



MEETING MINUTES FOR FEB. 2, 2018

Attendance: Amber Anaya (ex officio), Grecia Anaya-Arevalo, Elena Atanasiu, Julia Bledsoe (ex officio), Amy Blomquist, Dan Bouweraerts, Natalie Brown, Lisa Buehler, Jill Channing, Tara Connolly, Hieu Do, Jinger Doe, Wes Evans, Tanja Hayes, Virginia Irintcheva, Leslie Jia (ex officio), Katie Kolbet, Sione Lavaka, Molly Maynard, Terry Mendez, Jeffrey Metcalf, Staci Miller, Haley Orthel-Clark (Chair), Perla Petry, Courtney Pentecost, Jennifer Pierce, Melanie Purdy, Paul Seybold, Julie Stage-Rosenberg, Cliff Uren, Corina Weidinger

Absent: Melissa Deadmond (ex officio), Andrew Daniels, Melissa Deadmond (ex officio), Natalie Fisher (ex officio), Bob Fletcher, Andy Hughes, Jay Jorgenson, Olga Mesina, Nick Reszetar

Guests: Cheryl Cardoza, Gloria Chavez, Dan Hooper, Lana Reeves, Neil Siegel

Meeting called to order at: 9 a.m.

Approval of the Meeting Minutes from December 2017.

Motion: Dan Bouweraerts **2nd:** Tanja Hayes

Membership Updates

New Member: Gloria Chavez (Ad Hoc)

Master Course Outlines

Deactivations: Passed as Consent

Motion: Tanja Hayes **2nd:** Molly Maynard

- AMI 250- MRI Clinical Practicum I
- AMI 260- MRI Clinical Practicum II

Deactivations: Passed as Individual Motions

Motion: Melanie Purdy **2nd:** Molly Maynard

- CIT 128- Introduction to Software Development
 - Passed unanimously.

Motion: Virginia Irintcheva **2nd:** Molly Maynard

- CIT 204- Powerpoint Certification Preparation

New: Passed as Consent

Motion: Melanie Purdy **2nd:** Tara Connolly

- ENG 96- Integrated Reading, Writing, and Inquiry
- ENG 111- Integrated Reading, Writing and Inquiry for English Language Learners
- GRC 100- Introduction to Graphic Arts and Media Technologies

- GRC 300- History of Graphic Arts and Media Technologies
- GRC 368- User Interface Design
- GRC 370- Content Management Systems
- MATH 19- Fundamentals of College Mathematics I

New: Passed as Individual Motions

Motion: Katie Kolbet **2nd:** Jill Channing

- GRC 390- Junior Capstone
 - Passed unanimously

Motion: Tara Connolly **2nd:** Katie Kolbet

- MATH 119- Fundamentals of College Mathematics II
 - Passed unanimously

Revisions: Passed as Consent

Motion: Melanie Purdy **2nd:** Corina Weidinger

- ACC 220- Microcomputer Accounting Systems
- AMI 248- Advanced MR Techniques and Post Processing
- AMI 256- MRI Procedures of the Torso and Limbs
- ART 295- Special Topics in Art History
- ART 297- Field Study
- AUTO 101-Introduction to General Mechanics
- BIOL 224- Human Anatomy and Physiology II
- CIT 134- Beginning C# Programming
- CIT 151- Beginning Web Development
- CIT 180- Database Concepts and SQL
- CIT 251- Advanced Web Development
- GRC 175- Web Design I
- GRC 200- Design Thinking and Methodologies
- GRC 275- Web Design II
- HIST 217- Nevada History
- SKC 85- Skills Center Mathematics Level II
- VETT 240- Large Animal Medicine
 - Passed unanimously

Revisions: Passed as Individual Motions

Motion: Wes Evans **2nd:** Dan Bouweraerts

- AUTO 136- Engine Repair
 - Passed unanimously

Motion: Tara Connolly **2nd:** Molly Maynard

- AUTO 145- Automotive Brakes
- AUTO 150- Steering and Suspension Systems
- AUTO 225- Engine Performance I
- AUTO 227- Engine Performance II
 - Passed unanimously

Motion: Molly Maynard **2nd:** Lisa Buhler

- CIT 130- Beginning Java
 - Updated course prerequisite was approved, course objectives and student learning outcomes require updates

Motion: Tara Connolly **2nd:** Virginia Irintcheva

- CS 151- Introduction to Cybersecurity
 - Passed unanimously

Motion: Tanja Hayes **2nd:** Molly Maynard

- EMS 108- Emergency Medical Technician Training
 - Approved pending revisions to course objectives while also adhering to national guidelines

Motion: Tara Connolly **2nd:** Tanja Hayes

- EMS 115- Advanced Emergency Medical Technician
 - Approved pending revisions to course objectives while also adhering to national guidelines

Motion: Molly Maynard **2nd:** Tara Connolly

- HIST 295- Special Topics in History
 - Motion did not pass, requires updated course objectives and student learning outcomes

