
MEETING MINUTES OCT. 19, 2018

In attendance: Amber Anaya (ex officio), Grecia Anaya-Arevalo, Julia Bledsoe (ex officio), Dan Bouweraerts, Natalie Brown, Lisa Buehler, Tara Connolly, Hieu Do, Bob Fletcher, Tanja Hayes, Courtney Hytinen, Virginia Irintcheva (Chair), Leslie Jia (ex officio), Martha Johnson-Olin, Katie Kolbet, Terry Mendez, Jeffrey Metcalf, Staci Miller, Perry Mitchell, Haley Orthel-Clark, Perla Petry, Randall Walden

Absent: Elena Atanasiu (Proxy: Virginia Irintcheva), Melissa Deadmond (ex officio), Natalie Fisher, Jennifer Garzon, Andy Hughes, Marci Iannacchione, Sione Lavaka (Proxy: Grecia Anaya-Arevalo), Molly Maynard, Jennifer Pierce, Melanie Purdy, Cliff Uren

Guests: Kyle Dalpe

Meeting called to order at: 9:02 a.m.

Approval of the Meeting Minutes from September 2018.

Motion: Dan Bouweraerts **2nd:** Haley Orthel-Clark

Courses - Deletions, Proposals and Revisions

Deactivations: Passed as Consent

Motion: Lisa Buehler **2nd:** Martha Olin-Johnson

- LGM 205-Logistics Planning and Control

New: Passed as Consent

Motion: Tanja Hayes **2nd:** Terry Mendez

- DH 308- Dental Materials
- VIS 341- Sound Design
- MASG 198- Special Topics – Massage Therapy

Revisions: Passed as Consent

Motion: Haley Orthel-Clark **2nd:** Katie Kolbet

- SPAN 222- Hispanic-America and Its Culture
- DH 305- Pre-Clinical Practice
- AUTO 101- Introduction to General Mechanics
- AUTO 111- Automotive Electricity
- AUTO 112- Automotive Electricity II
- AUTO 136- Engine Repair
- AUTO 145- Automotive Breaks
- AUTO 165- Auto Heating and Air Conditioning
- AUTO 205- Manual Drive Trains and Axles
- AUTO 216- Automatic Transmissions
- AUTO 225- Engine Performance I
- AUTO 227- Engine Performance II
- AUTO 235- Engine Performance III
- AUTO 265- Electrical/Electronic Systems III
- AUTO 150- Steering and Suspension Systems
- ELM 140-Industrial Robotics I
- MT 108- Fluid Power (Pneumatics, Electropneumatics)
- RUS 212- Second-Year Russian II

New: Passed as Non-Consent

Motion: Lisa Buehler **2nd:** Dan Bouweraerts

- DH 310- Introduction to Dental Hygiene

New: Passed as Non-Consent

Motion: Haley Orthel-Clark **2nd:** Katie Kolbet

- PEX 183A- Weight Training Advanced – will change to transferrable

Programs – Deletions, Proposals and Revisions

Revisions: Passed as Consent

Motion: Tanja Hayes **2nd:** Perry Mitchell

- Business, Personal Trainer Entrepreneurship, AAS
- Transportation Technologies, AAS Automotive Certified Technician

New Programs: Passed as Consent

Motion: Terry Mendez **2nd:** Dan Bouweraerts

- Computed Tomography (Cat Scan), Skills Certificate
- Personal Trainer Certificate of Achievement
- Massage Therapy Certificate of Achievement

Deactivation: Passed as Non-Consent

Motion: Lisa Buehler **2nd:** Haley Orthel-Clark

- Unmanned Aircraft Flight Operations, AAS

The committee discussed why this program is being deactivated. Virginia noted there is low enrollment and job prospects. Kyle Dalpe stated a need for people with degrees rather than certificates or two-year degrees. Haley suggested to create a plan of action for those currently enrolled. Kyle stated the program is not being shut down. It is being reshaped to meet current needs.

Deactivation: Passed as Non-Consent

Motion: Tanja Hayes **2nd:** Perry Mitchell

- Advanced Manufacturing Panasonic Preferred Pathway
- AAS- Manufacturing Technologies, Automation and Robotics Emphasis –add Human Relationship embedding

New: Passed as Non-Consent

Motion: Randy Walden **2nd:** Haley Orthel-Clark

- Cyber-Physical Manufacturing, BAS
- Construction Technologies, Skills Certificate, Critical Systems

Randy noted there is an event next week at the Edison Campus to showcase the new lab.

Other Discussion

Virginia asked the committee for any suggestions on mechanisms to notify other departments when changes occur in GE courses. Staci Miller suggested to have GE status removals come to CRC to discuss the ramifications. Jeffery Metcalf suggests to have any changes submitted before fall registration. Three math department is planning to remove the GE status courses MAT 127, MAT 176, and MAT 182 be removed from Gen Ed. The concern in the admissions and records office is that these are core classes at other colleges. This creates an impact on the student. Lisa suggested having removals come through the committee to discuss. If the course impacts other programs the committee could decline removing the course and provide a solution. It was also suggested to postpone any removals for one year in order to let other programs catch up and find solutions. Staci asked where these courses fall in the WICHE Passport and what we should do with transfer students. Virginia suggested to have the Math department chair come to the committee meeting when these changes will be reviewed. Virginia will reach out to the math department and voice the committee's concerns.

New Business

none

Old Business

none

Meeting Adjourned at 9:34 a.m.