

MEETING NOTES FOR FEBRUARY 12, 2024

Present

Andy Hughes, Robert Hernandez, Maria "Sandra" Jimenez, Geoff Hawkins, Kaylene Brady, Tony Futia, Sidney Sullivan, Yuliana Chavez, Staci Miller, Karen Saldana, Brandon Goehring, Virag Nikolics, Laura Meacham and Lisa Boldman

1. Estela Updates

- a. Budget: Estela reported that we are working with the Budget Office on the new process to submit our budget requests for FY25. Submissions include Academic Advising tier proposal funding, additional travel funds for Athletics due to inflation, additional funds for commencement to cover increased costs, and TRIOSSS funds to offset COLA adjustment costs to the grant. The SSD requests are up for review this week. For FY26, Estela plans to add the renovation of the Welcome Center space and the orientation software. Estela advised that she is not going to request new positions for the upcoming year. Note that once the last advisor is hired, we will have a total of 11 academic advisors.
- b. North Valleys: Estela reported that the North Valleys construction project is negatively impacting travel times to TMCC. Please be sensitive/compassionate to those who live in the North Valleys and their travel time. Work together and focus on production and getting the job done. Estela will discuss in this issue in leadership next week.
- c. Low Staffing for Summer: Estela reported that this will take place on May 13-August 2. SSD leaders will determine what works best for their units. Work with your people who have a lot of vacation time to plan the use of their annual leave.

2. Standing Items

- a. Cabinet: Andy reported that the President will discuss priorities to increase Pell financial aid eligibility for underserved students. work force development certificate programs at the American Association of Community Colleges annual meeting. Leslie Jia provided an update on the FAFSA struggles. Disbursements may be delayed in Fall. The Career College of Northern Nevada shut down unexpectedly on Friday. About 300-400 students and faculty did not receive notice. We will try to help those students transfer to TMCC if possible. Academic Advising will be the point of contact for these students. Advising will help them apply, advise students that they need to order multiple copies of their official transcripts, gather any information on their courses i.e. their syllabus, course descriptions, and plan remaining classes needed. Yuli added that they are offering these students to join the CTE open house at the Edison campus next Weds. Vietnam Veterans Remembrance Day is planned for March 23.
- b. Enrollment Management Committee: Yuli reported that this committee met on February 1. They welcomed Kofi Poku as their newest committee member. Enrollment update: After the second purge, overall enrollment data shows we are up 7.3% headcount and 9.1% FTE. The retention committee is exploring new and innovative retention strategies. A special interest is given to the adoption of new technologies that advance retention and graduation. 2024-2025 FAFSA Update: The Department of Education announced that they will transmit FAFSA batches to schools in the first half of March. The delay is due to ED having to update the Student Aid Index Calculation and reprocessing more than 3.1 million FAFSA forms that have already been completed in addition to the new FAFSA forms that are still being completed. Submitting a FAFSA will be challenging for students who have parents who are undocumented since the parents will have to complete a seven-step verification process to receive an FSA ID. Financial Aid is conducting an extensive campaign to encourage students to complete the FAFSA. TMCC ID Card: In the past, students and staff could only use the government-issued ID on the TMCC ID card. Soon, they will be able to use their preferred name. The chosen name will appear on the front of the ID card, and the legal name on the back. They will implement it as soon as IT can assist them.

The Stop Out Campaign concluded. MCO worked with Interact Communications to send emails and texts to 2,000 students who had stopped attending before completing their degree. Results from the campaign as of Friday, February 2 was 214 students enrolled in Spring 2024 for 1437.50 credits.

- c. Accreditation Committee: Sidney reported that the first accreditation meeting of the semester is Wednesday, February 14.

