



MEETING MINUTES OCT. 18, 2019

10:30-12 p.m., RDMT 333

In attendance: Lauren Gatto, Kate Kirkpatrick, Archana Kumar, Heather Maye, Staci Miller, Ashlyn Moreno, Diane Nicolet (Chair), Jennifer Pierce, Micaela Rubalcava, Kyle Sadanaga, Nicole Scollard, Kim Studebaker, Sidney Sullivan, Nancy Thiele, Jose Torres-Jasso

Absent: Natalie Brown, Marcie Iannacchione (Proxy: Sidney Sullivan), Leslie Jia, Danielle Lessard, Miguel Martinez, Olga Mesina, Jack Sato, Brandy Scarnati, Nicole Shimabuku (Proxy: Keith Bingham), Tedi Taylor

Guests: YeVonne Allen, Cathy Brewster, Ben Davis

Welcome – establish quorum

Quorum was met (17 of 25 members present with 2 additional proxy votes).

Note Taker

Ashlyn Morneo volunteered as note taker for today's meeting.

September 20, 2019 Minutes

The September 20, 2019 minutes were approved.

October 4, 20189 Faculty Senate Meeting - update

A \$1,500 incentive for early retirement was presented. Administration is moving forward with the incentive and is working out details for Administrative Faculty. It was unknown whether the incentive would be a lump sum or spread out. To qualify an administrative or academic faculty member must be 65 years old and have 5 years of service or 60 years old with 10 years of service.

There was also a budget presentation on the COLA shortfall with background history provided by Jim New and Dr. Hilgersom, who clarified the discrepancies between what was approved versus what was budgeted.

Established Ad Hoc Committee Reports

Administrative Faculty Professional Development Days: Marcie has sent the budget. Funding options are being explored such as an innovation grant or RAP request. The hope is to get academic faculty involved. Cathy Brewster will send out proposals on Oct. 4 for the January kick off.

Administrative On-Boarding Update: There have been no updates since the last AF meeting. The Ad Hoc committee meets again on Nov. 7 at 3 p.m. at the Meadowood Campus.

Pending Ad Hoc Committees

General Discussion: The AF committee wants to have group discussions, rather than establishing Ad Hoc committees. It was determined Spring Semester 2020 the possibility of an MOU will be discussed as it is too late to add anything to the NFA Contract at this time.

Benefits, Pay and Scope of Work: Nicole is looking at other institution's resources to find out if they have established policies or language. Diane is attending the Salary, Benefits and Budget Committee today.

New Business

Police Chief Search: Forums will be held November 6-7 and possibly on the 8. Two committee members will attend the forums and SGA is also involved.

Police Advisory Board: The board is looking for feedback on what we would like to see more of from police services. The committee would like to know what is the presence at other TMCC sites. Is there a routine?

Old Business

Shared Governance: The document headed to the NFA for input and the motion to approve amendments did not pass in senate.

NFA negotiations: The negotiations are almost done. John Albrecht will review it and send his comments to NFA leadership. TMCC's NFA leadership will take it to the NFA State Board and finally to the Board of Regents. The NFA hopes to have the contract ratified by Jan. 1, 2020. The Administrative Faculty continues to discuss the contract and whether there should be one area for Administrative Faculty versus rights spread throughout the contract. A memorandum of understanding (MOU) is a possibility. The AF committee's concern is: administrative faculty are not protected when additional work becomes an additional assignment. Any additional assignment would have to be specifically defined as above and beyond current job description and would have to have a start and end date along with other specifications.

Meeting attendance sign-up sheet: A sheet to track who will attend other committee meetings and provide updates at the AF meeting. Please sign in as a guest, unless you wish to join the other committees attended.

Other notes

Marketing will announce TMCC Tuesdays #TMCCPride. Be sure to wear your TMCC gear. Marketing has presented to the SGA and they welcome any ideas. Departments can buy their own gear; however, the committee was unsure if that could be charged as a hosting expense.

The pumpkin carving contest is next Wednesday.

Adjourn: 11:55 a.m.

2019-2020 AFC Meeting Schedule

Administrative Faculty (RDMT 333)	No Meeting	F: 9-20-19 10:30-12 p.m. RDMT 333	F: 10-18-19 10:30-12p.m. RDMT 333	F: 11-15-19 10:30-12p.m. RDMT 333	F: 12-20-19 10:30-12p.m. RDMT 333	No Meeting	F: 02-21-20 10:30-12p.m. RDMT 333	F: 03-27-20 10:30-12p.m. RDMT 333	F: 04-17-20 10:30-12p.m. RDMT 333	F: 05-15-20 10:30-12p.m. RDMT 333
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