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# MEETING MINUTES

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November 3, 2017

**Attendance:** Amber Anaya (ex officio), Grecia Anaya-Arevalo, Elena Atanasiu, Julia Bledsoe (ex officio), Amy Blomquist, Dan Bouweraerts, Jill Channing, Tara Connolly, Melissa Deadmond (ex officio), Hieu Do, Jinger Doe, Wes Evans, Natalie Fisher (ex officio), Tanja Hayes, Virginia Irintcheva, Leslie Jia (ex officio), Katie Kolbet, Olga Mesina, Jeffrey Metcalf, Staci Miller, Haley Orthel-Clark (Chair), Perla Petry, Jennifer Pierce, Melanie Purdy, Paul Seybold, Cliff Uren, Corina Weidinger

**Absent:** Natalie Brown (Proxy: Staci Miller), Lisa Buehler, Andrew Daniels, Bob Fletcher, Andy Hughes (ex officio), Jay Jorgenson (Proxy: Olga Mesina), Sione Lavaka (Proxy: Grecia Anaya-Arevalo), Molly Maynard, Terry Mendez, Courtney Pentecost (Jennifer Pierce), Nick Reszetar, Julie Stage-Rosenberg

**Guests:** Angie Hernandez, Robert Kirchman, Vanina Coudriet, Amy Williams

Meeting called to order at: 9 a.m.

Approval of the Meeting Minutes from October 2017.

**Motion:** Dan Bouweraerts      **2nd:** Wes Evans

## Master Course Outlines

**Deactivations:** Passed as Consent

**Motion:** Virginia Irintcheva      **2nd:** Tanja Hayes

- AC 122- Sheet Metal II

**New:** Passed as Consent

**Motion:** Wes Evans      **2nd:** Dan Bouweraerts

- DH 311 - Pharmacology
- DH 410 - Foundations of Inter-Professional Collaborative Practice
- EDU 205 - Early Foundations in Mathematics
- GRC 116 - Introduction to Digital Art & Design
- HMD 101 - Introduction to Hospitality
- HMD 202 - Housekeeping Operations
- HMD 203 - Front Office Operations
- HMD 253 - Hospitality Services Management
- TCA 201 - Hospitality Career Development

**New:** Passed as Individual Motions

**Motion:** Tanja Hayes                   **2nd:** Jinger Doe

- AC 205 - Commercial HVAC 2
  - Passed pending modifications to course objectives

**Motion:** Katie Kolbet                   **2nd:** Virginia Irintcheva

- BIOL 112 - Introduction to Animal Behavior

**Motion:** Dan Bouweraerts           **2nd:** Jinger Doe

- COM 202 - Interpersonal Listening: Theory and Application
- COM 212 - Introduction to Communication Research
- COM 217 - Argumentation and Debate
  - Courses did not pass- course objectives and student learning outcomes were the same within each submission. These course outline components should be distinct.

**Motion:** Dan Bouweraerts           **2nd:** Olga Mesina

- DH 305 - Pre-Clinical Practice
  - Did not pass. Course objectives require updates.

**Motion:** Tanja Hayes                   **2nd:** Dan Bouweraerts

- DH 315 - Clinical Dental Hygiene I
  - Did not pass. Course objectives require updates.

**Motion:** Corina Weidinger           **2nd:** Tanja Hayes

- DH 416 - Inter-Professional Collaborative Practice Field Experience
  - Did not pass. Course objectives require updates.

**Motion:** Melanie Purdy               **2nd:** Tanja Hayes

- ECON 105 - History and Comparison of Economic Systems

**Motion:** Tanja Hayes                   **2nd:** Katie Kolbet

- GRC 117 - Introduction to Motion Graphics
- GRC 160 - Digital Art and Design II
- GRC 210 - Typography I
- GRC 220 - Graphic Design I
- VIS 120 - Introduction to Animation

**Motion:** Corina Weidinger           **2nd:** Tanja Hayes

- HMD 226 - Industry Computer Applications for Hospitality and Tourism
  - Passed pending update to course description typo and course prerequisite.

