

MEETING MINUTES FOR FEB. 16, 2018

In Attendance: Eric Bullis, Cheryl Cardoza, Melissa Deadmond, Anne Flesher (chair), John Fitzsimmons, Meeghan Gray, Mark Maynard, Lori McDonald, Sharif Rumjahn, Andrew Sumpton, Karen Wikander

Absent: Natalie Brown, Sam Byington, Tanya Farnung-Morrison, Cheryl Scott

Guests: Amber Anaya, Brian Ruf

Call to order: 10:03 a.m.

Approval of the February 2, 2018 Minutes

One correction was noted: the word "Finding" should be "Findings."

It was motioned and seconded respectively by Cheryl Cardoza and Meeghan Gray. The minutes were approved unanimously as amended.

Update on WICHE Passport – Melissa Deadmond

A timeline will be requested by Crystal Abba to pursue the passport. TMCC will need to: align the courses to WICHE standards and vet through the appropriate committees. Discussion ensued on how to flesh out the timeline. Melissa suggested by semester, adjusting the Gear to connect it to outcomes that align with WICHE. The goal is to streamline the process not duplicate work. Rick suggested taking a single class and seeing how much time it takes to align it to WICHE passport areas. Melissa said she could look at a couple of classes and see how they align. Cheryl suggested ENG 101. It was also suggested to complete three per semester.

Approval of Findings and Recommendations of Logistics PUR

The document has been cleaned up. Meeting schedules were discussed and agreed to schedule around teaching schedules. Anne requested captains to provide their schedules to assist her in scheduling. There were no changes to the PUR.

Incomplete Policy for Students

This policy came to ASA from the Professional Standards Committee for review. The issues to be reviewed are whether or not a student's grade should revert to the previous earned grade rather than issuing an incomplete (I) on report cards. The majority of the committee said the grade should not revert. Cheryl suggested a line in PeopleSoft to state what the grade the student should receive is. Rick said he reports the grade earned; however, if the student did work late due to illness he revised the grade. Cheryl noted you are able to issue an I for extenuating circumstances. Melissa noted it is not fair to give a student the grade they had prior to extenuating circumstance unless they earned it. Cheryl said to be clear what the grade is in the class overall. Rick's experience has either been a student with a medical situation or an irresponsible student. He suggests providing the student with what the best life lesson they can take from his or her situation. Cheryl likes the strategy of giving the student some rope. The student has the opportunity to make up work. Anne suggested the committee consider a change to the policy. Brian Ruf asked to have the official policy to review. Anne said it is in the catalog and she will get it for the committee to discuss further. It was also requested to find out how this policy arrived in the Professional Standards Committee.

Discuss Findings and Recommendations of the Psychology PUR

Cheryl Cardoza reviewed the Psychology PUR and it was discussed by the committee.

Old Business

None.

New Business

None.

Meeting Adjourned: 12:03 p.m.

Next Meeting: March 2, 2018, SIER 209, 10–Noon