

MEETING NOTES FOR NOVEMBER 9, 2020

Present

Estela Gutierrez, Joan Steinman, Natalie Brown, Robert Hernandez, Tina Ruff, Leslie Jia, YeVonne Allen, Megan Van, Kaylene Brady, Tony Futia, Felipe Gutierrez De Alba, Lee Raubolt, Amanda Stibick, Cameron Tuttle, Karen Rubio

1. Estela Updates

- a. COVID-19 Update: Estela advised that TMCC remains in stage 2 and continues to monitor the COVID situation. The number of cases are currently increasing. They are assessing the use of the student area. There has not been a lot of traffic there. It will remain open for a few more weeks to monitor how well it is working. Tina added that the athletes are on campus practicing. They are COVID tested every week, symptom and temperature checked daily. All athletes wear face masks. There have not been any positive results. The athletes are currently being cardiac tested. This will establish a baseline for each athlete. Myocarditis is a concern during this pandemic. YeVonne reported that the [Washoe County COVID rate](#) was currently at 12.8% This measurement should be under 7% Estela commented that she is proud to be part of a team that is very careful with the safety of staff and students. She will update the group as she receives additional information.
- b. SSD Town Hall: Estela informed that the Counseling Center will be participating in the upcoming town hall hosted by the president on November 17 at 3 p.m. Mental health is an ongoing concern and there is a heightened awareness during this time of isolation. Joan advised that the town hall will focus on grief which is a big part of the many losses people are experiencing during COVID (loss of lifestyle, loss of family and friends, stress of COVID and upcoming holidays). They will focus on strategies and engagement of attendees. Kristen and Cheryl will be the presenters. All counselors will be participating. Please support Counseling and attend if you are able.
- c. Veteran's Day: We celebrate of veterans this Wednesday, November 11. Lee reported that the Veteran's Day flags have been posted in the Dandini quad. Felipe added that if you are on the main campus - stop and take a selfie with the flags and send to him for posting on social media #tmcc_veterans to pay tribute to our nation's veterans.
- d. SSS TRIO: Estela thank Robert Hernandez for leading the search committee for the new SSS TRIO director position. Sandra Jimenez will start next month and join this group. The SSS TRIO director will be temporarily housed in RDMT 115. They plan to also hire a coordinator for the program. Estela will include the map of the proposed VPSD/TRIO office area at the next meeting.
- e. Budget: Estela reminded the group that budget is going to be a challenge for the State of Nevada for the next two years. Please be attentive to your respective budgets.

2. Standing Items

- a. Cabinet: Natalie reported that the cabinet members have tasks to complete for the December meeting. They are working to identify even more ideas for partnering with other NSHE institutions. Please think about this and advise if you have any items to add to our first list.
- b. Planning Council: Joan reported that the council approved the revised registered offender procedure with a few minor changes. This group also discussed the charge for the planning council which will be focused on strategic mission, progress and planning. There will be a committee for guided pathways. Note there is a list-serve (PLANNINGCOUNCIL-L) available to join if you would like to receive Planning Council information.
- c. Academic Affairs & Student Services: n/a
- d. Accreditation Committee: Joan reported that they are working on the year six report draft. The next meeting is scheduled for November 19. Thank you to the many SSD areas that are contributing to the standard report.

- e. Enrollment Management Committee: Natalie reported that the Co-requisite math and English virtual summits are starting soon. The first Advising webinar is on December 11 from 9 a.m.-Noon. Natalie will be giving a report on where we are now and the pieces needed from Math and English in order to complete the sequences. February 11 is the meeting date for TMCC Advising. All are welcome to attend these trainings. The information will be helpful to those who work with students so they may answer student questions on this topic. This group is also working on finalizing the NSHE Advising Handbook.

3. Unit Updates

- a. Retention and Support Programs: Joan

Joan reported that Sidney is working with Tesla on a pre-apprenticeship workshop. Students are now able to nominate a "Career Champion" who inspired them. Sierra Nevada Corporation added 5 new internships. Virtual recruitment events are continuing throughout the semester. Working with UNRPD on scam awareness. The Wizards Warehouse is changing format to pre-packaged food bags.

- DRC: The DC has 314 students enrolled. This number is a little lower. They processed 636 accommodation letter requests. Olga is working on the progress reports for the athletes. Student Conduct received 21 cheating/plagiarism reports this semester. Tony received 5 cases in 2018-19.
- ReEntry: This program is picking up referrals from SNAP for re-entry training. The NNTH classes will be offered again. The funding was used to buy needed equipment. NNTH students are very engaged.

- b. Admissions and Records: Lee

Lee reported that priority registration started and we have 150 people for Spring. A&R are working on their annual adopt a family project and how to accomplish it safely. Estela added that she will leave the staff holiday celebration decisions up to the group to decide how they want to celebrate this year.

