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# MEETING MINUTES SEPT. 3, 2020

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3:30 – 4:30 p.m. via Zoom

**Meeting called to order:** 3:31 p.m.

**In attendance:** Jencie Davies, Bob Fletcher, Phyllis Henderson, Scott Huber, Rob Lively (Chair), Michael Miller, Alexandra Patri, Becky Porter, Laure'L Santos, Brandy Scarnati, Josh Shinn, Neil Siegel

**Guests:** John Fitzsimmons, Sherry McGee

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## Approval of the April 2, 2020 Meeting Minutes

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The April 2, 2020 meeting minutes were amended to include LaureL Santos, then they were unanimously approved by the committee.

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## Introductions

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The committee conducted quick introductions to introduce all of the new members of the committee for this year.

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## Learning Commons Services

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Since the campus is closed at the moment due to the Covid-19 pandemic, the committee brainstormed ways in which we could get our services to the students and faculty. John Fitzsimmons mentioned that every Canvas page has a Library Help tab now to help students access information and information systems the library has to offer. Brandy Scarnati showed us that there are also tutoring and Smartthinking links in each Canvas course. Tutoring is available both synchronous and asynchronous for students on campus across many disciplines. Neil Siegel spoke about using Zoom orientations to the library databases. These orientations are available to classes. All instructors need to do is make an appointment.

Neil also talked about instructors building library guides crafted to each class, if the instructors wanted it. The library is available to have scanning done, or to retrieve materials in the various collections if an appointment is made first.

Ideas to generate interest and knowledge of the services available now:

- Reach out to each department
- Talk to the PT issues committee chair and have him send out info to the PT instructors list
- Send out word on TMCC SGA social media about services available for students

The committee also discussed OER for students. Librarians can help facilitate this. Most classes can get great online resources through OER platforms and databases. OER is becoming more usable and the resources are constantly improving. Plus, it saves students money in this uncertain economic time. This also eliminates the recent trouble with shipping through the mail.

We also discussed making some kind of master list of instructors who use OER, so students could see if they wanted to take courses specifically OER or not. Brandy suggested soliciting information about this from the chairs.

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## Activities the committee will support this academic year

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The meeting concluded with a discussion of trying to do a virtual panel this year. We are exploring the idea of a panel related to COVID-19 and pandemics. We will update more at the next meeting on September 30 at 3:30-4:30 via Zoom

**Meeting Adjourned:** 4:29 p.m.