

---

# MEETING MINUTES - MARCH 13, 2023

---

**In Attendance:** President Hilgersom, Melissa Olsen, Devin Reese, Dr. Jeffrey Alexander, Estella Levario Gutierrez, Thomas Kearns, Melissa Deadmond, Elena Bubnova, Yuli Chavez Camarena, Crista Jorgensen, Juana Reynoza-Gomez, Ayo Akinola, Geoff Hawkins, Cheryl Jones, Tina May, Dr. Amy Cavanaugh, YeVonne Allen, Cynthia Pierrott, Kim Studebaker, Kofi Poku, Gretchen Sawyer, Natalie Russell

---

## Assessment and Planning – Melissa Deadmond

---

Melissa expressed that she utilized a long-term methodology to gauge Key Performance Indicators (KPIs). A majority of KPIs on the Strategic Master Plan fall into the green categories. The metrics that are in the yellow/red categories were too ambitious and will need to be re-evaluated through guiding questions. At this point in the process none of the KPI metrics will be perfect, but we are working on this as a group and will continue to monitor as we move forward.

---

## Remote Work Policy – Dr. Jeffrey Alexander

---

We have an established remote work policy per Governor Lombardo's executive order. The policy is being reviewed by the NSHE Presidents and will be finalized in the coming weeks.

---

## Summer Energy Savings – Dr. Jeffrey Alexander

---

Each academic area was canvassed to determine who has classes that may prevent the College from closing buildings down on Friday afternoons. Most of the Sierra building can support the low staffing, with the exception of the library, as it will remain open and accessible. Red Mountain and the Health Science Center could support the Summer Energy Savings effort. Unfortunately, it is not possible to close the Meadowood campus down on Fridays and Saturdays. Edison campus plans have not been decided. Request: Would it be possible to track data on the energy savings so we can begin comparisons for the future?

---

## Committee Updates

---

### Academic and Student Services Committee – Dr. Jeffrey Alexander & Estella Gutierrez

JumpStart is being marketed and the goals include: reworking the focus, phasing into J2, and providing advocates to facilitate the process with the students.

The Leadership Fellowship application is due on March 31<sup>st</sup> and up to 10 individuals will be selected. Nine 4-hour sessions will be held during the work day over seven months.

There have been some temporary realignments across campus. With the exit of Dr. Natalie Brown, Staci Miller will become the interim Director of Advising and report to Estella Levario Gutierrez. Leslie Jia will continue in her role and report to Estella Levario Gutierrez. Amanda Stibick and Virag Nikolics will report to Yuli Chavez Camarena.

### Accreditation Committee – Dr. Melissa Deadmond

The accreditation committee met on the 27<sup>th</sup> of February. NWCCU reaccredited TMCC, yay!

<https://www.tmcc.edu/sites/default/files/documents/accreditation-nwccu-reaffirmation-2023.pdf>

### **Diversity Committee – Juana Reynoza-Gomez**

Upcoming events will include the Unity Celebration, Diversity Summit, and Cinco de Mayo celebration. The LGBTQ+ webpage will be updated. Another SafeZone training is being worked on. Foster Youth is currently serving 46 students.

Sustainability Committee - Over 160 projects were created College-wide in support of the Year of Sustainability. Earth Day is approaching and the celebration will be held Thursday, April 20<sup>th</sup> from 9:30am – 1:30pm.

### **Enrollment Management Committee - Yuli Chavez Camarena & Anne Flesher**

Applications from YouTube were up 40% from the previous year; however, applications have not come back to pre-pandemic levels as they are still down 11-14%. They have begun the process of outlining a strategic master plan which defines rules, objectives, goals, and outcomes. There have also been discussions related to effective ways to better serve students. More details to come in future meetings.

### **Health and Wellness Committee – Geoff Hawkins**

The Health and Wellness committee is collaborating with Ben Davis to create a fun run/Tough Mudder course on campus that's inclusive to all. Washoe County District meeting around sexual health will be rescheduled. A Health and Wellness Day is being planned. Vaccine clinics will be continuously brought to campus. The Health and Wellness website is close to launching.

### **Technology Committee – Cheryl Jones**

The Technology Committee discussed the Classroom Refresh Project. VCRs will be removed from classrooms. LCD projectors will be updated to laser-based models and classrooms will be decluttered for optimal summer work.

### **Student Government Association – Chanikan Buntha**

SGA plans to strengthen outreach and connections to students this semester. SGA gave out cookies in exchange for student concerns and questions. TMCC's SGA went to the Board of Regents meeting to connect with other student government associations. They are working on a project called Student Scope, which would allow students to seek discounts from local businesses.

### **Classified Council – Tina May**

February's employee of the month will be highlighted on March 18<sup>th</sup>. The Classified Council is working on their Symposium, which is planned for July 17<sup>th</sup> –20<sup>th</sup>. They surveyed classified colleagues to ask what did and didn't work in the previous years and asked for input as to which topics of interest they would like to participate in. Classified Council's annual Easter Egg hunt will be held April 10<sup>th</sup>.

### **Faculty Senate – Dr. Amy Cavanaugh**

A resolution was passed in support of the collective bargaining for NSHE professionals' bill. Amy Cavanaugh read the resolution as a public comment during the special meeting on March 3<sup>rd</sup>. It was also read as a public comment during the Assembly Committee on Government Affairs. The Department of Income and Management has a labor relations unit (LRU) that bargains on behalf of all state entities. The faculty would elect their bargaining agency, which would be the agency for faculty representation.

A survey was sent out through IR to all academic faculty regarding the childcare option during Commencement. Rules and regulations around the Lawlor Event Center does not allow childcare on-site.

Professional Standards have begun reviewing digital tenure binders. They will be reviewing the proposed Dean evaluation on March 17<sup>th</sup>.

CRC has approved more classes, a literacy rubric, and will begin working on language and legalities for internships.

SBBC approved 13 travel requests, which is a record. They were only able to do partial funding. It was advised to restore travel budgets for business trips.

A motion is moving through Faculty Senate regarding access to online courses to increase transparency of who is visiting an online course and plans to bring our policy in line with provisions of the most recent contract.

The PAIDs committee is bringing their proposal for regular salary increases for academic faculty to the Senate. The committee plans to continue working on bylaws to clarify the intentions, eliminate discrepancies, and realign Senate bylaws with the provisions of the most recent contract.

## **New Business/Future Agenda Items**

---

The College will look to revert back to pre-pandemic travel budgets of \$300/\$350 per faculty allocation. These funds could be utilized for Professional Development and travel/hotel and would expire after three years. Further discussion will be had regarding this and more details will be presented in future meetings.