Motion: Tara Connolly **2nd:** Lisa Buehler

- MATH 95- Elementary Algebra
 - Passed pending modification of course objectives

Motion: Katie Kolbet **2nd:** Molly Maynard

- MATH 120- Fundamentals of College Mathematics
 - Passed pending GE outcome update (data did not transfer from Academics)

Motion: Melanie Purdy **2nd:** Terry Mendez

- MGT 171- Supervision
 - Passed unanimously

Motion: Corina Wedinger **2nd:** Jeffrey Metcalf

- MGT 201- Principles of Management
 - Passed unanimously

General Education & Additional Degree Requirements

General Education: Passed as Individual Motions

Motion: Terry Mendez **2nd:** Virginia Irintcheva

- AUTO 136- Engine Repair
- AUTO 145- Automotive Brakes
- AUTO 150- Steering and Suspension Systems
- AUTO 225- Engine Performance I
- AUTO 227- Engine Performance II
 - Courses approved for AAS Embedded Math, 1 abstention

Motion: Tara Connolly **2nd:** Molly Maynard

- MATH 119- Fundamentals of College Mathematics II
 - Passed unanimously as AA/AS Math GE

Motion: Lisa Buehler **2nd:** Tara Connolly

- MGT 201- Principles of Management
 - Approved for AAS Social Science GE

Human Relations: Passed as Individual Motions

Motion: Lisa Buehler **2nd:** Katie Kolbet

- AUTO 136- Engine Repair
 - Passed pending changes to final learning outcome
- AUTO 145- Automotive Brakes
- AUTO 150- Steering and Suspension Systems
- AUTO 225- Engine Performance I
- AUTO 227- Engine Performance II
 - Courses approved for HR embedding, 1 abstention

Motion: Lisa Buehler **2nd:** Tanja Hayes

- EMS 108- Emergency Medical Technician Training
- EMS 115- Advanced Emergency Medical Technician
 - Approved for HR embedding, 3 abstentions

Motion: Melanie Purdy **2nd:** Terry Mendez

- MGT 171- Supervision
 - Passed unanimously as an HR course

Motion: Corina Weidinger **2nd:** Jeffrey Metcalf

- MGT 201- Principles of Management
 - Passed unanimously as an HR course

Capstone Course: Passed as Individual Motions

Motion: Molly Maynard **2nd:** Terry Mendez

- GRC 390- Junior Capstone
 - Passed unanimously as a Capstone Course

Degrees, Emphases & Certificates

Program Deactivation Request: Passed as Individual Motions

Motion: Jeffrey Metcalf **2nd:** Molly Maynard

- Paramedic, Certificate of Achievement

Program Change Request: Passed as Consent

Motion: Corina Wedinger **2nd:** Katie Kolbet

- Engineering, AS
- Early Childhood Educator 4, Skills Certificate
- AAS, Transportation Technologies, Automotive Certified Technician Emphasis
- Certificate of Achievement, Automotive ASE Technician
- Associate of Science – Community Health Science Emphasis, Kinesiology Physical Education Track
- Associate of Science – Community Health Science Emphasis, Kinesiology Pre-Professional Track
- Associate of Science – Community Health Science Emphasis, Pre-Nursing Track
- Associate of Science – Community Health Science Emphasis, Public Health Track

Program Change Request: Passed as Individual Motion

Motion: Tara Connolly **2nd:** Molly Maynard

- Prehospital Emergency Medicine, AAS

Motion: Lisa Buhler **2nd:** Melanie Purdy

- BAS, Emergency Management and Homeland Security
 - Passed with modifications to correct sequencing

New Program Request: Passed as Consent

Motion: Terry Mendez **2nd:** Dan Bouweraerts

- Health Sciences, Certificate of Achievement, Phlebotomy Track
- Health Sciences, Certificate of Achievement, Radiologic Technology Track

New Program Request: Passed as Individual Motions

Motion: Tara Connolly **2nd:** Melanie Purdy

- Health Sciences, Certificate of Achievement, Pre-Paramedic Track

Motion: Lisa Buhler **2nd:** Jinger Doe

- Certificate of Achievement, Air Conditioning Critical Systems

MCO/DEC Changes Processed through Office of Assessment and Planning (No CRC Action Required)

- EDU 203- Outcome #2, "tolerate" to "include"
- MATH 105- Title change from "Math for Radiologic Technicians" to "Applied Topics in Math"

Subcommittee Updates

1. AAS Embedded Math Subcommittee: Julia is working with LeapFrog to add widget to incorporate the form into Leapfrog. There was also a motion to correct the word "pleas" to "please" on the Embedded Math Form. Melanie Purdy and Lisa Buhler respectively motioned and seconded. There were no oppositions or abstentions. The spelling correction will be made.
2. Diversity Subcommittee: Tanja Hayes reported there were 200 responses to the diversity survey sent to students. The results were a mix of either there is too much diversity or there is not enough. Next meeting, we will further discuss and reflect on the data obtained.

Meeting Adjourned at 11 a.m.