Truckee Meadows Community College

Faculty Senate Curriculum Review Committee

MEETING MINUTES JAN. 31, 2020

9-11 a.m., SIER 103

Meeting called to order: 9:00 a.m.

In attendance: Eric Adjei, Elena Atanasiu, Julia Bledsoe, Dan Bouweraerts, Lisa Buehler, Jeremy Coggin, Tara Connolly, Ben Davis, Melissa Deadmond, Hieu Do, Brandon Goehring, Kimberly Harn, Danielle Harris, Tanja Hayes, Courtney Hytinen, Marcie Iannacchione, Virginia Irintcheva (Chair), Leslie Jia, Martha Johnson-Olin, Emily King, Katie Kolbet, Sabrina Ladd, Megan Lahti, Sione Lavaka, Molly Maynard, Stephanie Mead, Jeffrey Metcalf, Staci Miller, Jennifer Pierce, Melanie Purdy, Kyle Smith, Rebecca Thomas, Rossitza Todorova, Randy Walden, Wyatt Ziebell

Absent: Grecia Anaya-Arevalo (Proxy: Sione Lavaka), Natalie Brown (Proxy: Staci Miller), Natalie Fisher, Andy Hughes, Kelby Peeler, Cynthia Porter, Paul Seybold

Guests: Amber Anaya, Sam Byington

Approval of the meeting minutes from December 6, 2019.

Motion: Dan Bouweraerts **2nd:** Tara Connolly

Consent items:

Motion: Tara Connolly **2nd:** Lisa Buehler

Course Deactivations: Passed as Consent

- ENRG 150M Introduction to Wind Energy
- ENRG 152M Wind Energy Technology

Course Revisions: Passed as Consent

- BUS 101: Introduction to Business
- COT 207: Business Applications on the Internet
- COT 217: Office Publications
- ECON 104: Current Economic Issues
- MKT 131: Advertising
- TCA 201: Hospitality Career Development
- DT 106: Heavy Duty Transmissions and Power Trains
- DT 107: Heavy Duty Drive Trains
- DT 110: Heavy Duty Electrical Systems
- DT 130: Heavy Duty Hydraulics
- DT 210: Advanced Diesel Engines
- DT 217: Electronic Fuel Injection II

Program Deactivations: Passed as Consent

- Unmanned Aerial Systems Technician, Certificate of Achievement
- Manufacturing Technologies, AAS, Food Processing Technology

Program Revisions: Passed as Consent

- Energy Technologies, AAS, Solar Energy

New Program: Passed as Consent

- Secondary Education- History, AA

TMCC is an EEO/AA institution. See http://eeo.tmcc.edu for more information.

Non-consent items:

Revisions:

Motion: Martha Johnson-Olin **2nd:** Tara Connolly

- EDU 202: Introduction to Secondary Education

The committee discussed this course noting there was a spelling error which Virginia corrected during the discussion. The GE review team unanimously approved this course as well.

Motion: Randy Walden **2nd:** Dan Bouweraerts

- AUTO 111: Automotive Electricity

Chair Irintcheva opened the floor for discussion noting the GE review team approved this. There was no other discussion and the motion passed unanimously.

Motion: Randy Walden **2nd:** Lisa Buehler

- DT 235: Steering and Suspension
- DT 250: Preventive Maintenance

This was approved by the GE review team and the committee did not have any comments or questions prior to passing the motion.

Motion: Randy Walden **2nd:** Tanja Hayes

- DT 101: Basic Diesel Engines
- DT 201: Diesel Breaks and Pneumatics
- DT 211: Light Duty Performance

There was concern from a reviewer where it was noted learning measures to include a rubric, but is not a requirement. Chair Irintchevia asked the committee whether they want to require including rubrics in the learning measures. The committee noted this would not work for every course and it varies by discipline and style. It was also noted: the departments have their standards established, there are different approaches in teaching, and tests, quizzes and homework assess outcomes. It was ultimately agreed this is not a task for this committee at this time.

Other Business

1. GE Workflow Update: Julia Bledsoe reported GE courses will automatically go to the GE review team.

2. Courses and Programs reviewed in their entirety every time: The committee agreed yes, the review is useful to uncover any transfer issues and correct any prerequisite issues. The cons were the burden on faculty and the time it will take to get the review correct. Chair Irintcheva noted as a committee we currently have no way to enforce a review or know it happened. It was

TMCC is an EEO/AA institution. See http://eeo.tmcc.edu for more information.

also suggested to link the old MCO data on the webpage. It was decided to have anyone wishing to access the old data to contact Julia and create a notation on the website.

3. Gen Ed task force: A joint taskforce is forming with the Academic Standards and Assessment Committee and are seeking representatives who teach Gen Ed course. The taskforce will finalize how quickly they want to change the Gen Ed requirements. The taskforce will evaluate the criteria and also how it fits and will provide a text box for the submitter to demonstrate this. Virginia will send out an announcement to gather members and form the taskforce completely.

4. CRC Review Cycle: It was discussed to create a CRC review cycle to review courses in CIM in as similar manner as PUR, but one year prior to the PUR. The discussion circled around who would enforce this. Suggestions received were to have the Deans and Chairs discuss this and to create a proposal to get buy in. Virginia will start a Google doc to begin a proposal draft.

New Program Request:

Motion: Jennifer Pierce **2nd:** Tara Connolly

- Secondary Education – English, AA

The committee motioned to remove this request off of the consent agenda. The motion passed and Chair Irintcheva will roll back to submitter and concerned CRC members. Journalism and a survey course are not currently offered and ENG 202 was listed as a fine arts.

Meeting Adjourned: 9:58 a.m.