



Truckee Meadows Community College

Faculty Senate Academic Standards and Assessment Committee

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# MEETING MINUTES FOR APR. 7, 2017

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**In attendance:** Brian Ruf (chair), Eric Bullis, Cheryl Cardoza, Melissa Deadmond, Mark Maynard, Joylin Namie, Karen Wikander, Tanya Farnung-Morrison, Cheryl Scott, Meeghan Gray

**Absent:** Natalie Brown, Candace Garlock, Lori McDonald

**Guests:** Pamela Thomas

**Call to order:** 2:05 p.m.

## Motion to Approve the Sociology PUR

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A motion was made by Eric Bullis, seconded by Meeghan Gray, and passed unanimously.

## Motion to Approve the Entrepreneurship PUR

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A motion was made by Mark Maynard, seconded by Tanya Farnung-Morrison, and passed unanimously.

## Motion to Approve the Core Humanities, Humanities and Philosophy PUR

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A motion was made by Cheryl Cardoza, seconded by Karen Wikander and passed unanimously.

## 2016/2017 Dental Hygiene PUR Review and Discussion (Captain Joylin Namie)

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There were discussions regarding the PURs, and there were changes made.

## General Education Task Force Update (Melissa Deadmond)

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The Task Force has completed its work. The VPAA made an additional assignment and hired assessment team leaders to help with the process. These include ASA members Meeghan Gray, Cheryl Cardoza, and Mark Maynard. The Assessment Team Leaders will assist faculty who are scheduled to do regular assessments on courses that are also defined as General Education courses. Each of those rubrics has a number of outcomes, and the team is asking faculty to pick only one in each of the competency areas, and then use the rubrics to assess that outcome. There will be a couple of workshops scheduled for April 14, 2017 in an open forum style for additional opportunities for assistance. The General Education assessment process will continue to take place through the rest of this month and into May. There will also be a Closing the Loop meeting of all departments on May 17, 2017. Full-time faculty are required to attend and we are encouraging part-time faculty to participate in the discussion for a stipend. That day is all about discussing the results on two levels: their own course assessments, plans to address any issues that arose, and secondly discussing how the general education rubrics and general education assessment report worked and generating any suggestions for improvement.

## Old Business

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None.

## New Business

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Reminder: For the last meeting, time will be spent to talk about how we can improve PURs and the templates. The next meeting on the 21st, the committee will finish the Culinary PUR. Chair Brian Ruf will send out the final draft of the Honors proposal to be reviewed, and the committee will have a thumbs up/thumbs down vote the next meeting. The committee will also discuss how to improve the assessment form for the PURs.

Melissa Deadmond mentioned that they had talked with the department chairs and team leaders about ASA devoting some of the first ASA meetings in the Fall to looking at the General Education assessment process and rubrics, and getting this committee's recommendation regarding the materials and formats used for the assessment.

**Meeting adjourned:** 5:12 p.m.