

MEETING MINUTES – NOVEMBER 15, 2023

Date: November 15, 2023

Time: 1:05 p.m.

Join Zoom Meeting:

<https://tmcc-edu.zoom.us/j/94491511915?pwd=dGZJV1F0TEJlZ3A4enQwSVVKKeGxYUT09>

Meeting ID: 944 9151 1915 Passcode: 625226

In attendance: Hallie Madole, Viola Pellissier, Jennie Allan, Ana Lidia Ferreira, Jen Friend, Jeffrey Metcalf

1. Roll Call

- Chelsey Coggin (in person), Lauren Bergam, Janet Bicker, Shari Mathiesen, Arkaitz Aldecoaotalora, Megan Amunson, Corazon Turcios, Jackie Draper, Renee Caudill, Eric Lopez, Tina May, Jenny Taufu, Toni Hippert, Amber Ka’Ai’Ai, Jean Lampson, Alexandra Stathes.

2. Approval of October 2023 minutes

- Tina May motioned to approve, Janet seconded.

3. Board Members Report

• President’s Report – Hallie Madole

- Planning Council
 - Updated weather delay process for remote operations during weather impact. Check with your supervisor on what the expectations are for this process. Many questions and concerns expressed. We do not have all of the answers but the best way to check for the answers that you need will either be emailed by Admin, or you may discuss with your supervisor.
- Upcoming events
 - Library After Dark where the library is hosting extended hours for finals. Instructors will be upstairs helping students in different subjects November 27–29.
- Innovation Award winners to be announced at the holiday party
 - Question asked by Shari: “If we have to re-nominate people for the Spring if they are not awarded in the winter?” The answer was yes.
 - Question asked by Chelsey: “Does the employee have to be a Classified member for 3 years?” The answer was also yes.
- Summer energy saving & low staffing model survey sent on November 7th, waiting on results

• Vice President’s Report – Viola Pellissier

- None

• Secretary’s Report – Jennie Allan

- Gift baskets can be turned in to me or please contact us at classifiedcouncil@tmcc.edu if I am at Edison
- If you would like a transcription of our meetings emailed (if you are having trouble logging in to watch our recordings), please reach out to me as well.

• Treasurer’s Report – Ana Lidia Ferreira

- Operating \$5474.50
- Employee Recognition \$948.99
- Emergency loan \$1698.50

- **Hospitality Report – Jen Friend**

- Thank you to all who participated in Halloween Decorating Contest
 - Humanities 1st place office decorating, Presidents office 2nd, Marketing 3rd
 - Counseling 1st place door decorating, rest honorable mentions

- **NSHE Representative Report-Jeffrey Metcalf**

- 3 NSHE nominations Regents Classified Outstanding Staff Award. The winner will be announced soon.
- A meeting with the Chancellor is being set up

4. **Old Business**

- Turkey & Ham raffle tickets on sale now
- Holiday party will be on November 27. We are still accepting donations for our silent auction. If you have smaller items to donate (besides the baskets we listed) as well please let us know. If you have a wrapped basket and it is difficult to see items, please list the items for us and everyone please give us the value of your basket. Thank you to all who have donated!

5. **New Business**

- IT Network shutdown. Campus closures on December 18 and 19. Please check with your supervisor on what they are planning for December 19, not all departments will be closed on that day.

6. **Announcements**

- We were unable to record the meeting today due to technical issues. Please feel free to ask if you need any further clarification on any of our agenda items.
- If anyone has other questions, comments, or concerns or if you would like to serve, please reach out, classifiedcouncil@tmcc.edu

Next Meeting: December 13, 11:00 a.m.