



MEETING MINUTES MAY 6, 2022

9–11 a.m. via Zoom

Meeting called to order: 9:01 a.m.

In attendance: Tami Allred, Frank Amankonah, Grecia Anaya-Arevalo, Dan Bouweraerts, Natalie Brown, Lisa Buehler, Gabriel Chávez, Jeremy Coggin, Tara Connolly, Ben Davis, Melissa Deadmond, Kayla Freeman, Martha Johnson-Olin, Katie Kolbet (Chair), Megan Lahti, Molly Maynard, Stephanie Mead Jeffrey Metcalf, Staci Miller, Joylin Namie, Jennifer Pierce, Paula Reynolds, Courtney Schachter, Kyle Smith, Rositza Todorova, Jenny Taufu, Wyatt Ziebell

Absent: Leslie Jia, Lana Reeves

Guests: Amber Anaya, Donna Clifford, Kreg Mebust

Approval of minutes from April 1, 2022.

Motion: Kyle Smith

Second: Paula Reynolds

Approval: Motion passed

Consent items:

Courses – Deletions, Proposals & Revisions

Deactivations

- PEX 143: Karate
- PEX 155A: Fencing, Intermediate/Advanced
- PEX 169E: Low Back Care Gentle Yoga
- PEX 183A: Weight Training Advanced

New

- AAD 261: Introduction to Topo Form and Design Technology
- AAD 299: Architectural Design Transition Camp
- AAE 280: Design Foundations II
- AAE 282: Design Foundations III

Revisions

- CLS 153: Phlebotomy Clinical Practicum
- DA 121: Dental Radiography II
- NURS 489: Information Management and Healthcare Technology
- NURS 492: Population Care Capstone

Programs – Deletions, Proposals & Revisions

Program Change Request

- AA, Social Work
- AAS, Apprenticeship
- Certificate of Achievement, Apprenticeship
- Skills Certificate, Apprenticeship

Motion: Dan Bouweraerts

Second: Paula Reynolds

Passed unanimously

Non-consent items:

New

- AAD 350: Design Studio I
- AAD 351: Design Studio II

Motion: Tara Connolly

Second: Rossi Todorova

Passed unanimously

- ABS 331: Environmental Control Systems I
- ABS 332: Environmental Control Systems II

Motion: Kayla Freeman

Second: Gabriel Chávez

Passed as amended

The committee noted the need for other measures of learning for 300-400 level courses besides quizzes. Kreg Mebust agreed to add more learning measures. Katie called to amend the motion to add more learning measures.

Motion to amend: Jeremy Coggin

Second: Martha Johnson-Olin

Passed unanimously

- BUS 112: Customer Service

Motion: Lisa Buehler

Second: Rositza Todorova

Passed unanimously

- ABS 341: Structures for Architects

Motion: Kayla Freeman

Second: Tara Connolly

Passed as amended

The committee had similar concerns regarding the need for additional measures of learning. Kreg agreed to add additional measures.

Motion to amend: Jeffrey Metcalf

Second: Tara Connolly

Passed unanimously

- AAD 125: Construction Drawings and Detailing

Motion: Kayla Freeman

Second: Paula Reynolds

Passed unanimously

The committee discussed what analyzing a symbol meant. Kreg described symbols such as cut lines and drawing locations on plans.

AAD 223: Graphic Software for Arch, Const, Dsgnr Planners

Motion: Tara Connolly

Second: Kayla Freeman

Passed unanimously

- AAD 256: Introduction to Land Use Planning

Motion: Paula Reynolds

Second: Dan Bouweraerts

Motion passed as amended

The committee noted a need for more learning assessments. Kreg will add more.

Motion to amend: Tami Allred

Second: Natalie Brown

Passed unanimously

- AM 145: American Sign Language I

Motion: Kayla Freeman

Second: Dan Bouweraerts

Passed unanimously

- BUS 111: Workplace Communications

Motion: Kayla Freeman

Second: Tara Connolly

Passed unanimously

Course and Degree Revisions with NO CRC ACTION REQUIRED

- Katie reviewed the changes to correct EMS 108 and EMS 115's hours to include clinical hours so they would not be a separate section of a course in Peoplesoft.
- A correction to EMS 216 and EMS 217 were also made to move prerequisites to co-requisites.

Quantitative Reasoning Rubric

The committee had a second read and motioned to approve.

Motion: Tara Connolly

Second: Tami Allred

Passed unanimously

Diversity Rubric – First Read

Katie shared the rubric for the committee to review. The rubric will come to the Fall agenda for a second read and vote.

Information Literacy Learning Outcomes – First Read

Katie shared the outcomes with the committee. The committee will have a second read and vote in the Fall to hopefully approve the outcomes.

2023–2024 Submission Deadlines & CRC Meeting Dates

The fall semester dates are listed on today's agenda. Deadlines will be decided in the Fall and Admissions and Records will be included in the discussion.

Meeting Adjourned: 9:49 a.m.

Next Meeting: Fall 2022