



# LEASE

This agreement, made by and between the Board of Regents of the Nevada System of Higher Education, on behalf of Truckee Meadows Community College, hereinafter referred to as "Lessee," and \_\_\_\_\_, hereinafter referred to as "Lessor";

WITNESSETH:

WHEREAS, Lessor is the owner of the premises described below; and

WHEREAS, Lessee desires to lease the described premises for the purposes contained herein;

NOW, THEREFORE, Lessor and Lessee agree as follows:

## 1.0 Premises

For and in consideration of the premises, the rents reserved herein, the covenants and agreements herein contained, and other valuable consideration, Lessee does hereby hire and take from Lessor, and Lessor does hereby grant and lease to Lessee, that office and building space described in Exhibit A *«Note: Using the following phrase only if applicable: and the equipment and personal property described in Exhibit B»*, upon the terms and agreements and conditions following. Exhibit A *«and Exhibit B are»* is attached hereto and by this reference made a part hereof.

## 2.0 Terms

The terms of this Lease shall be for a period of \_\_\_\_\_, beginning \_\_\_\_\_ and ending \_\_\_\_\_.

## 3.0 Governing Law

Lessor and Lessee agree that the laws of the State of Nevada shall govern the validity, construction, interpretation and effect of this lease. Any and all disputes arising out of or in connection with the lease shall be litigated only in the Second Judicial District Court in and for the County of Washoe, State of Nevada, and \_\_\_\_\_ hereby expressly consents to the jurisdiction of said court.

## 4.0 Rent

- 4.1 Lessor reserves and Lessee agrees to pay as rent for the premises and equipment without notice or demand, to Lessor annual rent to the Lessor in the amount of \_\_\_\_\_ Dollars (\$\_\_\_\_\_), in advance on the first day of every month covered by the terms of this lease, commencing \_\_\_\_\_, 20 \_\_\_\_\_. If any month of the lease term is less than a full calendar month, the rent for such month shall be prorated according to the number of days in that month.
- 4.2 During the term hereof Lessee may relinquish space *«Note: Use the following phrase only if applicable: and associated equipment»*. If space is relinquished, rent will be reduced on a pro rata basis according to the number of square feet occupied before and after such relinquishment.

## 5.0 Use of the Premises

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Lessee will use and occupy the premises for the purpose of \_\_\_\_\_.  
Use for any other purpose is prohibited without first obtaining the written consent of Lessor therefore.  
Lessee will conform to and comply with all applicable municipal, state, and federal laws in using the premises, and will not use or suffer to be used the premises in any manner in contravention of any applicable municipal, state or federal law, nor in such a manner that will increase the existing rate for property insurance for the premises.

## 6.0 Condition of Premises and Repairs

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Lessee has examined the premises prior to the execution hereof, knows the condition thereof, and acknowledges that Lessee has received the premises in good order and condition, and that no representation or warranty as to the condition or repair of the premises has been made by Lessor. At the expiration of the term of this Lease, or any renewal or extension thereof, Lessee will yield up peaceably the premises to Lessor in as good order and condition as when the same were entered upon by Lessee, loss by fire or inevitable accident, damage by the elements, and reasonable use and wear excepted.

## 7.0 Alterations, Additions and Improvements

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- 7.1 Lessee shall not make, or suffer or permit to be made, any alterations, additions, or improvements whatsoever in or about the premises without first obtaining the written consent of Lessor therefore; provided, however, that such consent, if given, will be subject to the express condition that any and all alterations, additions, and improvements shall be done at Lessee's own expense, and that no liens of mechanics, materialmen, laborers, architects, artisans, contractors, subcontractors, or any other lien of any kind whatsoever shall be created against or imposed upon the premises or any part thereof
- 7.2 Alternations, additions, or improvements on or in the leased premises at the commencement of the lease term, and that may be thereafter erected or installed therein, shall become part of the premises and the sole property of Lessor, except that all moveable nonfixtures installed by Lessee shall be and remain Lessee's property and shall not become the property of Lessor.

## 8.0 Service to the Premises

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- 8.1 Where a check mark is placed in the box of the column under a party below, it is that party's responsibility to pay for those services to the premises. Items not checked shall not be the responsibility of either party.

8.1.1	Lessor	Lessee	
	( )	( )	Water
	( )	( )	Sewer
	( )	( )	Refuse Removal
	( )	( )	Gas
	( )	( )	Electricity
	( )	( )	Heating and Cooling Systems
	( )	( )	Janitorial Service and Supplies / Outside the Premises

- Chilled Drinking Water
- Maintenance and Upkeep
- Carpeting
- Lighting Fixtures
- Intra-Institutional Telephone Service
- Telephone Installation, Service, Billing and Long Distance Charges
- Provide Fixtures and Equipment Necessary for the Conduct of Lessee's Business
- Redecorating and Painting

8.2 Lessee shall furnish and pay for any services or supplies not itemized above.

## 9.0 Lessor's Right of Entry

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Lessor shall have the right, at any reasonable time, to enter upon the premises to inspect the same and to make any and all improvements, alterations, and additions of any kind whatsoever upon the premises, providing such improvements, alterations, and additions are reasonably necessary or convenient to the use to which the premises are being put at the time, but at no time shall Lessor be compelled or required to make any improvements, alterations, or additions.

