
MEETING MINUTES APR. 27, 2018

Attendance: Amber Anaya (ex officio), Grecia Anaya-Arevalo, Elena Atanasiu, Julia Bledsoe (ex officio), Amy Blomquist, Dan Bouweraerts, Natalie Brown, Lisa Buehler, Gloria Chavez (ex officio), Tara Connolly, Melissa Deadmond (ex officio), Hieu Do, Jinger Doe, Tanja Hayes, Virginia Irintcheva, Leslie Jia (ex officio), Katie Kolbet, Sione Lavaka, Molly Maynard, Terry Mendez, Jeffrey Metcalf, Staci Miller, Haley Orthel-Clark (Chair), Perla Petry, Courtney Pentecost, Jennifer Pierce, Paul Seybold, Corina Weidinger

Absent: Jill Channing, Andrew Daniels, Wes Evans, Natalie Fisher (ex officio), Bob Fletcher, Andy Hughes, Jay Jorgenson (Proxy: Staci Miller), Olga Mesina, Melanie Purdy, Nick Reszetar, Jay Jorgenson, Olga Mesina, Melanie Purdy, Paul Seybold, Julie Stage-Rosenburg, Nick Reszetar, Cliff Uren, Corina Weidinger

Guests: Lauren Gatto, Marcie Iannacchione, Sidney Sullivan

Meeting called to order at: 9:02 a.m.

Approval of the Meeting Minutes from March 2018.

Motion: Tanja Hayes **2nd:** Molly Maynard

Considerations when reviewing internship courses

Sidney Sullivan and Marcie Iannacchione from the Career Center discussed internships and showed a video featuring a TMCC student intern at work. Sidney informed the committee on the legalities involved with internships which included pay status and injuries/liabilities. They also require a certificate of liability from employers using student interns from TMCC. Marcie reviewed learning objectives and stressed the internship is for the student to gain experience and learn versus being a "gopher." The ladies also noted the one credit is 45 intern hours. There are still some spots in the catalog that state one credit is 75 intern hours. Marcie requested to refer any employers wanting interns to her. The students are required to have a 2.5 GPA and must be in their last or second to last semester.

Master Course Outlines

Deactivations: Passed as Consent

Motion: Perla Petry **2nd:** Virginia Irintcheva

- SUR161- Elementary Surveying

New: Passed as Consent

Motion: Jinger Doe **2nd:** Lisa Buehler

- CE101- Apprenticeship Orientation

Revisions: Passed as Consent

Motion: Molly Maynard **2nd:** Tara Connolly

- DA111- Dental Radiography I
- DA121- Dental Radiography II
- ENT200- Fundamentals of Entrepreneurship
- ENT230- Financing Your Small Business Venture
- ENT240- Marketing for Small Business

Revisions: Passed as Individual Motions

Motion: Lisa Buehler **2nd:** Terry Mendez

- HIST 295- Special Topics in History

DEC's (Degrees, Emphases, Certificates) – Deletions, Proposals and Revisions

Revisions: Passed as Consent

Motion: Lisa Buehler **2nd:** Tanja Hayes

- Chemistry, AS
- Community Health Science, AS, Kinesiology Track

Revisions: Passed as Individual Motions

Motion: Molly Maynard **2nd:** Tanja Hayes

- Computer Information Technology, Cybersecurity, AAS
- Computer Information Technology, AAS, Networking
- Computer Information Technology AAS, Web Development

Revisions: Individual Motions

Motion: Molly Maynard **2nd:** Katie Kolbet

- Communication Studies, AA
 - Motion did not pass

Other Discussion

Haley will send out an email to collect members for Fall. The committee also discussed CIM and Haley collected feedback. Suggestions received were to create an icon on the faculty area of the TMCC website, and grant all faculty who use CIM login access. Other topics discussed were the HR and math embedding, GE review by faculty, and working on a plan for missing GE data in CIM.

Subcommittee Updates

1. US/NV Constitution Subcommittee: This committee has been on hold due to WICHE Passport activity.

New Business

Both outgoing and incoming chairs received flowers and applause for all the work the committee has accomplished over the school year and the great future accomplishments.

Old Business

Agenda items for next semester: standardize forms for human relations and create a process for embedded science.

Meeting Adjourned at 9:56 a.m.