
MEETING MINUTES MAR. 15, 2019

9–10:30 a.m. RDMT 253

Meeting called to order: 9:02 a.m.

In attendance: YeVonne Allen, Ben Davis, Marcie Iannacchione, Kate Kirkpatrick, Heather Maye, Olga Messina, Staci Miller, Michelle Montoya, Ashlyn Moreno, Diane Nicolet (Chair), Sidney Sullivan, Tedi Taylor, Jose Torres, Nicole Scollard

Absent: Lauren Gatto (Proxy: Tedi Taylor), Cheryl Olson (Proxy: Tedi Taylor), Jennifer Pierce (Proxy: Staci Miller), Kim Studebaker (Proxy: Nicole Scollard)

Guests: Cathy Brewster, Mike Holmes, Crista Jorgensen, Ron Marston

Note taker – volunteer

Michelle volunteered to take notes for this meeting.

Roll Call – quorum assurance (sign in sheet)

Thirty-three members attended the last meeting and were voted into Faculty Senate's consent agenda. There was no quorum at today's meeting. Not all attendees at the last meeting may have wanted to be or intended to join committee as a voting member. It was decided to email all 33 attendees from the last meeting to confirm interest and to see if they are willing to serve on the committee. A discussion took place regarding what "authorized proxy" means. The consensus was that anyone (academic or administrative faculty - maybe classified?) can serve as proxy as authorized by committee member. Ron Marston and Mike Holmes attended from Faculty Senate and added to the discussion. Mike noted that formation dynamics are natural with a new committee.

January 18, 2019 meeting minutes (possible action)

A quorum was not established.

Faculty Senate Bylaws – handout (discussion)

Discussion from roll call and quorum assurance tied into this agenda item.

Shared Governance Document – handout (discussion & possible action)

The document drafted by the Joint Executive Board, a combined committee of the President and her executive leadership team and the Executive Board of the Faculty Senate. The intent of this this document is to get input from different constituencies. Discussion ensued to create an ad hoc committee to review the document and bring feedback by next meeting. Three people volunteered: Kate Kirkpatrick, Nicole Shimabuku, and Olga Mesina. YeVonne Allen will share notes from previous brown bag meetings with administrative faculty to see what was already discussed.

Work Topics & Ad Hoc Committee's (discussion & possible action)

Formation of Ad Hoc Committee's

NFA Contract Negotiations – Administrative Faculty Representative: NFA contract negotiations should have administrative faculty representative. The contract is negotiated every three years. An email was sent to this committee membership with no interest of serving as a rep for the negotiations. At the last meeting, it was discussed having an NFA rep to speak at this meeting. Ron suggested that we look at who the contract actually represents as a worthwhile first step. Nicole Scollard provided a definition that any administrative faculty who does not supervise professional or classified employees is covered. YeVonne Allen mentioned that during the brown bag discussions that three recommendations were sent to NFA and made it to the long list of changes but not sure if made to the short list. A need was determined to ask NFA representative what exactly is being negotiated. Diane will invite Scott Huber (NFA President) to present at next meeting. Committee members are to review the contract beforehand.

Annual Evaluation – supervisor & self (to include budget/resource impact): Not discussed.

Professional Development Days for A.F. (to include budget/resource impact): Upcoming Professional Development Days for administrative faculty scheduled for July 16-18. Culture Task Force Initiative established in Student Services division related to culture survey from years ago. Committee members participate in Dialogue to Discussion (D2D). Marcie shared her experience and involvement as co-chair. Discussion to create ad hoc committee to help move these efforts forward. Three people volunteered: Heather Maye, Lauren Gatto, and Ashlyn Moreno.

Benefits, pay & scope of work (to include budget/resource impact): Not discussed.

Hiring & On-boarding of Administrative Faculty (to include budget/resource impact): Not discussed.

Other: Senate Bill 214 relates to pay increase for non-classified personnel. Ron has a summary about this bill that he will share with this committee. It basically states that it will authorize NSHE to create way to increase faculty compensation. This was presented by NFA and supported by Faculty Senate chairs. It was suggested to review the summary sent out from Elena in email.

New Business – (discussion & possible action)

Shared Governance: *collective understanding through Other F.S. committees' information*

Future Meetings Days & times

Future Agenda items: Request for presentation from NFA representative and presentations from ad hoc committees (Professional Development and Shared Governance).

Old Business – discussion

None

Adjourned: 10:36 a.m.

Next meeting: Friday – April 26, 2019 / 11:00-12:30 / RDMT 333

“Coming together is the beginning. Keeping together is progress. Working together is success.”

— Henry Ford