
MEETING MINUTES JAN. 25, 2019

Called to order: 9:04 a.m.

In Attendance: Eric Bullis, Tara Connolly, Tanya Farnung-Morrison, John Fitzsimmons, Meeghan Gray, Mark Maynard (Chair), Brian Ruf, Sharif Rumjahn, Cheryl Scott, Andrew Sumpton, Karen Wikander

Absent: Sam Byington, Cheryl Cardoza, Melissa Deadmond, Jinger Doe

Approval of the November 26, 2018 Minutes

The minutes were read and the following corrections were noted: "addition concerns" should be corrected to read "additional concerns". Sharif Rumjahn moved to approve the corrected minutes and Brian Ruf seconded. The minutes were approved as corrected.

WICHE Passport Subcommittee Alignment Report

There was discussion to further define the goals of the WICHE Passport Subcommittee by including the consideration of and mapping of Silver Core and General Education learning outcomes in addition to WICHE Passport learning outcomes. The committee had two meetings last semester and will set an ongoing meeting schedule for Spring 19. Ric Bullis stated the WICHE learning outcomes were well-written, especially in Communications and Humanities, and that TMCC can borrow from the WICHE outcomes. Karen Wikander mentioned the mapping is time consuming as the outcomes map to so many individual courses. The subcommittee will consider a name change to reflect the expanded focus, and committed to meeting twice in the Spring 19 semester. Karen Wikander noted that further work is needed to develop terms and standards such as "research" when defining learning outcomes. The subcommittee will work on prioritizing their mapping outcomes rather than trying to map all in one exhaustive effort. Once the outcomes are mapped, the process will be presented to departments for their input and buy in.

Academic Dishonesty Policy Timeline

Karen Wikander updated the committee on the progress of the Academic Dishonesty policy. She hopes to have a draft of the policy by the March 15, 2019 meeting to present to the committee.

Spring PUR Schedule

Mark Maynard presented the Spring 2019 PUR schedule as follows:

- Anthropology – 3/1/19
- Education – 3/15/19
- Dietetic Tech – 4/5/19
- Transport Tech – 4/19/19
- Math – 5/3/19
- English – 5/10/19

PUR Evaluation Rubric

Mark Maynard presented a draft of the suggested PUR assessment rubric created by Melissa Deadmond and Mark Maynard. Rick Bullis asked that the committee and institution work toward standardizing various rubrics (including eLumen) for clarity and consistency. Cheryl Scott asked why certain elements had four criteria and others only had two. The committee will each fill out a single rubric for each PUR and then the committee will discuss and norm the findings for each element. The committee's joint score will be marked on a single rubric, and the agreed upon comments will appear in the suggestions/comments section for each element to be presented to the PUR self-study chair, committee, and dean.

Mark Maynard will create a shared Google Doc with a "Suggestions/Comments" section for each of the evaluation criteria for committee members to use prior to each PUR meeting.

Mark Maynard and Melissa Deadmond will create another subsequent draft of the PUR rubric to be used for the PUR assessment meetings.

ASA Chair Proxy 02/15/19 Meeting

Mark Maynard brought up that several committee members (including the chair, Melissa Deadmond, Ric Bullis, and Karen Wikander) will not be able to attend the scheduled 2/15/19 meeting as they will be attending the American Association of Colleges and Universities Network for Academic Renewal Conference in San Francisco. The committee voted to cancel the 2/15/19 meeting.

Old Business

None

New Business

None

Meeting adjourned: 9:54 a.m.

Next meeting: Friday, March 1, 2019 in Sierra 209 from 9 – 11 a.m.