3. Unit Updates

- a. Career Hub/EPP: Sidney reported that the Educational Partnership Programs Coordinator position is posted and closes on February 18. The Career Hub is hosting Career Cafe events at Edison this year instead of a Job Fair. This is because student attendance has been down in recent fairs. They are piloting the Career Cafe Events at Edison. These are smaller events focused on industry groups: Feb 29 – Transportation, March 27 – Manufacturing, April 24 – Construction. The Career Hub's Calendar of Workshops is posted on the college calendar as well as the Career Hub calendar, including Spring Break Boot Camp. The other major event is the SANDI Student Success Celebration on April 15. The Governor or his representative will be handing out certificates to the completers. Spent \$30K so far this spring, leaving \$80K to spend before the end of September.
- b. Veterans Upward Bound: Robert reported that they are in the process of interviewing for their open program specialist position. They are also hosting the Veterans Upward Bound national conference April 15-19.
- c. Financial Aid: Lisa Boldman reported in Leslie's stead. FAFSA completion is problematic. The Financial Aid Office is working with Marketing to contact students to complete the FAFSA before the deadline. February is Financial Aid Awareness Month. They held a FAFSA workshop event this past Saturday. The next workshops are scheduled for February 17 and 24.
- d. Fitness, Wellness and Athletics: Geoff reported that Close to finalize the Fall 2024 schedule. Tailgate will be Sept 21 v Colorado. Planning meetings will begin once the soccer schedule is finalized. Games begin at 1-3 pm. Recruiting is going well and continues through the end of March. Spring scrimmages will be listed on their website. Playing UNR on April 14. Summer Camps will be full day and half day camps. The Fitness Center new software program is providing helpful analytics. They are working toward creating Basketball and soccer intramurals. Drop-in classes will be starting up soon every Wednesday at Noon.
- e. TRIO SSS: Sandra reported that on Feb. 23, the TRIO SSS program is hosting a donation campaign to benefit the Wizard's Warehouse Pantry in honor of the National TRIO Day of Service. The 46th WESTOP Regional Conference is March 3-6. The TRIO SSS program's professionals are travelling to San Francisco to present their presentation proposal titled "How to Create a Sticky TRIO Program."
- d. Student Life: Laura Meacham reported in YeVonne's stead that Counseling has the following upcoming events: Be Your Own BAE on February 14 from Noon-2 p.m., Las Platicas on February 15 from 2-4 p.m. and Mental Health First Aid will be on February 13 in the afternoon and February 14 in the morning. Both 4-hour sessions must be attended to complete the training. This will be the final course prior to the SAMHSA grant ending on March 1. Dr. Olga Mesina will be leading LivingWorks Start training that teaches participants to recognize when someone may be thinking about suicide and how to connect them to help and support. This is a 90-minute training session. Email Olga to sign up. Yevonne will be attending the Mental Health Task Force meeting in Las Vegas Thursday February 15 to discuss the lessons learned from the SAMHSA grant along with future planning for mental health programming on NSHE campuses. The Counseling Center staff will be attending the American College Counseling Association (ACCA) conference later in February. EISO Updates: The Northern Nevada Diversity Summit is February 22. It is free. Encourage folks to register. Native American Fee Waiver: There was an increase of active NAFW students from fall to spring. Please refer Native American students to Michelle in RDMT 114 regarding the status of their waivers and their student accounts. Please be on the lookout for an upcoming two-part professional development on how to serve the Native American population. Black History

Month: Join us online via Zoom for Black History Month, Guest Speaker, Prisca, Gayles Ph.D. on February 27 from Noon to 1 p.m. Dr. Gayles an Assistant Professor of Sociology and Gender, Race and Identity at the University of Nevada, Reno. She holds a Ph.D. in Latin American Studies, with Doctoral Portfolios in African and African Diaspora Studies and Women's, Gender, and Sexuality Studies, from the University of Texas at Austin.

Dr. Gayles investigates the role of emotions in transnational Black social movements with a broader research goal of understanding the diverse ways that blackness is politicized across the African diaspora and used as a tool to demand racial justice in spaces of black invisibility. All events email will be going out soon. You must RSVP for Zoom link. The Unity Graduation Celebration is May 2 from 4-6 p.m. Stay tuned for more information.

- e. International Student Services: Virag reported that the Faculty Ambassador additional assignment was approved. Applications are due March 8. This assignment allows faculty who already have travel plans to serve as faculty ambassadors to recruit for TMCC for small stipend while on their trip. Virag added that they hope to diversify their recruitment efforts by partnering with local casinos to identify hospitality students. TMCC going to Korea to participate in EducationUSA recruitment fair. International Coffee Hour begins tomorrow at Noon-1 p.m. They are also working social activities for students by adding video gaming activities to draw more students into the DISCO. Yuli added that the Student and Exchange Visitor Program (SEVP)-certified schools must go through the recertification process every two years to ensure school officials are following regulations when enrolling F1. TMCC is up for recertification this Spring. ISS is in the process of collecting data to start the process.
- f. Academic Advising: Staci reported that their Academic Advisor position is posted and closes February 19. They are planning an Advising event for April 1 and 2 from 9 a.m.-3 p.m. in the Student Center to encourage students to take advantage of priority registration. More details will be coming out soon. They have officially changed their unit's name from Academic Advisement to Academic Advising. Their website and email are being updated. Older links will still work and forward to the newer ones. Students can email advising@tmcc.edu. Note that Academic Advising is the main point of contact for CCNN students. They are working with the VPAA, Deans, and Andy Hughes to help students get started here at TMCC
- g. DRC/Student Conduct: Tony reported that the DRC has 376 students registered, 222 of those requested accommodations affecting 515 classes. The DRC is now at pre-pandemic numbers. Student Conduct: AI is becoming a problem in English classes and Biology labs for writing their papers. Student Conduct is also seeing students on the spectrum and behavioral problems. Tony is serving the Threat Assessment and Intelligence Committee with Assistant VP Peter Ross at DRI and the Safety and Security Ad Hoc Committee with VP Peyerl. Tony is hopeful that this will lead to improvements with information sharing and communications with other NSHE institutions.
- f. Recruitment and Access Center: Brandon reported that they are out in the high schools and busy setting up their spring meetings and planning for application/registration workshops. All recruiters are now available to meet new/first semester students with 1-on-1 appointments. Appointments are available on myadvisor.tmcc.edu, in person or virtual options. Please consider being a [Nevada Promise Mentor!](#)
- g. Testing Services: Yuli reported that Testing Services is working on the testing portion of the Good Jobs grant via Nevada Works that would potentially fund new lockers, a testing proctor and office chairs, as well as testing for selected populations. The grant is due March 1.
- h. Dual Credit: Karen reported that the Jump Start Program experienced an overall growth this semester once again: 4% growth on new students and 35% growth on continuing students. Their office will be busy attending multiple CTE events this month in honor of CTE month! They are planning for Fall 2024 and foresee they may experience a decline in enrollment due to competitors in the area and partners working with multiple institutions

End: 4:25 p.m.