
MEETING MINUTES SEPT. 28, 2018

In attendance: Amber Anaya (ex officio), Grecia Anaya-Arevalo, Elena Atanasiu, Julia Bledsoe (ex officio), Dan Bouweraerts, Natalie Brown, Lisa Buehler, Tara Connolly, Melissa Deadmond (ex officio), Hieu Do, Jennifer Garzon, Tanja Hayes, Courtney Hytinen, Marci Iannacchione, Virginia Irintcheva (Chair), Martha Johnson Olin, Sione Lavaka, Molly Maynard, Jeffrey Metcalf, Staci Miller, Perry Mitchell, Haley Orthel-Clark, Perla Petry, Jennifer Pierce, Melanie Purdy, Randall Walden

Absent: Natalie Fisher, Bob Fletcher, Andy Hughes, Leslie Jia (ex officio), Jay Jorgenson, Perla Petry (Proxy: Jennifer Pierce), Katie Kolbet, Terry Mendez, Cliff Uren

Guests: Jody Covert, Ana Douglas, Kurt Ehlers, Heidi Julius, Warren Hejny

Meeting called to order at: 9:02 a.m.

Approval of the Meeting Minutes from August 2018.

Motion: Molly Maynard **2nd:** Haley Orthel-Clark

Chair Virginia Irintcheva reminded team members to vote in order to keep committee items moving along. Voting also determines what is placed on the agenda as consent or non-consent.

Courses - Deletions, Proposals and Revisions

Deactivations: Passed as Consent

Motion: Lisa Buehler **2nd:** Tara Connolly

- EDU 111- Contemporary Issues in Education
- EDU 204- Information Technology in Teaching
- EDU 211- Introduction to Teaching in Inclusive Classrooms
- EDU 212- Family Involvement for Students with/without Disability
- GRC 107- Introduction to Visual Design
- GRC 109- Color and Design
- GRC 110- Drawing and Illustration
- GRC 118- Computer Graphics/Print Media
- GRC 119- Digital Media
- GRC 136- Graphic Communications Fundamentals
- GRC 137- Graphics Content Development and Production Techniques
- GRC 138- Graphics Web Design I
- GRC144- Electronic Layout and Typography
- GRC 156- Design with Illustrator
- EMS 113- EMS First Responder
- EMS 114- First Responder Refresher
- GRC 183- Design with Photoshop
- GRC 188- Web Animation and Interactivity I
- GRC 238- Graphics Web Design II
- GRC 239- Graphics Web Design III
- GRC 244- Electronic Layout and Typography
- GRC 256- Advanced Design with Illustrator
- GRC 238- Electronic Imaging II
- GRC 288- Web Animation II
- CPD 120- Treatment Planning and Case Management
- CPD 291- Substance Abuse Practicum I
- LGM 206- Logistics Planning and Control Laboratory
- LGM 285- CPIM Prep
- EMS 109- Emergency Medical Service Refresher
- EMS 110- Emergency Medical Tech Instructor Training

Deactivations: Passed as Non-Consent

Motion: Tara Connolly **2nd:** Haley Orthel-Clark

- LGM 280- Current Topics in Logistics

The committee had a robust discussion concerning how long a student has catalog rights to request this course. It was noted TMCC will work with students to find a substitution and was further agreed to have a substitution ready if the course is requested. An amended motion was made to have a substitution ready if this course is requested.

Motion: Natalie Brown **2nd:** Tanja Hayes

New: Passed as Consent

Motion: Lisa Buehler **2nd:** Molly Maynard

- AMI 216- Computed Tomography Procedures
- AMI 218- Computed Tomography Physics & Instrumentation I
- AMI 259- Seminar in Computed Tomography

New: Passed as Non-Consent

Motion: Melanie Purdy **2nd:** Perry Mitchell

- AMI 226- Computed Tomography Procedures II
- AMI 228- Computed Tomography Physics & Instrumentation II
- AMI 203-Introduction to Computed Tomography Basics, Instrumentation & Safety

New: Passed as Non-Consent

Motion: Melanie Purdy **2nd:** Molly Maynard

- Math 330- Linear Algebra

It was noted that Financial Aid and scholarships do not cover this class as it is not required for a degree at TMCC. Since we cannot make it part of a degree, enrollment might suffer.

Revisions: Passed as Consent

Motion: Molly Maynard **2nd:** Martha Johnson Olin

- GRC 135- Storyboarding
- GRC 153- Commercial Printing Process
- GRC 220- Graphic Design I
- VIS 120- Introduction to Animation
- COT 240- Executive Office Procedures
- RAD 103- Medical Ethics
- RAD 110- Fundamentals of Clinical Radiography I
- RAD 112- Patient Care and Medical Terminology
- RAD 244- Diagnostic and Therapeutic Radiation
- RAD 245- Clinical Radiography IV
- RAD 259- Seminar in Radiography

Revisions: Passed as Non-Consent

Motion: Tanja Hayes **2nd:** Dan Bouweraerts

- NURS 102- Professional Behaviors
- NURS 138- Nursing Care 1
- NURS 142- Fundamentals of Pharmacology
- NURS 170- Nursing Care 2
- NURS 202- Nursing Care 3
- NURS 209- Principles of Pathophysiology
- NURS 212- Cultural Aspects of Nursing Care
- NURS 274- Nursing Care 4

Jody Covert attended the meeting and explained along with TMCC's course requirements, nursing courses also have to meet the state and national requirements. Jody noted other college nursing programs have the same requirements. Course outcomes are tied to program outcomes and there is no distinction between course objectives and SLOs. The committee agreed that accreditation requirements are a priority.

New: Passed as Non-Consent

Motion: Tanja Hayes **2nd:** Melanie Purdy

- CTM86- College Transition Math

The committee made a text change to "Qualifying Accuplacer test results" rather than a specific numerical range.

New: Passed as Non-Consent

Motion: Tara Connolly **2nd:** Dan Bouweraerts

- RAD126- Radiography II
- RAD230- Clinical Radiography III
- RAD238- Radiation Safety and Protection

New: Passed as Non-Consent

Motion: Tanja Hayes **2nd:** Molly Maynard

- ESC1- English Skills Course

The committee made a text change to "Qualifying Accuplacer test results" rather than a specific numerical range.

Programs – Deletions, Proposals and Revisions

Deactivation: Passed as Non-Consent

Motion: Lisa Buehler **2nd:** Tara Connolly

- Medical Imaging for Re-Entry Radiographers, Certificate of Achievement

Program Change Request: Passed as Non-Consent

Motion: Lisa Buehler **2nd:** Perry Mitchell

- Radiologic Technology, AAS

Other Discussion

Links to CIM have been added to the agenda and the website has been updated.

New Business

none

Old Business

none

Meeting Adjourned at 10:08 a.m.