

## MEETING MINUTES – JUNE 14, 2018

Call To Order 3 p.m.

**In Attendance:** Tina May, Dawn Ingraham, Katt Warner, Araceli Cuevas, Sarah Jacobsen, Cynthia Olivo, and Amanda Sabiniano (proxy for Hallie Madole), Helen Scott, Janet Bicker, Scottie Lockrem

### Classified Council Board Member's Reports

*Presidents Report: Cynthia Olivo*

- Foundation Board Meeting: Foundation has hired two new employees for their office. Julie Hill is the new administrative assistant and Ashlyn Moreno is the new grants specialist. Foundation has new fundraising initiatives. EATS update: RFQ has been sent out and currently in the process of hiring an architecture firm to hopefully have in place by end of Summer. Board of Regents approved a \$2M request to earmark \$1M for repairs to the Dandini parking lots and \$1M for advance planning and design for the EATS building. Auto Donations: The automotive program was in need of cars for students to work on and through outreach efforts, the community donated two cars and allocated \$60,000. With the allocation, Dolan group provided 11 used cars.
- Upcoming Events: Save the Date of Thursday, October 18 for Beatles and Beer. A photographer who worked for the BBC and took photographs of the Beatles (among other rock stars) offered to donate some of his photos of the Beatles to frame and auction off at the event. Beer will be served from Great Basin Brewery. Tickets are \$40 each.
- IAC Meeting: Regents approved a 4% tuition increase for FY19 and FY 20.
- Cabinet Meeting: Elena Bubnova shared the results of the survey that went out regarding All-Discussions listserv. The majority of the people who responded to the survey wanted to see some changes made to All-Discussions. All-Discussions will be eliminated and there will be a new "opt in" listserv to take its place. The All-Mailboxes listserv will remain unchanged. Marketing and Communications will work with Equity and Inclusion to draft language about the new listserv.

*Vice President's Report: Cynthia Olivo*

- Combined with President's report above.

*Treasurer's Report: Cheli Cuevas*

- Operating budget \$1,307.00
- Emergency Loans \$800.00
- Book Scholarship \$343.18
- Recognition \$700

*Hospitality Report: Helen Scott*

- 2 cards

*Secretary's Report: Amanda Sabiniano (proxy)*

- No report

## **Classified Council Committee Updates**

### *Classified Board Elections*

- Emergency Loans Committee (Dawn Ingraham): no loans out. May be due to the process of requesting for an emergency loan that needs approval from immediate supervisor. Still researching ways to get around this. Helen suggested an Ad-Hoc payment. Ad-Hoc payment does not need to be approved by an employee's immediate supervisor. Dawn and Helen will look into this.
- Book Scholarship Committee (Amanda Sabiniano): Emails for Fall book scholarships will be sent out in August. Due to the low funds in the book scholarship account, Amanda will look into more fundraising to support scholarships. Collective Goods and Bake Sale funds support book scholarships for classified employees.
- Classified Board Elections (Amanda Sabiniano): There's only one candidate for each position on the executive board aside from the VP's position where there is none. It is suggested to close the loop and let classified know of their new board and to send another email about the VP vacancy. If board is desperate, there was discussion about changing the bylaws to a VP serving a 1-year term and not a 2-year term.
- Turkey Raffle Committee: Sarah Jacobsen will chair this committee.
- Egg Hunt Committee: Helen Scott will chair this committee.
- Halloween Committee: Waiting for approval from classified to chair committee.
- Craft Fair Committee: Scottie Lockrem will chair this committee and will work with Lee Anderson and Barb Aten for table rentals. We will still combine the craft fair with the bake sale. The Craft Fair will be on Wednesday, November 14th in the student center. The event will be retitled to "Street Fair" to include all works of arts and those wanting to sell other things.
- Recognition Committee: Classified Council is working with the professional recognition committee to be a combined effort to recognize and thank any employee on campus for their great deeds. The framework has been established. The board is looking for a chair to lead this committee. If you're interested, please let Cynthia Olivo know. This committee is separate from the classified employee of the month committee.

## **Classified Symposium Summer Jam Road Trip 2018**

Classified Symposium will be help throughout the month of July as opposed to a one week event. There will be different events at different campuses and different times. This was done to ensure employees can schedule time away from the office and attend the events.

## **New Business**

Dawn Ingraham suggested having a family CPR session to be done at a classified council meeting or on a Friday. It will benefit everyone who attends.

## **Adjured at 4:03 p.m.**