
MEETING MINUTES FOR NOV. 1, 2017

Meeting called to order at: 3:31 p.m.

In attendance: Josh Shinn (Chair), Jessica Bilek, John Coles, Lars Jensen, Thomas Kearns, Jonathan Lam, Casey Machen, Kreg Mebust, Brooke Micone, Rebecca Porter, Laure'L Santos, Neil Siegel, Corina Weidinger

Guests: Amber Anaya, Sue Malek

Absent: Kellie Carter, Blisin Hestiyas, Elizabeth Humphrey, Megan Lahti, Mai Anh McMurray, Karen Ozbek (*Excused due to meeting date change from Nov. 2 to Nov. 1 to accommodate the environmental panel event*).

Approval of the Minutes from October 5, 2017

The minutes from October 5, 2017 were motioned, seconded and approved unanimously.

Updated Library Statistics Compiled by Izumi – Suzanne Malek

Suzanne Malek provided an update on the library database usage statistics compiled by Izumi Shibasaki. The spreadsheet was sorted by usage and cost-per-use. Suzanne posed the question of need for lower use databases. Her suggestion was to go to the departments and ask what they are using. Suzanne will create a new spreadsheet sorted by department. Discussion followed and several committee members provided excellent suggestions. Corina Wedinger suggested going to the department meetings. Thomas Kearns suggested obtaining department meeting schedules in order to dispatch committee members to each meeting. Chair Josh Shinn noted he has attempted to contact departments via email with very little response. Lars Jensen suggested a justification form that would be filled out by the faculty requesting the database. This form would be filled out each year by faculty to as an identifiable way to measure use, need and whether the requesting faculty member is still employed at TMCC. Other suggestions were to notify the TMCC community of what the committee is doing. Suzanne will place a Lib Guide on the website showing usage. Neil suggested contacting similar sized community colleges and researching what their acquisition budgets are. Suzanne noted we could find budgets in various educational reports published by similar sized community colleges. Thomas noted that having a justification form in his department has reduced purchasing significantly. Corina suggested taking the number of expensive databases with low usage and finding out if they are truly wanted and needed.

Monsters Panel Follow-up

The Monsters Panel had 162 students in attendance and the professors did a great job. The committee was also appreciative of Zambo's appearance.

Nevada Warming Event Wednesday, November 2, 2017 at 2 p.m.

Kreg Mebust noted this event is in partnership with the Equity, Inclusion and Sustainability Office. Thomas suggested connecting the content of the event to the library. Some of the topics that will be covered are global warming, wild fires and the island effect. Final preparations were discussed and readied.

Family Success Event

Ideas for the event were discussed such as types of vendors, speakers and activities. Suggestions received were: a book drive, partnering with counseling, partnering with early childhood development, partnering with University Police for any security issues, holding the event when WCSD is on spring break, and borrowing a few family fun games from the Pumpkin Palooza.

New Business/Ideas

Neil Siegel is conducting an open educational survey from students on textbook costs. Neil is conducting the survey with paper forms. Please see him for extra survey copies that can be handed out in class and returned via mailbags with an inter-office envelope.

Adjourn: 4:27 p.m.

Next Meeting: Thursday, February 1, 2018 at 3:30 p.m. in LIB 102