

MEETING MINUTES FOR NOV. 16, 2018

Call to order: 9:18 a.m.

In Attendance: Sam Byington, Cheryl Cardoza, Melissa Deadmond, Tanya Farnung-Morrison, John Fitzsimmons, Mark Maynard (Chair), Lori McDonald, Andrew Sumpton, Karen Wikander

Absent: Eric Bullis, Tara Connolly, Jinger Doe, Meeghan Gray, Brian Ruf, Sharif Rumjahn, Cheryl Scott

Approval of the October 12, 2018 Minutes

The minutes were read and the following corrections were noted: Cheryl Scott's name was misspelled, and John Fitzsimmons was not included on the absent list. Cheryl Cardoza moved to approve the corrected minutes and John Fitzsimmons seconded. The minutes were approved as corrected with one abstention.

WICHE Passport Subcommittee Report

Cheryl Cardoza gave a WICHE Passport subcommittee report. The committee looked for how TMCC's current General Education criteria mapped to the WICHE criteria using UNR's mapping conventions as a model. In the communications rubric, the committee noted that "appropriate listening behaviors" were not covered in the TMCC written SLOs and that teamwork was not captured in most SLOs. Missing SLOs included elements in written communication, writing process knowledge, conventions and mechanics, and self-assessment and reflection. The committee also noted that the WICHE rubric divides communication into both written and oral. Andrew Sumpton explained how the group intuited the mapping of TMCC's SLOs to WICHE's Quantitative Reasoning criteria. The committee looked at the SLOs for individual math courses and did direct intuition mapping to WICHE. Dan Lorenz also put together Science SLOs. Cheryl explained that WICHE lists Critical Thinking as a crosscutting skill rather than as a separate criterion. Cheryl mentioned that she felt WICHE's Human Society and the Individual and Human Culture WICHE outcomes were not as effectively written as TMCC's. TMCC's Personal and Cultural Awareness SLOs cover both WICHE's Human Society and the Individual and Human Culture SLOs. It was recommended that TMCC review how it is measuring Creative Expression. It was also noted that WICHE doesn't have a specific Information Literacy block where TMCC does. WICHE has its own Natural Sciences block that TMCC does not have, though NSHE Code requires this block. Once the report was completed, the committee posed questions regarding WICHE processes and procedures. Melissa Deadmond explained that once a part of WICHE, TMCC's SLOs would be reviewed by the WICHE Passport Commission. TMCC would pay a membership fee and, once the SLOs were vetted and approved, quality assurance would be maintained by committing to release TMCC data to the clearing house (the released data would first be aggregated). Students need a C average to use the passport to transfer courses. Students using the passport are (via aggregated data) tracked post-transfer and the reporting is self-policed by the institution. Melissa Deadmond suggested that as TMCC begins mapping to WICHE learning outcomes, that TMCC adopt the WICHE language when and wherever it can instead of tweaking the SLOs to fit current TMCC language. The WICHE Passport Subcommittee will report at the January 25, 2019 meeting with an analyses on how individual courses align with WICHE Learning Outcomes.

Melissa Deadmond and Mark Maynard discussed the ongoing efforts at integrating General Education and Course Learning Outcomes at TMCC. Melissa and Mark discussed creating a list of Learning Outcome criteria that could be adopted and used by the Curriculum Review Committee once those outcomes are developed.

Academic Calendar

Mark Maynard presented the requested changes for the Draft Academic Calendar to the committee. Cheryl Cardoza expressed concerns regarding compressed grading time for faculty over the Summer Semester and John Fitzsimmons

pointed out that faculty will also be grading over the July 4 holiday. There were additional concerns expressed regarding the moving of the graduation ceremony from Friday, May 22, 2020 to Wednesday, May 20, 2020. Cheryl Cardoza pointed out that a Wednesday graduation ceremony might make it more difficult for families to travel or attend the ceremony because of work commitments. The committee wanted to know if the ceremony was being moved to Wednesday for marketing reasons alone, or if it would also make getting graduation space easier and less expensive to obtain for the ceremony. Cheryl Cardoza moved to approve the calendar at the ASA Committee with the caveat that the proposal be presented to the full Faculty Senate for discussion regarding the rationale for the Wednesday graduation date and concerns regarding students and families' ability to attend on a Wednesday. Lori McDonald and Sam Byington seconded the motion. There were seven votes in favor of the motion and none opposed. John Fitzsimmons abstained.

Academic Dishonesty Policy

The committee discussed the issue of TMCC's Academic Dishonesty policy and whether or not the committee should draft and recommend TMCC Academic Dishonesty policy to be brought forward to Faculty Senate and the Planning Council. Karen Wikander and Mark Maynard discussed the merits of UNR's Academic Dishonesty policy which explicitly excludes the use of student work for one course in another course without instructor permission. Tanya Farnung-Morrison also pointed out the current policy does not address the use of translation software, Google translate, and other technologies in Foreign Language and other classes. Cheryl Cardoza suggested that a TMCC policy should also include policies, procedures, and consequences for violating the Academic Dishonesty Policy. Andrew Sumpton mentioned that other institutions have a "Double-F" policy for Academic Dishonesty and Karen Wikander mentioned that UNR maintains a database of known plagiarists. Karen Wikander agreed to work on and present a TMCC Academic Dishonesty draft policy to the ASA Committee in Spring 2019 and the committee agreed to pursue the drafting of a policy.

Guided Pathways

Mark Maynard encouraged everyone on the committee to read through the Guided Pathways materials sent in the agenda packet in order for the committee members to educate themselves on Guided Pathways in anticipation of TMCC's later adoption and implementation of a Guided Pathways policy.

Meeting adjourned: 10:48 a.m.

Next meeting: Friday, January 25, 2019 in Sierra 209 from 9–11 a.m.