
MEETING MINUTES MAR. 15, 2019

Meeting called to order: 9:06 a.m.

In attendance: Eric Bullis, Sam Byington, Cheryl Cardoza, Tara Connolly, Melissa Deadmond, Jinger Doe, John Fitzsimmons, Meeghan Gray, Mark Maynard (Chair), Brian Ruf, Sharif Rumjahn, Karen Wikander

Absent: Tanya Farnung-Morrison, Cheryl Scott, Andrew Sumpton

Approval of Mar. 1, 2019 Minutes

The minutes were read and approved with the following corrections: Cheryl Cardoza added that she had asked at the 3/1 meeting about adding an ISLOs/Gen Ed section to the PUR Rubric. Cheryl Cardoza moved to approve the revised minutes and Meeghan Gray seconded. The minutes were approved as amended unanimously.

Academic Dishonesty Policy Update – Karen Wikander

Karen Wikander presented her research on the Academic Dishonesty policy. Karen wanted to know if the committee wanted to have a class conduct policy as well. Mark Maynard reviewed the committee and faculty senate approval process. Karen mentioned leaving room in the policy for exceptions made for students that don't have the ability to regulate or control their own behavior. Cheryl Cardoza suggested the committee review the existing policy. Brian Ruf asked if this policy simply reiterates what TMCC already has regarding dropping students for conduct. He also recommended the policy be included in the syllabus template. Cheryl Cardoza suggested adding classroom conduct as an addendum to the TMCC Student Code of Conduct. It would then have to go through Planning Council. Sam asked how many instructors ask students to read the Student Conduct Policy and encourages his students to familiarize themselves with it. Karen was adhering to UNR's definition of plagiarism and added the translation policy requested by the ASA Committee. Mark Maynard and Cheryl Cardoza agreed that "intent" should be added to cheating policies. Brian Ruf suggested adding a Level 4 sanction which would result in NSHE expulsion. Rick Bullis said the policy uses good clear language. Karen Wikander will post the draft policy on the Google drive for review. Processes will need to be added to the docs. Meeghan Gray suggested adding "falsification of data" as another form of cheating to the policy.

Education PUR

The PUR Assessment Rubric was discussed by the committee. It was recommended that the rubric be added to the PUR template for the next round of PURs so that self-study committees would be able to see the assessment criteria ahead of time. Cheryl Cardoza said she understands the frustration with seeing the rubric after the fact. Melissa Deadmond felt the new assessment process was useful to shift the viewpoint from isolated course assessment to General Education and Program learning outcomes.

Mark Maynard expressed concern regarding the overall workload for the ASA Committee in terms of time commitment due to the number of meetings, as well as the out-of-meeting workload reading and commenting on PURs. He raised the idea of breaking the committee into smaller PUR subcommittees to reduce both faculty workload and meeting time. The committee will continue to discuss this in subsequent meetings.

The Education PUR was extensively reviewed the committee filled out the assessment rubric.

Meeting adjourned: 11:06 a.m.

The next meeting will be held on April 5, 2019 from 9-11am in Sierra 209.