

MEETING MINUTES – DECEMBER 16, 2021

Date: December 16, 2021

Time: 1:00 pm

Join Zoom Meeting:

<https://tmcc-edu.zoom.us/j/95167139732?pwd=MWtoNW8wenzVC9adkkyQUgwa0JDdz09>

Meeting ID: 951 6713 9732 **Passcode:** 976293

Attendees: Lora Robb, Amy Cavanaugh, Ana Ferreira, Brandie Davis, Carol Gibbon, Cynthia Olivo, Hallie Madole, Jackie Draper, Jean, Jenny Taufu, Lana Reeves, Lauren Sanew, Megan Amunson, Natalia Delaney, Terri McKinney, Viola Pellissier

“We May Encounter Many Defeats But We Must Not Be Defeated.” – Maya Angelou

1. **Roll Call**

- Tina May, Sarah Gill, Hannah Thomas Gantar, Katt Warner, Janet Bicker

2. **Approve Minutes**

- Approve Minutes from November. Hallie. Cynthia.

3. **Board Members Report**

- **President’s Report - Tina May**

- o attended 92.4 vax rate for employees. Large portion of unvax are LOAs, a few exemptions still lingering. 2.6 down enrollment last week, but this week jumped to 5% down. Departments will be reaching out to students to contact those who are not enrolled. This is a count year. East View was approved for fundraising. About 2 years out before a possible ground breaking. Audits- memberships (paid memberships)

- **Vice President’s Report - Sarah Gill**

- o VP Report from 12-10-21 Faculty Senate Meeting

- **Chair’s Report - Virginia Irintcheva**

- o Board of Regents / NSHE update
 - Approved vaccine mandate for employees on Dec. 30th. Mandate will be revisited before fall 2022.
 - It is expected that the State Board of Health will vote to continue the student vaccine mandate.
 - PEBP has approved a surcharge for unvaccinated employees: \$55. For dependents over 18, the surcharge will be \$175. The surcharge is to offset COVID associated costs.
 - TMCC vax #'s: As of 12/8/21, 92.3% vaccinated. 6,709 students submitted vaccine proof while several others have approved waivers or will be 100% online.

- o Other updates

- Students will be able to add classes without faculty consent through Friday of the first week. Faculty cannot close classes prior to first week. K. Kolbet said lab courses with safety components are believed to be exempt. If safety training cannot be completed at another time or modality then there may be an exception to closing class. Fast track classes should allow students to enroll through 1st week. It is student’s responsibility to

catch up any coursework missed. Recommended statement for syllabi will be posted on VPAA website.

- Add forms have gone digital.
- Digital binders
 - Exploring a transition to digital binders for tenure track instructors.
- Meetings in the spring
 - Senate meetings will continue to be on Zoom. Sub committees can choose to meet in person.
- **Chair Elect's Report - Amy Cavanaugh**
 - Two applicants were awarded sabbatical. Cheryl Cardoza and Corrina Wideinger
- **Past Chair's Report - YeVonne Allen**
 - Crisis Management team will continue to meet through winter.
 - All Covid data is derived from <https://covidriskmeter.org/>
- **Administrative Report — Associate Vice President Elena Bubnova**
 - Elena is committed to supporting the college. Main focus is maintaining day to day operations of the president's office and continuity of operations. President Hilgersom is so thankful for well-wishes and support.
 - Spring enrollment at TMCC is better than 2.4 down in enrollment. Now about 4%. Other colleges experiences double-digit declines. TMCC is intentionally planning for Covid vax mandates. We started early even before the mandate was in effect.
 - Presented to BOR regarding East View building. Planning for June 2022 presentation for approval of bond funding.
 - Differential fees funding approved at last BOR meeting, thanks to VPAA Alexander.
 - Kickoff and Division meetings are being planned for in person, but depending on Covid Taskforce, may move to Zoom. Staff may continue to be offered flex work locations.
- **Administrative Report – Vice President of Academic Affairs Jeffrey Alexander**
 - Congrats on making it through another challenging semester
 - Dean of LA has been named, Natalie Russell. Begins January 10, 2022. Comes from Pasadena City College.
 - Dean of Tech Sciences will depart TMCC and taking a position in Michigan. Randy Walden will also be retiring in December. National search for Dean of TS will begin with plan to fill position for Fall 2022.
 - Moving forward with Redfield Health Science expansion.
 - TMCC Theater will be leasing a space as Oddie space. Hoping to sign lease soon. Looking to start operations in Spring 2023.
- **Jump Start Dual Credit Presentation - Karen Rubio**
 - Karen gave informative presentation on JumpStart. PowerPoint available, just reach out to Karen.
- **NFA Update - Cheryl Cardoza**
 - Cheryl provided update for NFA. This agenda items does not pertain to Classified staff.
- **Standing Committee Reports**
 - Standing committees gave their respective reports. Items to mention...
- **Part-Time Faculty - Pat Miller**
 - Coffee Klatch. Any faculty are invited to attend. If any classified staff also teach a class for TMCC feel free to join these meetings.
- **Web College Faculty Advisory Committee - James Kuzhippala**
 - Jimmy Roque leaving TMCC. Last day is December 30th.

- **Secretary`s Report - Helen Scott**
 - None
- **Hospitality Report – Hannah Thomas Gantar**
 - 3 cards for birthday`s and work anniversary`s and one sympathy
- **Treasure`s Report- Katt Warner**
 - Emergency Loan- \$1618.50
 - Recognition- 1555.89
 - Operating- 6134.96
 - Not all basket funds have come in
 - Spent 1.76 on Turkey/Ham
- **NSHE Report - Janet / Tina**
 - Will be looking at NSHE classified of the year. Also, discussed collective bargaining and want to look into this more before acting.

4. **Announcements**

- If anyone has questions, comments, or concerns for any reason; or if you would like to serve please reach out, classifiedcouncil@tmcc.edu

Next Meeting: January 18th, 2022

Adjourn: 1:40