



MEETING MINUTES NOV.1, 2019

9-11 a.m., SIER 103

Meeting called to order: 9 a.m.

In attendance: Eric Adjei, Elena Atanasiu, Julia Bledsoe, Dan Bouweraerts, Natalie Brown, Jeremy Coggin, Ben Davis, Hieu Do, Danielle Harris, Natalie Fisher, Brandon Goehring, Kimberly Harn, Tanja Hayes, Courtney Hytinen, Marci Iannacchione, Virginia Irintcheva (Chair), Martha Johnson-Olin, Katie Kolbet, Sabrina Ladd, Megan Lahti, Molly Maynard, Stephanie Mead, Jeffrey Metcalf, Staci Miller, Melanie Purdy, Kyle Smith, Rebecca Thomas, Rossitza Todorova, Randy Walden, Paul Seybold, Leslie Jia

Absent: Grecia Anaya-Arevalo (proxy: Courtney Hytinen), Andy Hughes, Lisa Buehler, Tara Connolly (Proxy: Natalie Brown), Brandon Goehring, Emily King, Sione Lavaka, Kelby Peeler, Jennifer Pierce (Proxy: Staci Miller), Wyatt Ziebell

Guests: Amber Anaya, Arnold Brock, Ron Marston, Julie Muhle

Approval of the meeting minutes from September 2019.

Motion: Dan Bouweraerts 2nd: Melanie Purdy

Consent items:

Motion: Tanja Hayes 2nd: Dan Bouweraerts

Course Deactivations: Passed as Consent

- READ 95: Reading and Improvement
- THTR 160: Television Production I
- THTR 161: Television Production II
- CHEM 103: Preparatory Chemistry
- ENGR 110: Basic Electricity
- DH 104: Dental Hygiene I
- DH 105: Intro to Clinical Practice
- DH 107: Legal and Ethical Implications of Dental Hygiene
- DH 110: Concepts of Oral Health
- DH 112: Oral Radiology
- DH 113: General and Oral Pathology
- DH 115: Clinical Practice I
- DH 118: Advanced Clinical Topics in Dental Hygiene
- DH 120: Fundamentals of Nutrition in Dentistry
- DH 202: Pharmacology
- DH 203: Special Patients
- DH 205: Clinical Practice II
- DH 207: Periodontics I

- DH 208: Community Dental Health I
- DH 211: Dental Materials and Techniques
- DH 214: Periodontics II
- DH 215: Clinical Practice III
- DH 216: Principles of Dental Practice
- DH 218: Community Dental Health II
- MIL 101: Leadership and Personal Development
- MIL 101L: Military Science Lab and Physical Training I
- MIL 102: Introduction to Tactical Leadership
- MIL 102L: Military Science Lab and Physical Training II
- MIL 201: Innovative Team Leadership
- MIL 201L: Military Science Lab and Physical Training III
- MIL 202: Foundations of Tactical Leadership
- MIL 202L: Military Science Lab and Physical Training IV
- MPT 150: Solid Modeling and Manufacturing Technicians
- OSH 101: Intro to Safety and Health

New Courses: Passed as Consent

- CIT 135: Introduction to Swift Coding
- MPT 130M: Automated Production Concepts III
- MUSE 112: Symphonic Band

Course Revisions: Passed as Consent

- COT 290: Internship in Computer/Office Technology
- MPT 130: Automated Production Concepts III
- PSY 210: Introduction to Statistical Methods
- DAN 188: Choreography I: Improvisation for Composition
- RE 101: Real Estate Principles
- RE 103: Real Estate Law and Practice
- NURS 209: Principles of Pathophysiology
- DT 210: Advanced Diesel Engines
- DT 217: Electronic Fuel Injection II
- CADD 245: Solid Modeling and Parametric Design
- AUTO 111: Automotive Electricity
- AAD 180: Design Foundation I
- AAD 182: Design Foundation I Discussion
- AAD 223: Graphic Software for Arch, Const, Dsgnr, Planners
- AAD 265: Computer Applications In Architecture I
- AAD 280: Fundamentals of Architecture Design I
- AAD 282: Fundamentals of Architecture Design II

New programs: Passed as consent

- Skills Certificate - Architectural Drafting

Program Revisions: Passed as consent

- Unmanned Aerial Systems Technician, Certificate of Achievement
- Transportations Technologies, AAS, Automotive Certified Technician
- Automotive ASE Technician, Certificate of Achievement
- Automotive General Service Technician, Certificate of Achievement
- Skills Certificate - Automotive Service Excellence (ASE)- Basic
- Skills Certificate - Automotive Service Excellence (ASE)- Diesel Technician: Light and Heavy Duty (HD) Diesel Engines
- Skills Certificate - Automotive Service Excellence (ASE)- Master
- Cyber-Physical Manufacturing, BAS
- Manufacturing Technologies, Advanced Manufacturing, AAS
- Manufacturing Technologies, AAS, Welding
- Associate of Applied Science - Manufacturing Technologies, Automation and Robotics Emphasis
- Fine Arts, AA, Dance Emphasis
- Fine Arts, AA, Musical Theatre
- Fine Arts Music, AA
- Emergency Management and Homeland Security, BAS
- Environmental Science, AS

Non-consent items:

New:

Motion: Randy Walden 2nd: Natalie Brown

- Auto 200: History of the Automobile

The committee discussed diversity and how to best show what diversity principles are being used when completing a submission. Several ideas were given, such as listing the diversity information in the first objective. Ron Marston noted this submission would not pass in the Liberal Arts Department as his dean is requiring submissions meet specific criteria. Virginia requested to get a copy of the criteria used in Liberal Arts for the committee to review. Curriculum submission standards should be applied equally across TMCC divisions. The committee will roll this submission back and will discuss at the next meeting.

Revisions:

Motion: Randy Walden 2nd: Katie Kolbet

- CHEM 100: Molecules and Life in the Modern World
- PSY 101: General Psychology

Both courses were approved via CIM, but the system did not route it through the Gen Ed reviewers. Julia is working with the Leapfrog people to have all Gen Ed courses routed to the Gen Ed review team.

New Program Request:

Motion: Randy Walden 2nd: Natalie Brown

- Career and Technical Education, BAS

This was pushed through in order to make it to the Board of Regents Agenda. The committee approved the request unanimously.

Julie Muhle agreed to make changes suggested by the committee concerning diversity and not double counting. This program will meet a need for instructors that is currently unmet in the State of Nevada.

Course and Degree Revisions with NO CRC ACTION Required:

VETN courses have a system-mandated prefix change which can be done through the Assessment & Planning Office. Virginia noted these courses have not been reviewed/updated through the curriculum committee and called for a motion to request VETN courses be resubmitted for evaluation this academic year. Randy Walden and Melanie Purdy motioned and seconded respectively and the motion passed unanimously.

Other Business

1. Subcommittee Update: A verb list was approved in the subcommittee. Virginia called for a motion to approve the verb list for publication on the website as both a text page and PDF. Randy Walden and Molly Maynard motioned and seconded respectively and the committee approved the motion unanimously.
2. Co-requisite Task Force volunteer request from Dean Ellsworth. Virginia noted the taskforce is looking for more members and meets Thursdays at 2-3 p.m. every other week. Dean Ellsworth would like to see more academic faculty join.
3. Virginia reminded the committee if there is an issue with course submissions to vote "no". If you vote yes, the comments disappear. It was suggested reviewers can also state in the comments "pending the change needed, my vote is yes." Virginia can make changes such as spelling/grammar easily.

Meeting Adjourned: 10:04 a.m.