



MEETING MINUTES SEP. 27, 2019

9-11, RDMT 256

Joint Committee Meeting called to order: 9 a.m.

The Academic Standards and Assessment Committee (ASA) held a joint meeting with the Curriculum Review Committee (CRC) to establish a better understanding of what each committee does and how best to work together on issues that concern both committees. The meeting was productive and it was agreed by both committees to hold a joint meeting each academic year. The committees concluded their joint meeting at 10:05 a.m. to convene their individual committee meetings. The members present and absent will be listed on each committee's individual minutes.

Co-Requisite Presentation, Anne Flesher

Faculty Senate Chair Anne Flesher presented the new Math co-requisite model to the joint committees. The Math Department will be submitting the new outcomes through the Curriculum Review Committee. The implementation is scheduled for Fall 2021. There will be no remedial courses unless a co-requisite is tied to a 100-level course. Senate Chair Flesher detailed the process for students placing below level and provided a timeline with the ultimate goal of getting students through MAT 120 in one semester. Questions from the committees circled around specifics on classes various math prerequisites, Accuplacer scores, whether there would be mini-sessions, and stretch classes. Senate Chair Flesher noted the details are being worked out on the specifics, but the agreement is that all schools in the system will use a similar model and classes will be worth the same amount of credits.

NWCCU Standards, Melissa Deadmond

Melissa Deadmond, Associate Dean Assessment & Planning, presented on the new Northwest Commission on Colleges and Universities (NWCCU) standards taking effect in January 2020. The standards include the assessment of institutional learning outcomes across all Associates and Bachelors level programs. Melissa also noted that UNR's Silver Core CO10 outcomes are moving from a diversity model to an emphasis on Equity. General Education has two sets of requirements TMCC must follow: NSHE and NCCW.

Curriculum Review Committee Overview, Virginia Irintchevia

Virginia Irintchevia, Chair of the Curriculum Review Committee gave an overview of the committee's work. The CRC is in their third year of using the Leapfrog software. Virginia noted the useful tools included with the software such as when there are course changes the software alerts the user to what other programs are affected and that changes remain in the program. The committee discussed course objectives versus student learning outcomes, and whether both are needed. It was determined that the course objectives provide a more global view of the course, both the objectives and outcomes were kept. General Education criteria is reviewed with each GE submission. Virginia suggested the committees work together when the ASA committee revises the Gen Ed guidelines. Virginia also invited anyone interested to join the Gen Ed review team.

Academic Standards and Assessment Overview, Mark Maynard

Mark Maynard, ASA Chair provided an overview of the committee citing two main functions: institutional assessment and academic standards. Chair Maynard invited any new members to join the WICHE Passport subcommittee. The ASA committee is currently working on a common syllabus template, and an institutional academic dishonesty policy. A closer working relationship between the two committees is desired so SLO's and course mappings can be worked on together.

The question Chair Maynard posed to both committees is to think about a way to review more frequently than through cycles.

Questions and comments

Questions and discussion circled around mapping and student learning outcomes. The joint meeting then broke into the respective committee meetings for the remainder of the meeting time.

Joint Committee Adjourned: 10:05 a.m.

The Curriculum Review Committee left RDMT 256 to finish their meeting in SIER 103.

SIER 103, 9-11 a.m.

Meeting called to order: 10:15 a.m.

In attendance: Eric Adjei, Grecia Anaya-Arevalo, Julia Bledsoe, Lisa Buehler, Jeremy Coggin, Tara Connolly, Ben Davis, Ben Davis, Melissa Deadmond, Hieu Do, Natalie Fisher, Brandon Goehring, Kimberly Harn, Tanja Hayes, Courtney Hytinen, Virginia Irintcheva (Chair), Leslie Jia, Martha Johnson-Olin, Emily King, Katie Kolbet, Sabrina Ladd, Megan Lahti, Sione Lavaka, Molly Maynard, Jeffrey Metcalf, Staci Miller, Jennifer Pierce, Cindy Porter, Melanie Purdy, Kyle Smith, Rossitza Todorova, Randy Walden. Wyatt Ziebell

Absent: Elena Atanasiu (Proxy: Megan Lahti), Dan Bouweraerts (Proxy: Tanja Hayes), Natalie Brown (Proxy: Tara Connolly), Andy Hughes, Marcie Iannacchione, Stephanie Mead, Kelby Peeler, Rebecca Thomas (Proxy: Staci Miller)

Guests: Ben Scheible

Approval of the meeting minutes from August 2019.

Motion: Tara Connolly 2nd: Randy Walden

Consent items:

Motion: Randy Walden 2nd: Tanja Hayes

Course Deactivations: Passed as Consent

- BUS 272: Legal Environment
- BUS 275: Fundamentals of International Business
- IBUS 280: International Business Cultures
- IBUS 281: International Business Practices Field Study
- IBUS 282: Field Study International Business Emphasis

Course Revisions: Passed as Consent

- MATH 95: Elementary Algebra
- EMHS 311: International and Domestic Terrorism
- EMHS 321: Homeland Security Policy, Ethics and Civil Liberties

Non-consent items:

Course Revisions:

Motion: Lisa Buehler 2nd: Molly Maynard

- RE 101: Real Estate Principles
- RE 103: Real Estate Law and Practice

The two real estate courses were discussed and Ben agreed to roll back the courses for changes and resubmit for our next meeting.

Other Business

1. Subcommittee on guidelines for writing outcomes and measures: have met and are working on their charges.
2. Next meeting has been rescheduled for November 1.

Meeting Adjourned: 10:40 a.m.