**Revisions:** Passed as Consent

**Motion:** Virginia Irintcheva     **2nd:** Dan Bouweraerts

- MGT 283 - Introduction to Human Resources Management

**Revisions:** Passed as Individual Motions

**Motion:** Corina Weidinger     **2nd:** Jill Channing

- GRC 132 - Drawing for Animation
- GRC 182 - Digital Video Production

**Motion:** Virginia Irintcheva     **2nd:** Dan Bouweraerts

- MGT 171 - Supervision and Human Relations
- MGT 201 - Principles of Management
- MGT 212 - Leadership and Ethics
  - Passed pending minor revisions to course objectives.

## **General Education & Additional Degree Requirements**

**General Education:** Passed as Individual Motions

**Motion:** Katie Kolbet     **2nd:** Virginia Irintcheva

- BIOL 112 - Introduction to Animal Behavior
  - GE Science AA/AS
  - Passed pending clearer evidence of Information Technology within Student Learning Outcomes.

**Motion:** Tanja Hayes     **2nd:** Dan Bouweraerts

- COM 217 - Argumentation and Debate
  - GE Humanities AA/AS
  - Did not pass. People and Cultural Awareness is required.

**Motion:** Jinger Doe     **2nd:** Virginia Irintcheva

- ECON 105 - History and Comparison of Economic Systems
  - GE Social Science AA/AS

**Motion:** Jinger Doe     **2nd:** Staci Miller

- ECON 105 - History and Comparison of Economic Systems
  - GE Humanities AA/AS

**Motion:** Dan Bouweraerts     **2nd:** Wes Evans

- MGT 201 - Principles of Management
  - GE Social Science AAS
  - Did not pass.

**Motion:** Melanie Purdy      **2nd:** Dan Bouweraerts

- MGT 212 - Leadership and Ethics
  - GE Social Science AAS

**Human Relations:** Passed as Individual Motions

**Motion:** Dan Bouweraerts      **2nd:** Jinger Doe

- MGT 171 - Supervision and Human Relations
  - Did not pass. Make evidence of communication clearer in Student Learning Outcomes, show evidence of first objective for P&CA

**Motion:** Dan Bouweraerts      **2nd:** Jinger Doe

- MGT 201- Principles of Management
  - Did not pass. Review programs that require this course for HR.

**Motion:** Virginia Irintcheva      **2nd:** Staci Miller

- MGT 212 - Leadership and Ethics

**Diversity:** Passed as Individual Motions

**Motion:** Dan Bouweraerts      **2nd:** Perla Petry

- ECON 105 - History and Comparison of Economic Systems

## Degrees, Emphases & Certificates

**Program Deactivation Request:** Passed as Consent

**Motion:** Jill Channing      **2nd:** Virginia Irintcheva

- Certificate of Achievement - Logistics Technician

**New Program Request:** Passed as Consent

**Motion:** Tanja Hayes      **2nd:** Corina Weidinger

- AA - Graphic Arts and Media Technology Emphasis- Graphic Design Track
- AA - Graphic Arts and Media Technology Emphasis- Web/UI Development Track
- AA - Graphic Arts and Media Technology Emphasis- Motion Graphics Track
- AA - Elementary Education Teacher Preparation Emphasis
- AA - Hospitality and Tourism Management Emphasis
- AAS - Graphic Communications- Graphic Design Track
- AAS - Graphic Communications- Web/UI Development Track
- AAS - Graphic Communications- Motion Graphics Track
- Certificate of Achievement - Graphic Communications

**Program Revisions:** Passed as Consent

**Motion:** Corina Weidinger      **2nd:** Dan Bouweraerts

- AAS - Logistics Management
- BAS - Logistics Operations Management

**MCO/DEC Changes Processed through Office of Assessment and Planning (No CRC Action Required)**

None.

**Adoption of AGS Subcommittee Recommendations**

A motion was proposed (Melanie Purdy 1st, Staci Miller 2nd) to update the AGS Computer Science degree requirement to include the following courses (per the subcommittee's recommendations):

Add the following to Computer Science: HIT 180 (Health Information Technology), CIT 112 (Network +), CIT 114 (IT Essentials) and CS 135 (Computer Science I)

Motion passed unanimously.

**Chair Nominations**

At our December meeting, nominations for the next CRC Chair will be accepted.

Meeting Adjourned at 11:05 a.m.