

GENERAL JOURNAL VOUCHER

Back-up documentation must be attached to be processed.

DEBIT

Fund	Cost Center	Program, Grant, Gift or Project	Ledger	Spend/Rev Category	Detail Code	Activity Code	Amount(\$)
Total:							

CREDIT

Fund	Cost Center	Program, Grant, Gift or Project	Ledger	Spend/Rev Category	Detail Code	Activity Code	Amount(\$)
Total:							

EXPLANATION

SIGNATURES

Prepared by <i>(Print Name)</i>	
Signature	Date
Authorized by <i>(Print Name)</i>	
Signature	Date