- c. Advising and Access Services: Natalie

Natalie reported that in Advising a select number of Advisors are offering same day appointments. Appointments are increasing for assistance with Winter/Spring enrollment. They are offering Ontrack Workshops online and virtually. 716 of the 933 Ontrack holds remain. 23 percent have been removed.

- International: Amanda is participating in virtual recruitment events including: College Fairs with outreach in: Turkey, Afghanistan, Kazakhstan, Russia, Azerbaijan, Georgia, Ukraine, Iran, India, Pakistan, Nigeria, Indonesia, Ethiopia, Iraq, UAE, Central Europe, China, Hong Kong, India; High School/Counselor Visits with outreach in: East and South East Asia, Central Asia, Latin America and direct partner outreach in: Costa Rica, Vietnam, Japan, India, Taiwan. International Education Week is finalized and set for November 16 to 20. Watch for the flyer and schedule in your inbox soon. The next International Coffee hours are on November 17 from 1-2 p.m., Uzbekistan (Sevara Tashkhanova) and December 2 from Noon-1 p.m., Samoa (Sione Lavaka)
- RAC mailed 'TMCC info boxes' to every high school in Nevada. They received 1,601 Nevada Promise applications, which was less than last year but a lot more than expected. The 2021 Summer bridge application is now open. We are looking for 125 participants. Please encourage interested students to visit our website for more information: successfirst.tmcc.edu. The online permission to enroll form will be available starting Monday, November 9. We are now accepting registration requests from high school students who want to enroll in dual credit classes. The next virtual TMCC Info Night for prospective students is on Wednesday, November 18 at 6 p.m. The next Dual Credit Webinar for prospective students is on Tuesday, November 10 at 4 p.m.
- Jump Start: The Jump Start Program is going to collaborate with Advantage School International (ASI), where international students can take TMCC courses to earn their Nevada High School diploma. Estela commented that this is a testament to all the work everyone is doing. She is so proud. Jump Start is also

looking at setting up a collaboration to help high school senior DRC students transition to college by having them take a college-level course in their last year. The Jump Start Webinar is on November 10 from 6-7 p.m. and the TMCC Virtual Information Night is scheduled for November 18 at 6 p.m.

- The next Academic Advising and Access department meeting is on December 15.

d. Veterans Upward Bound: Robert

Robert reminded everyone that we celebrate veterans on Wednesday. He is looking forward to welcoming Sandra Jimenez to our team and working collaboratively. VUB is doing well working under remote conditions. They are working on outreach to new student group candidates. Please refer potential students to their program. His staff are also working on new VUB ads.

e. Athletics, Health and Wellness: Tina

Tina reported that student-athletes received their cardiac testing today. They also receive weekly COVID tests. Head Coach Jeff Hawkins is doing a great job keeping the students engaged and motivated. They are running training sessions in the Fitness Center. Athletes will not be coming back to practice after the Thanksgiving break. Cameron and the Wellness Committee members are working on the Big Burn Challenge for release in January. They are also planning a wellness fair in Spring. Marketing did a great job showcasing the athletic program and rolled out a lot of the recruitment messaging. DeWayne Manning and Emma Verdin are teaching free drop-in virtual fitness classes beginning on November 16.

f. Financial Aid: Leslie

Leslie reminded the group that financial aid applicants must complete all the tasks on the Financial Aid checklist and submit the documents before December 1 in order to receive their grant in aid on time.

g. Equity, inclusion and Sustainability: YeVonne

YeVonne reported that on November 18 at Noon-1 p.m. EISO is hosting another Campus Community Conversation with Dr. Heather Hackman: A Path to Climate Justice. Please invite community members who may be interested in this topic. Also planning a workshop on December 7 called "The Poker Debate" that will present tips on having a civil discussion. TMCC received the golden pinecone award. The acceptance speech will be recorded tomorrow.

- The SGA Virtual Club event had 44 participants. The SGA Fellows completed and posted 6 election videos. The Day of the Dead social media event reached 800 people. SGA is hosting a weekly gaming night at 6 p.m. They collaborated with VRC for Veteran's Day social media event. On November 19 from 4-6 p.m. they will host the Native American Heritage Month Film Screening and Panel Discussion. SGA is creating holiday get-together videos. The students may reach out to some of your areas for content.
- Furlough Update: YeVonne advised that the [BOR will vote on the proposed furlough policy](#) this Friday. All full and part time employees are included. Grant positions are also included. They are planning to reach out to the grantors to determine if the furlough savings can be moved to operations. YeVonne added that TMCC's input was helpful for this process. Estela reminded the members to ensure that they coordinate furlough days with their staff and remember to use your vacation time.

No further.