## 10.0 Assignment and Subletting

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This Lease shall not be assigned, subleased, or mortgaged in whole or in part without the written consent of Lessor.

## 11.0 Holding Over

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Lessee's holding or continued use or occupancy beyond the term of this Lease shall be construed as a tenancy from month to month at the same monthly rent and subject to the same conditions set forth in this Lease.

## 12.0 Condemnation

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- 12.1 In the event the premises, or any part thereof, are taken, damaged consequentially or otherwise, or condemned by public authority, this Lease shall terminate as to the part so taken, as of the date title shall vest in said public authority, and the rental reserved shall be adjusted so that Lessee shall be required to pay for the remainder of the term of that portion of the rent reserved in the proportion that the premises remaining after the taking, damaging, or condemnation bears to the whole of the premises before the taking, damaging, or condemnation. All damages and payments resulting from said taking, damaging, or condemnation of the premises shall accrue to and belong to Lessor, and Lessee shall have no right to any part thereof.
- 12.2 In the event only a part of the premises is taken and the portion remaining is unsuitable or insufficient for Lessee's purposes, Lessee has the right or option to terminate the Lease as to the remaining portion by giving written notice to Lessor specifying the date of termination.

## 13.0 Destruction

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- 13.1 If at any time during the term of this Lease, or any extension or renewal thereof, the premises shall be totally or partially destroyed by fire, earthquake, or other calamity, then Lessor shall have the option to rebuild or repair the same, provided written notice of such intent to rebuild or repair shall be sent to Lessee within the period of 30 days after the damaging event; and to rebuild or repair the same in as good condition as they were immediately prior to such calamity. In such case, a just and proportionate part of the rental herein specified shall be abated until such premises shall have been rebuilt and repaired. In case, however, Lessor elects not to rebuild or repair said premises, Lessor shall so notify Lessee by written notice within the period of 30 days after the damaging event, and thereupon this Lease shall terminate.
- 13.2 In the event of termination of this Lease under the terms of clause 13.1, the Lessee shall have a reasonable period of time to vacate the premises.
- 13.3 All notices sent under the terms of this provision shall conform to the provisions of Section 20.0, "Modification," and Section 21.0, "Notice."

## 14.0 Code and Regulations

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Lessor shall be required to meet all federal, state, and local codes and regulations, including but not limited to OSHA. In addition, Lessor shall be required to:

- 14.1 Respond in writing to Lessee complaints within five (5) working days after receipt of a written complaint from Lessee.
- 14.2 Determine the cause of and remedy any building deficiencies.
- 14.3 Keep records of inspection, maintenance, and remedial actions and make such records available upon written request to Lessee management and the applicable regulatory agency.

## 15.0 Termination

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In the event Lessee fails to pay rent as required herein, Lessee shall be in default of this lease, which default must be cured or removed without notice within 15 days from the date of the rental payment as due and payable, or else Lessor may terminate this Lease forthwith in accordance with applicable law.

## 16.0 Default

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Lessor shall, on default with respect to any of the provisions of this Lease by Lessee except for the payment of rent, provide Lessee with a written notice of any breach of the Lease terms or conditions and Lessee shall then have 30 days either to correct the condition or commence corrective action if the condition cannot be corrected in 30 days. If the condition cannot be corrected in 30 days, Lessee shall have a reasonable time to complete the correction. Lessor may elect to enforce the terms and conditions of the Lease by any other method available under the law.

## 17.0 Waivers

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The failure of either party to exercise any of its rights under this Agreement for a breach thereof shall not be deemed to be a waiver of such rights, nor shall the same be deemed to be a waiver of any subsequent breach, either of the same provision or otherwise.



## 25.0 Lessee's Insurance and Indemnification Provisions

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- 25.1 Lessee shall maintain self insurance sufficient to cover the Lessee's liability under UNRS 41. Coverage shall include liability arising out of bodily injury, wrongful death, and property damage.
- 25.2 In accordance with the limitations of NRS 41.0305 to NRS 41.039, the Lessee agrees to indemnify and hold Lessor harmless from any loss, damage, liability, cost or expense to the person or property of another which was caused by an act or omission of the Lessee, its officers, employees, and agents under this Lease. Lessee's indemnity obligation in tort is limited to \$75,000 per cause of action in accordance with NRS 41.035. Lessee will assert the defense of sovereign immunity in all legal actions.
- 25.3 Lessee shall not be liable for claims arising out of the use of the common areas and parking lots.
- 25.4 Lessee agrees to provide property insurance on the building and contents if Lessee occupies the entire building, otherwise Lessor shall provide property insurance for the building and Lessor's contents.
- 25.5 Lessee shall carry and provide proof of workers' compensation insurance if such insurance is required of Lessee by NRS 616B.627 or proof that compliance with the provisions of Nevada Revised Statutes, Chapters 616A-D and all other related chapters, is not required.

