

MEETING MINUTES – SEPTEMBER 20, 2023

Date: September 20, 2023

Time: 1 p.m.

Join Zoom Meeting:

<https://tmcc-edu.zoom.us/j/94491511915?pwd=dGZJV1F0TEJlZ3A4enQwSVVKKeGxYUT09>

Meeting ID: 944 9151 1915 **Passcode:** 625226

In attendance: Devin Reese, Arkaitz Aldecoaotalora, Vicki Camillo, Corazon Turcios, Jean Lampson, Sarah Gill, Laura Meacham, Janet Bicker, Renee Caudill, Corazon Turcios, Tina May, Laura Meacham, Jackie Draper, Amber Ka'Ai'Ai, Scottie Lockrem

1. Roll Call

- Hallie Madole, Viola Pellissier, Jennie Allan, Jen Friend, Jeffrey Metcalf (Ana Lidia Ferreira not available)

2. Approval of August 2023 minutes

- Motion to approve: Arkaitz Aldecoaotalora motioned to add Shari Matheson's last name to the report, as it was missing. We added it to the August minutes, and with this change Jean Lampson moved to approve, and was seconded by Arkaitz Aldecoaotalora.

3. Board Members Report

• President's Report – Hallie Madole

o Cabinet Meeting & Planning Council

- AI task force committee (subcommittee of IT), there are some drawbacks to using AI.
 - a) No more general Wi-Fi, using EDUROAM
 - b) Password resets you must be on VPN
 - i. Use full email address and password to work
 - ii. 2 step verification reminder
- Salary placement schedule (does not affect Classified)
- First soccer tail gate this week
 - a) Scholarships for athletes/travel funds
- New classes at Plumb Lane for Edison & ABE New accounting certificates and 14 declared majors.
- NSHE addressing COLAS. Closure on wrap requests, coming up with a few scenarios and come up with cost savings for every college.
 - a) Energy savings plan saved about \$25,000, looking to possibly do it again.
 - b) Some concerns such as how it impacts other location

• Vice President's Report – Viola Pellissier

- o Up to date on Employee of the Month, also working on additional ideas for Employee of the Year.

• Secretary's Report – Jennie Allan

- o Exceptional awards survey results-almost 75% voted yes, so we will go ahead and plan on how it is distributed. We are taking many factors in account, and will have to come up with something to present to President Hilgersom.
- o Faculty Senate-Jennie gave an update on how we are caught up with employee of the month, and let everyone know we are thinking about the symposium for next year.

- New chair of Faculty Senate is Rick Bullis
- Any questions? Please email us and we will give you any information that you need.
- **Treasurer's Report – Ana Lidia Ferreira (read by Jennie)**
 - \$1698.50 in Emergency Loans
 - \$948.99 Employee Recognition
 - \$5903.23 Operating Budget
- **Hospitality Report – Jen Friend**
 - 3 birthday cards
 - 1 sympathy
 - Halloween decorating contest committee underway
- **NSHE Representative Report – Jeffrey Metcalf**
 - Foundation Quarterly Meeting
 - Scholarships open January 1-March 1. There is a lot of money to be given, especially for students who are participating in a skilled certificates program.
 - Asking for donations for Father/Daughter (dance) ball. One seat donated under Classified Council.
 - Quarterly All Councils Classified Mtg Wednesday September 27th

4. Old Business

- Longevity pay is in the works for November/December

5. New Business

- Approval of Constitution & Bylaws-changes need to be made per Sarah. Changes were made in Sections 4.4, 5.5, Articles 6 & 7, and Grant-in-aid information. Current board members will schedule a time to get together with previous years members to make changes to present at our October meeting.
 - Book Scholarship committee did not have a lot of participation in the past so they merged with the Foundation, so the process is that an application is submitted, circles back to Sam Bellwood, Becky issues reimbursement.
 - Retired classified letters are no longer optional, will need 2 letters of support from supervisor or peers.
- State retention payments announcement
 - All NSHE classified employees will receive incentive payments
 - Incentive payments for professional employees, including academic and administrative faculty, technologists, and other professionals, will be awarded up to the limits of the amount of money appropriated. Professional employees who have a base salary of \$120,000 or less on the eligibility dates described above will receive incentive payments.
 - Some employees can expect to see payments in October, January, April & June via direct deposit.
 - Announcement made that we will need volunteers around Thanksgiving for the Turkey & Ham raffle. More to come in the future.

6. Announcements

- If anyone has questions, comments, or concerns for any reason; or if you would like to serve, please reach out, classifiedcouncil@tmcc.edu

Next Meeting: October 20, 2023

Meeting Adjourned: Motioned by Arkaitz Aldecoaotalora, seconded by Sarah Gill at 1:32 p.m.