

MEETING MINUTES – SEPTEMBER 21, 2017

Call To Order 2:06 p.m.

In Attendance: Heather Combs-Salley, Cheli Cuevas, Cassandra Hawthorne, Dawn Ingraham, Lana Reeves, Julia Bledsoe, Arkaitz Aldecoaotalora-Muniosguren, Lee Anderson, Cynthia Olivo

Welcome Message

- Heather hopes for more participation from Classified staff and transparency from the board and staff in future meetings.

Treasurer Introduction

- Cheli Cuevas was introduced as the new Classified Council Treasurer after a special election.

Classified Council Board Member's Reports

Presidents Report – Heather Combs-Salley

- Staff & students were given the option to sign a petition to make the campus smoke free. Most students and staff were under the impression that the campus was already smoke free.
- Executive board meetings will become regular and be a group effort.
- Information is not being distributed to staff timely and accurately. The intention in moving forward is to provide better communication & try to involve staff, not just in a committee to participate in, but to participate in any discussion they choose without judgement and repercussions.

Vice President's Report – Cynthia Olivo

- Faculty Senate
 - Provided a report on capital projects such as BlueJeans, Applied Technology Center renovation (Phase 3), Learning Commons renovations, Health & Sports Complex, expansion of the Dental Program/Adopt a Vet, and the Events/Auditorium/Technology Space (EATS).
 - An update was provided on Workday and the go-live date of October 2, 2017.
 - New Applied Industrial Technology (AIT) department. Election of a chair for Humanities and AIT
 - Honor's Designations: Students will now be awarded the following honors; Cum laude, Magna cum laude, and Summa Cum laude
- Foundation Update
 - 8th Annual Legacy Scholarship Reception will be held for recipients on October 8, 2017
 - Dental Department Renovation: Adopt a Vet program has expanded. CAN will be moving to Meadowood. This will provide an additional space for the anatomy and physiology lab.
 - Staffing Changes: The annual fund coordinator position is not the Development Officer. The search has been closed.
 - Scholarship applications have increased to 1,668 compared to 1,459 from previous year.
 - A presentation on the new marketing campaign, "TMCC Pays Off" was done.
 - Audit completed with no concerns
- President's Cabinet
 - No report

Treasurer's Report – Cheli Cuevas

- o Operating: \$172.08
- o Book Scholarship: \$104.74
- o Emergency Loan: \$718.50
- o Recognition: \$700

Hospitality Report – Cassandra Hawthorne (Proxy)

- o A total of 11 cards have been sent to Classified Staff for various events since July 2017.

Secretary's Report – Lana Reeves (Proxy)

- o No report

Classified Council Committee Updates

Emergency Loans Committee – Dawn Ingraham

- There are 5 loans out right now. Staff are paying back loans on time. The loans are interest free for 3 months. There is enough money for 1 more loan at the time

Book Scholarship Committee –

- There were \$104 dollars recently depositions from the Textbooks Fund fundraiser. Fliers and emails will be going out in October to advertise the next visit to campus (October 2 and 3). There was candy sold at the fair & will go to the Book Scholarship account.

Committees

- Halloween Decorating Chair – open position.
- A sign up list will be re-distributed to fill empty positions on all committees
- There was a discussion to bring back the baskets for November and December to help with fundraising.
- Craft Fair - \$30 dollars a table. There is discussion to include more vendors. There will be local vendors only – no corporations such as Avon etc.

EOM Certificate

- An idea was mentioned to provide a certificate to nominees for recognition of being nominated.

Tobacco Free Policy

- Julia Bledsoe discussed the policy
- There is a problem in getting the word out and something needs to be done to get the word out more effectively
- There are some constituents hearing about the policy for the first time
- President Hilgersom suggested a collaboration with the Sustainability Committee of Planning Council.
- There are faculty who want to be involved.
- A policy has been drafted and was distributed to the council.

New Business/Future Agenda Items

- None

Adjourned at 3:07 p.m.