student vote.
 - Look for the SGA Agenda's. It should be mid to late April. That we vote on the final name.
 - If you want to submit your opinion on what we should pick you can email it to me directly. sprevoost@tmcc.edu.
- Parking and Transit Fee on the SGA Ballot. We are hoping to have a link on the confirmation page after student's vote where they can review all of the information regarding what that fee would go towards and how much it would be.

Chair Marston: Thank you.

Classified Council - Dee Dee Segal

- Fitness fundraiser is still underway. End in April.
- Deadline for Classified Employee of the Year is today at 5:00. There is still time to nominate somebody. Go to the TMCC website, type Employee of the Year in the search box to go to the nomination form.
- Annual Egg hunt is this Saturday at 11:00 in the RDMT Student Center.
- Our next Classified Counsel meeting is on 4/1/15 at 10:00 in RDMT 412. Michelle Meador will be speaking about the changes with winter break.
- Classified Symposium is coming up in July.
- This coming year the Classified Counsel is hoping to direct some focus towards safety on campus, there will be more details to follow.

Chair Marston: Thank you Dee Dee for being here.

Senator Purdy: I have to go. Senator Kearns is my proxy. Is that okay?

Chair Marston: Yes. I am going to once again point out that we are out of time and ask if anyone want to motion to extend the meeting.

Extend the Meeting

Motion: To extend the Meeting by 10 minutes.

Movant: Senator Hampton

Second: Senator Jensen

Vote: Passed unanimously

Professional Standards Committee - Eddie Burke, Chair

Policy Statement Administrative Evaluation (ACTION) (Exhibit I)

Chair Burke: This came through our committee. It was the one that Chair-Elect Adlish was talking about. This is a new one here today. As we start the meeting. It wasn't the same one sent out in the email.

Chair Marston: I will point out that you already voted to approve this language once, this is coming back to you cleaned up and modified, based on feedback from Professional Standards and from the PAC Committee. This is the evaluation process essentially. It does not require a second. It's coming from a Standing Committee.

Is there any discussion on it?

Motion: to Approve the Policy Statement Administrative Evaluation

Movant: Chair Burke

Second: NA

Vote: Passed unanimously.

Abstentions: Nona

Spring Travel Funds –Approved in the Consent Agenda (Exhibit E)

Has been approved in the Consent Agenda.

Annual Evaluations - Librarians (ACTION) (Exhibit J)

The annual plan for the faculty was modified last semester. So as there's a new version of that.

- To keep up to date with this we have to also modify the annual plan form for the Librarian/Counselors.
- Currently the Librarians/Counselors are in the same annual plan.
- The documents don't work there together.
- Senator Purdy was representing the Counselors and John Fitzsimons was representing the Librarians.
- What we decided to do was split that one form that covers both and split it into two separate forms.
 - 1 for Librarians.
 - 1 for Counselors.
- I was hoping Senator Purdy would be here to answer questions. John is here to answer any questions from the Librarian side.

Chair Marston: These are both actions items. Librarian Annual Plan and Counselor Annual Plan. We took the existing one that combined them and separated them out and made them appropriate to constituents. They were vetted by their respective groups. Any discussion on this?

Senator Burke: Both have been approved by the Librarian/Counseling and come through Professional Standards.

Motion: To approve the Annual Plan edits for the Librarian Form.

Movant: NA

Second: NA

Vote: Passed unanimously.

Annual Evaluations - Counselors (ACTION) (Exhibit K)

Motion: To approve the Annual Evaluation edits for the – Counselor Form.

Movant: NA

Second: NA

Vote: Passed unanimously.

IT Resolution (ACTION) (Exhibit L)

This is the one that came through Professional Standards. The Resolution is that :

"That the faculty at TMCC will have a voice in the planning and implementation of any changes to the IT Department, and that no reduction of services to students or faculty occurs as a result of any changes, and that IT services remain directly accountable to the institutions they serve".

Chair Marston: Is there any discussion on this? This is essentially the statement I read at the last Senate Meeting and comes to you now as a resolution. It's brief and to the point. I think it hits the concerns pretty well. I am really hopeful that they pay attention to this if you pass it.

Motion: To approve the IT Resolution.

Movant: NA

Second: NA

Vote: Passed unanimously

Professional Recruitment & Search Committee Manual (ACTION) (Exhibit M)

This has been in the college for quite some time. Brian and John were on the committee that made up this manual. It was also in consultation with HR and the Office of Equity Inclusion.

- The bottom line is that it's been modified and there are a lot of suggestions for hiring committees and recruitment committees. As far as we know none of them have been implemented.
- The idea is that no one has taken ownership of it.
- HR & Office of Equity Inclusion will not take ownership.
- So the bottom line was to bring it forward here and see if the Faculty Senate were interested in taking ownership of this document and possibly parts of it have been used.

Chair Marston: This is not an action item. It comes as a discussion item. Is there discussion on this?

Senator Wells: One of the good things about Faculty Senate taking ownership of it is that it will create a clear path for HR to inform the Faculty Senate of any changes in the recruitment/hiring search process occurs.

Chair Marston: If the Senate wants to bless it so to speak, then certainly it could be an action item. I would suggest that it might need to be looked at a little bit. There might be some content in there that needs to be cleaned up or changed as it has been sitting for a little while. I think it's a good idea for the Senate to own this. It needs to live somewhere. Part of the reason it has just disappeared into the ether and hasn't been updated is partially because no one has been willing to take ownership of it. It was run through an ad hoc administrative committee and they don't track things the way the Senate does. The Senate would be a better place for this. We could form an Ad hoc Senate Committee to take a look at this and then we can sort of chart its progress.

