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# MEETING NOTES FOR APRIL 11, 2022

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## Present

Estela Gutierrez, Andy Hughes, Natalie Brown, Robert Hernandez, Leslie Jia, YeVonne Allen, Kaylene Brady, Felipe Gutierrez De Alba, Nicole Shimabuku, Amber Burroughs, Amanda Stibick, Karen Saldana and Erin Frock

### 1. Awaken and Come Alive! – The 5 Master Keys for Life Success

- Robert Hernandez presented the group with an introduction to the key principles to access and develop the power of self-awareness for self-improvement.

### 2. Mental Health Wellbeing Training Session

- Erin Frock led this one-hour training session with the group on how to manage stress and promote mental health wellbeing. Council members completed the Princeton U Matter wellness self-assessment to assist with identifying areas of wellness (emotional, environmental, intellectual, occupational, physical, social and spiritual) where they are thriving and areas that may need more attention. Erin shared next steps and how to improve stress resilience.

### 3. Standing Items

- a. Cabinet: Andy reported that this group discussed the strategic master plan and what to request of the Board of Regents to support our institution.
- b. Planning Council: YeVonne reported that there were several great presentations delivered at this meeting. Natalie Brown and Leslie Jia were presenters on retention and financial aid. The group also discussed the part-time faculty survey results. They also discussed the changes to the event approval process to make it easier for medium sized events to be processed through to approval quicker.
- c. Accreditation Committee: This group will meet on Wednesday.
- d. Estela Update: Estela thanked the Operation Fun Committee (Amanda, Amber and Sidney) for their work on this project. The first event will be Hitting Stress Out on Piñatas on April 27. Estela also established a VPSD Advisory group to provide her with advice on what we can do better in our division. Some of the topics they discussed were pathways and positions open internally. She advised that the EISO program director is one of the positions that will be opening in our division for hire soon. There will be an SSD Division meeting on May 9 and the executive directors will lead the discussion. Andy thanked the staff who tested the application to identify and assist with fixing the challenges discovered with the application.

### 4. Unit Updates

- a. Advising and Access Services: Natalie reported that Brianne Chambers was hired and will be joining the Academic Advising team on May 2. They are reaching out to the GRS holds. Advisors have only seen about 10% of those students so far. They will begin texting and calling next week.
- b. Retention and Support Services: YeVonne reported that Equity, Inclusion and Sustainability will be joining the RSS department. The EISO program director search will begin soon. Counseling is searching for two tenure track counselors and the AAIH. Erin Frock will be serving as the Counseling lead. There are several events coming up including the Movies for Mental Health on Wednesday and Take Back the Night on April 28. The prison ed program is working with ABE on strengthening partnerships and establishing new pathways for that cohort. The DRC is reporting about 60% engagement rate.
- c. Career Hub: YeVonne provided Sidney's updates. Click Bond, a manufacturer out of Carson, who is also a Corporate Sponsor of the TMCC Foundation, took a tour of Edison. They sent an email that they plan to do a food drive in early May for TMCC's Wizard's Warehouse as part of their Community Giving campaign. The Career Hub will be hosting a job fair on April 27, from 10 a.m.-1 p.m., at the Dandini Campus Student Center. Open to students and alumni. So far, 20 employers have confirmed attendance. In addition to employers, they will also have representatives from a handful of different universities and colleges available to answer questions for

- students that may be transferring into the next phase of their academic career. The Career Hub will also partner with the TMCC bookstore to promote the pick-up of graduation regalia with a sizing station and photo backdrop.
- d. Veterans Upward Bound: Robert invited the group to attend the check presentations on Thursday, April 14 at 10 a.m. and 11 a.m. in the VUB at MDWS. Commissioner Jeanne Herman will be presenting a donation of \$2,500 to the VUB program and the SEE4VETS from Arizona will be giving \$20,000 for veterans.
  - e. Veterans Services: Felipe reported that they are focusing on getting back out into the community to get veterans back to school. Operation Battleborn will take place again this year Memorial Day weekend. They will march from Carson City to Fernley.
  - f. Athletics, Health and Wellness: Geoff reported that the health and wellness tips are released every Tuesday. Walking Wednesdays begin this week from 9 a.m.-2 p.m. around the soccer field track. He added that there are also walking trails around the campus to utilize. He is still working on the collaboration with Washoe County Health District to offer reproductive health services on campus. It is progressing slowly.
  - g. International Student Services: Amanda reported that they admitted 34 students with more still in the pipeline. Recruitment is will being affected by COVID.
  - h. Financial Aid: Leslie reported that they had a good turnout for the financial aid activities last week. The National Student Employment week activities are schedule for this week. The Financial Aid Office is preparing to award students for summer semester.
  - i. Retention and Access Services: Amber reported that Yuli returns on May 2. RAC will start conducting registration workshops at the end of the month to assist students with registering for classes. This will occur at the high schools and at TMCC via field trips. They are still looking for students for the Success First Summer Bridge Program. They have about half of the students needed at this point. Please refer prospective students to Jennifer Zarco. RAC had one of the best turnouts it's ever had for the Open House event this month. They had over 200 prospective students and family members in attendance.
  - j. Dual Credit Office: Karen Saldana reported that she will be out on maternity leave at the end of June. The new dual credit fee structure that was approved for Fall 2022-2024. They are preparing for Fall and Summer registration. They have 24 cohort classes planned for Fall. Hosting dual credit nights to get more students for Fall. The search opened for the CTE dual credit specialist position.
  - k. Student Life and Development: Nicole reported that the National Society of Leadership and Success has 33 active members this semester. The Club Fair Fro Yo Event was attended by 410 students. EISO and SGA hosted their second EISO & SGA Game Day Event of the semester on March 30. The SGA hosted this semester's Pasta with the President Student Forum, welcoming 36 participants. Cookies with the Candidates was attended by 70 students who met with candidates and received a free cookie. Upcoming Events: Blood Drive will be held this week in the Student Center on April 12 and 13 from 9:30 a.m.-2:30 p.m. Earth Day Park Cleanup, Friday, April 22, from 9:00 a.m.-1:00 p.m. EISO and SGA will host their third EISO & SGA Game Day Event of the semester on Wednesday, April 27. Dandini Boulevard Cleanup Event, Friday, April 29, from 9 a.m.-1 p.m. Spring Fling Food Truck Fun event, May 3 and 4 from 11 a.m.-2 p.m. Finals Week Take a Break event May 9-12 from 9:30 a.m.-12:30 p.m. The SGA Senators are wrapping up their projects. TMCC has been accepted into the process for the 2023-2024 [NASPA Voter Friendly Campus](#) designation. Voter Friendly Campus Designations will be announced in March of 2023 for the 2023-2024 academic year. The Electoral Engagement committee is working on two potential television events in the fall on [Nevada Newsmakers](#). Nicole will be attending the first Nevada Statewide Meeting on Democratic Engagement of the year on April 8.

End: 4:40 p.m.