



MEETING MINUTES FOR SEPT. 22, 2017

Attendance: Amber Anaya (ex officio), Grecia Anaya-Arevalo, Elena Atanasiu, Julia Bledsoe (ex officio), Amy Blomquist, Dan Bouweraerts, Natalie Brown, Lisa Buehler, Jill Channing, Melissa Deadmond (ex officio), Hieu Do, Jinger Doe, Wes Evans, Tanja Hayes, Virginia Irintcheva, Leslie Jia (ex officio), Jay Jorgenson, Sione Lavaka, Molly Maynard, Jeffrey Metcalf, Staci Miller, Haley Orthel-Clark (Chair), Courtney Pentecost, James Phillips, Jennifer Pierce, Melanie Purdy, Nick Reszetar, Julie Stage-Rosenberg, Corina Weidinger

Absent: Erika Bein, Tara Connolly (Proxy: Stan Miller), Andrew Daniels (Proxy: Wes Evans), Bob Fletcher, Andy Hughes (ex officio), Katie Kolbet, Terry Mendez, Olga Mesina (Proxy: Jay Jorgenson), Perla Petry, Paul Seybold, Cliff Uren

Guests: Angie Hernandez, Mark Sharp

Meeting called to order at: 9:01 a.m.

Approval of the Meeting Minutes from August 25, 2017.

Motion: Molly Maynard **2nd:** Virginia Irintcheva

Master Course Outlines

Deletions: None

New: Passed as Individual Motions

Motion: Natalie Brown **2nd:** Tanja Hayes

- DH 407 Dental Public Health Concepts
 - Passed with modifications

Motion: Lisa Buehler **2nd:** Dan Bouweraerts

- DH 417- Community Dental Health
 - Passed with modifications

Revisions: None

Degrees, Emphases & Certificates

Revision—Degree: Passed as Individual Motion

Motion: Lisa Buehler **2nd:** Wes Evans

- Associate of Applied Science, Unmanned Aircraft Flight Operations
- **Vote:** Unanimous pending modification, no abstentions

Revision—Certificate of Achievement: Passed as Individual Motion

Motion: Tanja Hayes **2nd:** Melanie Purdy

- Certificate of Achievement, Unmanned Aerial Systems Technician
- **Vote:** Unanimous pending modification, no abstentions

MCO/DEC Changes Processed through Office of Assessment and Planning (No CRC Action Required)

- Select 198B and 290B Courses—"B" designator has been removed, courses accepted for transfer

Subcommittee Updates

- A member of the Associate of General Studies Subcommittee identified changes to the Associates General Ed Degree which will be proposed through CIM prior to the catalog deadline.
- Chair of the US/NV Constitutions Subcommittee, Hieu Do, reported that this subcommittee is currently on hold.
- Tanja Hayes, Chair of the Diversity Subcommittee, will be meeting with Institutional Research (IR) to design a student survey for release in November.
- AAS Embedded Math Subcommittee was organized at the end of Spring 2017. Virginia Irintcheva volunteered to chair the subcommittee. The CRC currently does not have criteria established for reviewing embedded math in AAS courses/degrees. This subcommittee will be tasked with developing criteria. Committee members include: Virginia Irintcheva, Wes Evans, Paul Seybold, Grecia Anaya-Arevalo and Hieu Do.

Silver Core Update

- Associate Dean of Assessment and Planning, Melissa Deadmond, presented on Silver Core. Silver Core is organized into four veins with 14 core objectives. Veins one and two are the most relevant to TMCC faculty who are applying for course Silver Core status. Tanja Hayes is creating a student survey that addresses Core objective 10, diversity and equity in curriculum. Core Objective 2 is for math, UNR is considering allowing statistics to satisfy this degree requirement. For Core Objective 7, TMCC is in the process of getting literature and poetry courses accepted into the Silver Core requirements.

Emphasis Approval

- Currently, emphases at TMCC are not recognized by the Board of Regents and therefore the review process for proposed emphases essentially stops at the level of TMCC's Curriculum Committee. However, in the future it may be required that our emphases be reviewed by the Academic Affairs Council, which will affect the catalog deadline for emphasis submissions.

Request to Remove "any class 100-level or above" From AAS GE

- On AAS non-transfer degrees the phrasing "any class 100-level or above" will need to be removed from the catalog and webpages. The current phrasing poses potential issues for assessment and accreditation. Given that a set of GE review criteria are in place for the AAS degrees, courses seeking AAS GE status will need to propose their course through the curriculum review process.

Motion: Melanie Purdy **2nd:** Lisa Buehler

Vote: Unanimous, no abstentions.

WICHE Interstate Passport

- In the Western U.S., an interstate passport aimed towards supporting seamless student transfer across institutions within and between states has been developed. This passport focuses upon standardizing learning outcomes for lower division courses. NSHE institutions have been tasked with reviewing the passport and determining whether they wish to participate. Dr. Melissa Deadmond will keep TMCC up to date on whether UNR's curriculum committee intends to participate.

Curriculum Inventory Management Update

- Julia Bledsoe opened the floor for questions and suggestions for future trainings. Julia will host open labs before each submission period at different times and campus locations to assist everyone with submissions. She is also available by phone and in person for one-on-one trainings. Julia will send out a lab schedule.

Fall 2017 Updates

- The CRC web pages have been updated using the organization and structure discussed in our April 2017 committee meeting.

CRC Meeting Dates for Fall 2017

Submission Deadline	Meeting Date and Time	Meeting Locations
No submissions for 8/25 meeting	8/25 at 9–11 a.m.	Leep Frog On-Site Training
9/8/17	9/22 at 9–11 a.m.	SIER 103
9/29/17	10/13 at 9–11 a.m.	SIER 103
10/20/17 Last day to submit new/substantive changes/deletions of DEC's for 2018–2019 catalog. Note: this deadline is required for meeting BOR submission deadline.	11/3 at 9–11 a.m.	SIER 103
11/17/17	12/1 at 9–11 a.m.	SIER 103
1/19/18 Last day to submit courses and DEC revisions for 2018–2019 catalog.	2/2/18 at 9–11 a.m.	
2/16/18	3/2/18 at 9–11 a.m.	
3/9/18	3/30/18 at 9–11 a.m.	
4/13/18	4/27/18 at 9–11 a.m.	

Meeting Adjourned at 10:38 a.m.