Senator Wells: I would Chair the Ad hoc Senate Committee.

Chair Marston: I might hold you to that. Any other discussion on this item?

Chair-Elect Adish: Just a suggestion. If the Senate takes ownership of this, I think we might be looking at a bylaws change as well. To some effect that HR and Senate have to work together to use this document for screening applicants. It's just a suggestion.

Chair Marston: If there is no further discussion, we will move on and move forward with that next month. Thanks Eddie.

Salary, Benefits & Budgetary Concerns Committee - Steve Bale, Chair

- Our next meeting is next week. At that meeting we will be taking up a new version of the TMCC Summer School Compensation Policy –from the Summer School Taskforce.

- If that's approved I will then take it to this body, what the substance of that is. Until that stage I have no more to report.

Curriculum, Assessment & Programs Committee - Melanie Purdy, Chair (Proxy Senator Kearns)

Chair Marston: CAP Committee, Senator Kearns do you have the report?

Senator Kearns: She did not leave one.

Chair Marston: We will not have a CAP Committee Report.

Student Learning Outcomes & Assessment (SLOA) - Brian Ruf, Chair

Our last meeting was on the 13th.

We went through the suggested changes for Gen Ed for the:

- Quantitative Reasoning & Science.
- We haven't had a presentation from the Fine Arts group yet.

Before the recommended changes are fully vetted. They will be presented to CAP and then brought here.

Chair Marston: Thank you Chair Ruf.

Recognition and Activities Committee -Tammy Johnson Proxy

Commencement 2015

- Commencement will be at the Grand Sierra Resort again this year, May 22nd at 10:00 a.m.
- Faculty and students are ordering caps and gowns from the bookstore,
- A letter from the VPAA went out to faculty inviting them to commencement; another invitation will go out to invite them to a luncheon, hosted by the President, (everyone MUST RSVP or they won't be able to eat.)
- Admissions and Records will be sending out their letter the first part of April to the graduates,
- Our choir will be performing again.

Distinguished Faculty Awards

- The selection committee has been reviewing nominee materials this past month. We will be finalizing the top three candidates in each category, teaching and service. Those candidates will be going through observation or interviews during April. Final decisions will be made By May 1st.

Professional of the Month

- Our March Professional of the Month was Travis Souza from Web College. Congrats to him. Please nominate a deserving colleague or co-worker online.

New Chair

- Olga Katkova from the Chemistry Dept. will be taking over as Chair of the Recognition and Activities Committee beginning next academic year. The committee is excited to have her and looks forward to working with her in the coming years.

Next Meeting

- The last meeting of the semester for this committee will be Thursday April 16th at 3:30 pm.

This concludes my report. Thanks you.

Chair Marston: Thank you. We have used our 10 minutes. Is there a motion to extend another 5 minutes?

Extend the Meeting

Motion: To extend the Meeting by 5 minutes.

Movant: Senator Hampton

Second: Senator Cardoza

Vote: Passed unanimously

Library Committee - Tom Kearns, Chair

- We met March 12, 2015 to talk about the presentation since held by one of our TMCC Professors and Authors, Jennifer Huntley-Smith
 - Her book about the Creation of the National Park System and how it shaped the West.
 - It populated a great discussion afterwards.
- We talked about a process to collect books for students from 1-6th grade. Please watch for those announcements and please help us support them.

Part-Time Faculty Issues Committee - Dawnne Ernette, Chair

- We met this morning.
- We awarded Megan Collins from Physical Sciences Award for March.
- We have awardees for April and May.
- Several Part-Timers would like to be involved in the Committee but they can't physically attend. So by Fall Semester we will have something in place so they can attend partially. We will work with Travis and see what we can do from there.
- We did some revision to the best practices for Part-Time faculty document. Once cleaned up, we will present it to Faculty Senate at the next meeting in April.
- We discussed Jim New's proposed sliding scale for Part-Time faculty regarding crucial classes for graduation that don't have enough students in them. The committee generally thinks it a good idea because we want to make sure people can graduate when they're supposed to, but we still have to survey Part-Time faculty to see how they feel about this sliding scale thing.
- We also, were wondering if we needed input or give it to SBBC.

Chair Marston: Yes. I think that needs to happen. This is a proposal that will not just effect Part-time faculty. We had a brief discussion last time as indicated by Senator Ruf that it impacts him. This could go to SBBC and possibly even Professional Standards Committee.

I will speak with my Executive Committee and determine the best route for that. This is a really important change to policy that needs to be vetted.

Chair Marston: Is there any old business.

Old Business

Senator House: Could you remind everybody that Dr. Hunneycutt's Service is tomorrow?

Chair Marston: Services for Dr. Rita Hunneycutt will be held tomorrow, Saturday, March 28 at 11 a.m. at the Covenant Presbyterian Church on Mae Anne Ave.

New Business

Chair Marston: Is there any new business? Hearing none, I will entertain a motion to adjourn.

Motion- to Close the meeting

Movant: Senator Wells

Second: Senator Ruf

Vote: Passed unanimously.

Adjournment at 2:43 p.m.

**Adjournment time will run no later than 2:30 p.m. unless approved via motion by the Senate.*

Attendance