



# MEETING MINUTES FEB. 8, 2019

**In attendance:** Amber Anaya (ex officio), Grecia Anaya-Arevalo, Elena Atanasiu, Julia Bledsoe (ex officio), Dan Bouweraerts, Natalie Brown, Lisa Buehler, Tara Connolly, Hieu Do, Natalie Fisher, Jennifer Garzon, Tanja Hayes (proxy: Lisa Buehler), Courtney Hytinen, Virginia Irintcheva (Chair), Marci Iannacchione, Leslie Jia (ex officio; proxy: Sharon Wurm), Sione Lavaka, Martha Johnson-Olin, Katie Kolbet, Molly Maynard, Jeffrey Metcalf, Staci Miller, Perry Mitchell, Haley Orthel-Clark, Perla Petry, Melanie Purdy, Jennifer Pierce, Randall Walden

**Absent:** Melissa Deadmond (ex officio), Bob Fletcher, Cliff Uren, Andy Hughes

**Guests:** Julie Muhle, Eric Bullis

**New member:** Eric Adjei

Meeting called to order at: 9 a.m.

Approval of the Meeting Minutes from December 2018

**Motion:** Lisa Buehler                      **2nd:** Dan Bouweraerts

**Consent items:**

**Motion:** Melanie Purdy                      **2nd:** Tara Connolly

**Course Deactivations:** Passed as Consent

- NURS 152: Foundations of Pharmacology in Nursing I
- NURS 153: Foundations of Pharmacology in Nursing II
- PHIL 119: Introduction to the Old Testament
- PHIL 131: Introduction to Metaphysics
- PHIL 198: Special Topics in Philosophy
- PHIL 200: The Judeo-Christian Tradition
- PHIL 201: Philosophy Goes to the Movies
- PHIL 203: Introduction to Existentialism
- PHIL 204: Introduction to Contemporary Philosophy
- PHIL 207C: Introduction to Social and Political Philosophy
- PHIL 225: Introduction to Indian Philosophy
- PHIL 295: Topical Issues in Philosophy

**New Courses:** Passed as Consent

- EIT 437: Computer and Analog Control
- EIT 468: Advanced Control Systems
- ME 330: Introduction to System Dynamics

**Course Revisions:** Passed as Consent

- DH 405: Clinical Dental Hygiene II
- DH 415: Clinical Dental Hygiene III
- PSY 210: Introduction to Statistical Methods
- SOC 210: Introduction to Statistical Methods
- SKC 80: Skills Center Mathematics Level I
- DT 101: Basic Diesel Engines
- WELD 101: Basic Metals
- COM 217: Argumentation and Debate
- DA 110: Orientation to Dental Assisting
- DA 125: Supervised Clinical I
- WELD 225: Independent Study
- WELD 250: Welding Certification Preparation
- GRC 294: Portfolio Workshop

### **Program Deactivations**

- Associate of Science – Dental Hygiene
- Associate of Arts - Philosophy Emphasis

### **Program Revisions**

- Associate of Arts, Hospitality and Tourism Management Emphasis
- Dental Hygiene, BS
- Human Development and Family Studies, AA
- Computer Information Technology, AAS, Computer Programming
- Skills Certificate - Cybersecurity Skills Preparation

### **New programs**

- Bookkeeping Entrepreneurship
- Graphic Arts Entrepreneurship

### **Non-consent items:**

#### **New Courses:** Passed as Non-Consent

**Motion:** Natalie Brown                      **2nd:** Katie Kolbet

- HMD 198: Special Topics in Hospitality and Tourism Management

Chair to email Vanina Coudriet with suggestion to change “grasp” from SLOs with another appropriate term.

#### **Course Revisions:** Passed as Non-Consent; abstained: Perry Mitchell

**Motion:** Martha Johnson-Olin                      **2nd:** Perry Mitchell

- ART 211: Ceramics I
- ART 212: Ceramics II

Pending unchecking AA/AS communication GE categories

**Motion:** Lisa Buehler                      **2nd:** Melanie Purdy

- DA 119: Dental Chairside Procedures

**Motion:** Tara Connolly                    **2nd:** Randy Walden

- WELD 212 : Welding I Practice
- WELD 221: Welding II
- WELD 222: Welding II Practice

**Motion:** Randy Walden                    **2nd:** Tara Connolly

- PSY 241: Introduction to Abnormal Psychology
- PSY 261: Introduction to Social Psychology
- SOC 261: Introduction to Social Psychology

**Motion:** Dan Bouweraerts                    **2nd:** Melanie Purdy

- COM 113: Fundamentals of Speech Communications

**Program Change Requests:** Passed as Non-Consent

**Motion:** Molly Maynard                    **2nd:** Hailey Orthel-Clark

- Dental Assisting, AAS
- Certificate of Achievement – Dental Assisting, Full-time/Part-time  
*Jeffrey Metcalf to correct the credit number issue in the communications section.*

**Other Business**

1. The committee has agreed to change the deadline for submission for the 2019-2020 academic year. The submission deadline will be 3 weeks prior to the meeting dates and will correspond to the actual initial submission in the workflow. There will be specific deadlines communicated to the A&R (Monday after the submission deadline), the Office of Assessment and Planning (Tuesday after the submission deadline), the Department chairs (Wednesday after the submission deadline), and the Deans (Thursday after the submission deadline). So the expectation is that the submissions will make it to the CRC voting step by the Friday two weeks prior to the meeting.
2. The meeting schedules for the next academic year will not fall on the same date as Faculty Senate meetings, but a week or two before the Senate meetings so the Senate can approve our courses/programs in a timely manner.
3. The Chair will resend the link to the Google Doc file on Pros and Cons for removing Course objectives from the course submissions. Committee members are encouraged to add their input. Lisa Buehler will add the QM guidelines and Martha Johnson-Olin will add the ACUE guidelines for appropriate Blooms taxonomy and SLO language. The committee will also come up with new language recommendations for SLOs and Course objectives.
4. Julia Bledsoe will proceed with adding the DRC course accommodation checklist to CIM.
5. We have postponed a discussion on the Social Science GE criteria and the courses eligible to be Social Science GE. A valuable discussion occurred about COM 113, which satisfies the Social Science GE at UNR and now at TMCC as well, but Rick Bullis who submitted the course and teaches the course does not agree that it should count as a Social Science GE.
6. The Chair and Julia Bledsoe will make sure that the GE criteria for AA/AS and AAS in CIM match the existing forms, including adding additional instructions where necessary.

Meeting Adjourned at 10:50 a.m.