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# MEETING MINUTES FOR OCT. 12, 2018

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**In Attendance:** Eric Bullis, Sam Byington, Cheryl Cardoza, Tara Connolly, Jinger Doe, Tanya Farnung-Morrison, Meeghan Gray, Mark Maynard (Chair), Lori McDonald, Brian Ruf, Sharif Rumjahn, Cheryl Scott, Karen Wikander

**Absent:** Melissa Deadmond, Andrew Sumpton, John Fitzsimmons

**Guests:** None

**Call to Order:** 9:04 a.m.

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## Approval of Sept. 21, 2018 Minutes

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The September 21, 2018 minutes were unanimously approved as read.

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## NWCCU Mid-Cycle Evaluation and Standards Survey

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Mark Maynard updated the committee on the upcoming NWCCU Mid Cycle Evaluation visit and other related NWCCU business including the following: Evaluators will be on campus Oct. 22-23; Lisa Farmer from the President's Office may contact ASA Faculty members for NWCCU interviews, particularly members that were on the Gen. Ed Task Force; NWCCU will be holding a webinar on October 30<sup>th</sup>; NWCCU is updating their standards and there is a survey on their webpage that will be up until Dec. 1.

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## ASA Committee Charges

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The ASA Committee Charges were read and reviewed by the committee. Cheryl Cardoza explained how and why the charges were updated to include Academic Standards after the SLOA Committee was renamed the ASA Committee. The group agreed that the committee should begin addressing broader academic standards beyond the assessment focus. Karen Wikander mentioned that students are often unaware of the TMCC Course/Semester forgiveness policy and that the policy is confusing as written. Karen also mentioned that the UNR Academic Dishonesty policy was a solid model. Brian Ruf suggested the committee also review the NSHE Academic Dishonesty policy. Brian also mentioned that an institution-wide syllabus outline had been presented to chairs/directors but that no template had been made or distributed. Rick Bullis and Tanya Farnung-Morrison both supported looking further into a syllabus template. The committee reached the consensus that additional academic standards reviews and discussions should be added to ASA agendas. The Academic Dishonesty policy will be reviewed and discussed at the next ASA meeting.

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## Post-PUR Follow Up for English and Math

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There was discussion regarding the English and Math department addressing demographics and reporting relating to Discipline/Gateway courses on the PUR in addition to their own program focuses. It was agreed that the English and Math PUR captains and self-study committee members will report to the committee and give feedback on how to best address Discipline/Gen Ed courses once this year's PURs have been filed.

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## Guided Pathways

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Mark Maynard reported that in President Hilgersom's report at the last Faculty Senate meeting that the president mentioned that one of the NSHE Community College focuses would be Guided Pathways. The committee discussed Guided Pathways and agreed that before addressing the subject further as a committee, that more research and greater understanding of Guided Pathways was needed. Jinger Doe offered up her own undergraduate experience to further inform

the committee on Guided Pathways. Cheryl Scott suggested the committee do further research to become better informed on the subject prior to discussing it at length and offered to email some resource links for the committee to view prior to the next meeting. Mark Maynard will put the links in the next agenda packet prior to the November meeting. Rick Bullis agreed that the ASA Committee should be part of the Guided Pathways discussion at TMCC. Rick also suggested looking into streamlining or making consistent how different programs guide students currently at TMCC.

## WICHE Passport Subcommittee

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The WICHE Passport Subcommittee has distributed working documents for review and has set a meeting date. The committee will make a report on how TMCC currently aligns with the WICHE Passport blocks at the next ASA Committee Meeting.

## Old Business

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None

## New Business

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None

The meeting was adjourned at 9:48 a.m.