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# MEETING MINUTES – NOVEMBER 21, 2019

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**Call to Order:** 1 p.m.

**Location:** SIER 116

**In attendance:** Rachel Blackburn, Chynna Sandgren, Lana Reeves, Ellie Wilkins, Sarah Gill, Vicky Davis, Katt Warner, Dawn Ingraham, Jenn Taufa, Vicki Camilo, Cynthia Olivo, Arkaitz Aldecoaotalora, Shari Mathiesen, Julia Bledsoe, Roxanne Sharp-Strauser, Tina May

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## Approve Minutes

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Minutes for October 2019 were reviewed and approved. Yay's = 16, Nay's = 0, Abstentions = 0.

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## Board Member's Reports

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### Presidents Report – Julia Bledsoe

1. Classified Book Scholarships have been merged with Faculty Book Scholarships
  - a. Requests for Fall 19 and Spring 20 will be forwarded to the foundation office for approval
2. WDCE has been renamed to Educational Programs Inspiring the Community (EPIC)
3. Parr/395 Bridge will begin construction in June 2020
4. The Sustainability Committee are working towards a Green Campus
5. Fitness Center is due to open in January 2020
6. New Cyber Security Training will be released to all faculty and staff to address phishing issues
7. Silent Auction
  - a. There are 15 basket donations so far
8. An NSHE-wide Classified Council has been established
  - a. The TMCC Board would like to add a new member to serve on NSHE Board
  - b. Goal is to establish consistency across all NSHE Colleges regarding Classified benefits
  - c. Currently working on language for Phase-in Retirement as the policy states institution and not NSHE

### Vice Presidents Report – Tina May

1. Faculty Senate Update:
  - a. The East View building was discussed. Cost per square feet for the building is \$782
  - b. Yevonne Allen presented on Anti-Biased/Belonging Adhoc Taskforce. Yevonne urges all to wear TMCC gear for TMCC Tuesdays
2. Diversity Committee Update:
  - a. There are 15 new students in Students of Color, 42 new students in Men of Color
  - b. Faculty of Color took the Spartan Pledge to raise awareness on Veteran Suicide
  - c. The Green Ribbon application is complete
  - d. Goal is to focus on Fostering Students and Fee Waivers

### Secretary's Report – Proxy Rachel Blackburn

1. No Report

## **Treasurers Report – Sarah Gill**

1. Operating: \$3,909
2. Employee Recognition: \$2,036.31
3. Book Scholarship: \$129.02
4. Emergency Loan: \$1,258.50

## **Hospitality Officer Report – Teri McKinney**

1. Flowers were sent to an employee whose mother has passed

## **Old Business**

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1. Employee of the Month (EOM) Presentation – Tina May
  - a. The nomination form for EOM will be updated
  - b. Look out for email asking for feedback about the nomination form
2. Collective Bargaining
  - a. The representative scheduled to visit had to be postponed
  - b. Bargaining Units are established by classification groups: Custodial/Labor/Maintenance, Admin and Clerical, Technical (IT), Professionals, Real Estate Professionals, ChildCare, Peace Officers, Supervisors for all groups, and Fire Fighters
  - c. Kim Studebaker from TMCC HR explained how the process works. Representatives must be met off work hours. Meetings with reps can be “brown-bag lunches”. The presentation of the rep that was scheduled to speak had some inaccuracies in their presentation

## **Upcoming Classified Council Meeting Date**

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1. Thursday, Dec. 19 at 1 p.m. in RDMT 256

## **New Business/Future Agenda Items**

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1. January’s meeting will be moved from Thursday, Jan. 16 to Friday, Jan 17 for Re-Gift Exchange. This will be a potluck and white elephant re-gift exchange that will be from 12 – 2 p.m.

**Adjourned at 2 p.m.**