

---

# MEETING MINUTES FOR OCT. 13, 2017

---

**Attendance:** Amber Anaya (ex officio), Elena Atanasiu, Julia Bledsoe (ex officio), Amy Blomquist, Dan Bouweraerts, Lisa Buehler, Jill Channing, Tara Connolly, Andrew Daniels, Melissa Deadmond (ex officio), Hieu Do, Jinger Doe, Wes Evans, Natalie Fisher (ex officio), Tanja Hayes, Virginia Irintcheva, Katie Kolbet, Molly Maynard, Olga Mesina, Jeffrey Metcalf, Staci Miller, Haley Orthel-Clark (Chair), Courtney Pentecost, Jennifer Pierce, Melanie Purdy, Paul Seybold, Cliff Uren, Corina Weidinger

**Absent:** Grecia Anaya-Arevalo, Natalie Brown (Proxy: Staci Miller) Bob Fletcher, Andy Hughes (ex officio), Leslie Jia (ex officio), Jay Jorgenson, Sione Lavaka (Proxy: Courtney Pentecost), Terry Mendez, Perla Petry (Proxy: Jennifer Pierce), Nick Reszetar, Julie Stage-Rosenberg

**Guests:** None

Meeting called to order at: 9:01 a.m.

Approval of the Meeting Minutes from Sept 1, 2017.

**Motion:** Dan Bouweraerts      **2<sup>nd</sup>:** Wes Evans

## Master Course Outlines

**Deletions:** None

**New:** Passed as Consent

**Motion:** Tara Connolly      **2<sup>nd</sup>:** Molly Maynard

- DH 409 Ethics, Law, and Business Practices
- DH 413 Periodontic Principles III
- EDU 206 Classroom Learning Environments

**New:** Passed as Individual Motions

**Motion:** Melanie Purdy      **2<sup>nd</sup>:** Virginia Irintcheva

- CHS 280 Introduction to Biostatistics in Public Health
  - Passed with modifications

**Motion:** Katie Kolbet      **2<sup>nd</sup>:** Melanie Purdy

- DH 304 Dental Hygiene Theory I
  - Passed with modifications

**Motion:** Molly Maynard      **2<sup>nd</sup>:** Tanja Hayes

- DH 306 Preventative Oral Health Concepts
  - Passed with modifications

**Motion:** Tara Connolly      **2<sup>nd</sup>:** Katie Kolbet

- DH 314 Oral Radiology and Interpretation
  - Passed with modifications

**Motion:** Melanie Purdy      **2<sup>nd</sup>:** Tanja Hayes

- DH 403 Periodontic Principles II
  - Passed with modifications

**Motion:** Melanie Purdy      **2<sup>nd</sup>:** Lisa Buehler

- DH 405 Clinical Practice II
  - Passed with modifications

**Motion:** Molly Maynard      **2<sup>nd</sup>:** Tanja Hayes

- DH 415 Clinical Practice III
  - Passed with modifications

**Motion:** Tanja Hayes      **2<sup>nd</sup>:** Lisa Buehler

- ECON 105 History and Comparison of Economic Systems
  - Motion did not pass

**Revisions:** Passed as Consent

**Motion:** Virginia Irintcheva      **2<sup>nd</sup>:** Molly Maynard

- CIT 151 Beginning Web Development
- GRC 107 Introduction to Visual Design
- SKC 80 Skills Center Mathematics Level I
- SKC 85 Skills Center Mathematics Level II

## Degrees, Emphases & Certificates

**New Program Request:** Passed as an Individual Motion

**Motion:** Andrew Daniels      **2<sup>nd</sup>:** Paul Seybold

- Skills Certificate – Advanced Manufacturing Panasonic Preferred Pathway (P3)
- **Vote:** Unanimous pending modification, no oppositions, no abstentions

**Revision:** Passed as Individual Motion

**Motion:** Dan Bouweraerts      **2<sup>nd</sup>:** Jill Channing

- AA Fine Arts – Art History Emphasis
- **Vote:** Unanimous pending modification, no oppositions no abstentions

## **MCO/DEC Changes Processed through Office of Assessment and Planning (No CRC Action Required)**

None

## **Curriculum Inventory Management Updates & Discussion**

- There has been some disparity in CRC workgroups with respect to workload. Discussion was opened and the committee agreed the workload would eventually level off and balance out.
- Course submissions have not been making it to the CRC workflow step with sufficient time for members to review. Thus, discussion was posed regarding how to communicate deadlines to non-CRC reviewers. It was determined that moving forward, CRC would retain their current submission deadlines which are scheduled two weeks in advance of a CRC meeting. Only those submissions that make it to the CRC vote step by the submission deadline will be reviewed at the next scheduled CRC meeting. CIM workflow will be updated to include the submission initiator at the step prior to CRC so that CRC can roll a submission back to the submitter for edits without the submission having to move through the full workflow all over again.

## **Subcommittee Updates**

- The AGS subcommittee sent their work and suggestions to Dean Channing and are now officially disbanded. There are no new developments for the US/NV Constitution Committee. The Diversity Committee has a meeting with Stephanie from Institutional Research (IR) to discuss preparing a student survey. The AAS Embedded Math Subcommittee has met and is currently reviewing documents.

## **Old Business**

Last month's action item to remove the AAS GE statements "Any Class 100 Level or Above" from the catalog and webpages passed unanimously through Faculty Senate.

## **New Business**

None

Meeting Adjourned at 11 a.m.