TMCC
Truckee Meadows Community College

Faculty Senate Academic Standards & Assessment

MEETING MINUTES MAR. 1, 2019

Meeting called to order: 9:03 a.m.

In attendance: Eric Bullis, Sam Byington, Cheryl Cardoza, Tara Connolly, Melissa Deadmond, Jinger Doe, Tanya Farnung-Morrison, John Fitzsimmons, Meeghan Gray, Mark Maynard (Chair), Brian Ruf, Cheryl Scott, Andrew Sumpton, Karen Wikander

Absent: Sharif Rumjahn

Approval of the Jan. 25, 2019 Minutes

The minutes were read and approved without corrections. John Fitzsimmons moved to approve the minutes and Meeghan Gray seconded. The minutes were approved with Cheryl Cardoza, Jinger Doe, and Melissa Deadmond abstaining.

Evaluation Rubric

The committee discussed the merits and shortcomings of the new evaluation rubric. Jinger Doe pointed out that if the rubric sections aligned with the sections of the PUR, what was being evaluated would be clearer. Eric Bullis concurred that it might be easier if the rubric fit the section blocks of the PUR in a parallel structure. Mark Maynard pointed out that a parallel structure lends itself to copyediting the PUR report itself rather than looking objectively at the overall program which is the point of the PUR assessment process. Cheryl Cardoza mentioned that the 5-year plan was duplicated, once at the beginning and once at the end of the PUR. Melissa Deadmond stated that the purpose of the initial 5-year plan at the beginning is to be a summary of the entire PUR document and function like an abstract and that the document instructions can be changed to clarify this. Melissa Deadmond went on to say that a positive of the new rubric was that the committee is now thinking at the program level. John Fitzsimmons said that evaluating the PUR was easier than before, and Karen Wikander said the rubric finally helped clear up the end goal for evaluating and assessing the PUR. Sam Byington discussed PSLOs for Transportation Technology which were not populated in the PUR. Cheryl Cardoza brought forth the point that Math and English both function without major PSLOs listed for their gateway and pre-requisite courses. Cheryl also asked about adding an ISLOs/Gen Ed section to the PUR Rubric. Melissa Deadmond added a comment section at the end of the rubric for line-editing, addressing discrepancies, and for overview comments.

The committee began to fill out the rubric as a norming session, tallying votes as to where the program fell in nine different criteria. As the PUR was assessed, so was the rubric, and in the end, the committee decided to reword several criteria, dropping "evidence of collective conversation" from two criteria and reducing the number of criteria from nine to seven to reduce redundancy.

PUR Schedule

The semester schedule for PUR review meetings is as follows:

- Anthropology – 3/1/19
- Education – 3/15/19
- Math – 4/5/19
- Transport Tech – 4/19/19
- Dietetic Tech – 5/3/19
- English – 5/10/19

Meeting adjourned: 11:05 a.m.

The next meeting will be held on March 15, 2019 from 9-11 a.m. in Sierra 209.