## 26.0 Lessor's Insurance and Indemnification Provisions

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- 26.1 The Lessor agrees to indemnify and hold Lessee harmless from any loss, damage, liability, cost or expense to the person or property of another which was caused by an act or omission of the Lessor, its officers, employees, and agents under this Lease.
- 26.2 Lessor shall, at Lessor's sole expense, procure, maintain, and keep in force for the duration of the Lease the following insurance conforming to the minimum requirements specified below. Unless specifically noted herein or otherwise agreed to by the Lessee, the required insurance shall be in effect at commencement of the Lease and shall continue in force as appropriate until the lease expires and Lessee vacates the premises.

### Workers' Compensation and Employer's Liability Insurance

Lessor shall carry and provide proof of workers' compensation insurance if such insurance is required of Lessor by NRS 616B.627 or proof that compliance with the provisions of Nevada Revised Statutes, Chapter 616A-D and all other related chapters, is not required.

### Commercial General Liability Insurance

- a. Minimum limits required:
    - \$1,000,000 General Aggregate
    - \$1,000,000 Products & Completed Operations Aggregate
    - \$1,000,000 Personal and Advertising Injury
    - \$1,000,000 Each Occurrence
  - b. Coverage shall be on an occurrence basis and shall be at least as broad as ISO 1996 form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, completed operations, personal injury, products, and liability assumed under contract.
- 26.3 Deductibles and Self-Insured Retentions: Insurance maintained by Lessor shall apply on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by the Lessee. Such approval shall not relieve Lessor from the obligation to pay any deductible or self-insured

retention. Any deductible or self-insured retention shall not exceed \$5,000.00 per occurrence, unless otherwise approved by the NSHE Risk Manager.

- 26.4 Approved Insurer: Each insurance policy shall be:
- a. Issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers acceptable to the State and having agents in Nevada upon whom service of process may be made, and
  - b. Currently rated by A.M. Best as "A- IX" or better.
- 26.5 Evidence of Insurance: Prior to the start of the Lease, Lessor must provide the following documents to the Lessee:
- a. Certificate of Insurance: The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to the Lessee to evidence the insurance policies and coverages required of Lessor.
  - b. Policy Cancellation Endorsement: Except for ten (10) days notice for non-payment of premium, each insurance policy shall be endorsed to specify that without sixty (60) days prior written notice to the Lessee, the policy shall not be canceled, non-renewed, or coverage and/or limits reduced or materially altered, and shall provide that notices required by this paragraph shall be sent by certified mail to the address specified herein.
- 26.6 Waiver of Subrogation: Lessor and Lessee shall have no liability to one another, or to any insurer, by way of subrogation or otherwise, on account of any loss or damage to their respective property, the premises or its contents, or the building regardless of whether such loss or damage is caused by the negligence of Lessee or Lessor, arising out of the peril or casualties insured against by the property insurance policies carried, or required to be carried, by the parties pursuant to this Lease. The insurance policies obtained by Lessor or Lessee pursuant to this Lease shall permit waivers of subrogation which the insurer may otherwise have against the non-insuring party. In the event the policy or policies do not allow waiver of subrogation prior to loss, either Lessor or Lessee shall, at the request of the other party, deliver to the requesting party a waiver of subrogation endorsement in such form and content as may reasonably be required by the requesting party or its insurer.
- 26.7 Access: Lessor agrees to provide the Board of Regents of the Nevada System of Higher Education on behalf of Truckee Meadows Community College and its insurer access and authority to investigate on site and to obtain such information from Lessor as may be required to defend the Board of Regents of the Nevada System of Higher Education on behalf of Truckee Meadows Community College and its officers or employees from claims or litigation arising from activities under this Lease.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Lessee  
Board of Regents of the Nevada System of Higher Education  
on behalf of Truckee Meadows Community College

Lessor

\_\_\_\_\_  
Signature  
Dr. Maria Sheehan  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Exhibit A

## Description of Office or Building Space

Building Name: \_\_\_\_\_

and Location: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room Number(s): \_\_\_\_\_

Description:



# Exhibit B

## Description of Equipment or Person Property

**(USE ONLY IF APPLICABLE)**

The following described equipment or personal property is leased to Lessee: