

# PLANNING COUNCIL MEETING MINUTES

Monday, September 21, 2020

9:00 am

Zoom Web Conference

**In Attendance:** Amber Anaya, YeVonne Allen, Dr. Karin Hilgersom, Darian Richards, Allysa Fromelius, Cheryl Cardoza, Thomas Dobbert, Virginia Irintcheva, Heather Haddox, Elena Bubnova, Dr. Julie Ellsworth, Heiu Do, Dr. Ayodele Akinola, Dr. Dana Ryan, Estela Gutierrez, Dr. Natalie Brown, Gwendolyn Clancy, Adine Stormoen, Kofi Poku, Dr. Tina Ruff, Julia Bledsoe, Miguel Martinez, Jim New, Anne Flesher, Brandy Scarnati, Kim Studebaker, Amy Williams, Dr. Marie Murgolo, Cynthia Pierrott, Barb Walden, Maggie Dostal, Valerie Kelley

## President's Report

Dr. Karin Hilgersom provided an overview of recent Nevada System of Higher Education Board of Regents meetings including the approval of a Registered Nurse to Bachelor of Science in Nursing for TMCC, the appointment of former Governor Brian Sandoval as President of the University of Nevada Reno and the Budget Reduction Response Committee.

## Planning Council Charge Review

The Planning Council Charge Review team presented and explained proposed revisions. The team, consisting of Program Director of Equity & Inclusion YeVonne Allen, Athletics Director Dr. Tina Ruff, Associate Dean of Assessment & Planning Dr. Melissa Deadmond and Dr. Karin Hilgersom, discussed that the objective of revising is to clarify Planning Council purpose. The revised charge will focus on three functions: Strategic Master Planning, Policy Processes & Procedures and Planning Council Committee work. As part of the revision, the Planning Council purpose will also include biannual planning of priorities for the college. The planning is expected to occur at the end of the Planning Council session in May, be reviewed with Leadership Teams during the summer and brought back to the Planning Council when it resumes each Fall. The proposed charge may be viewed within the full minutes to be posted on the Planning Council website.

## Indigenous People's Day Proclamation

YeVonne Allen presented to the Council for review the Indigenous People's Day Proclamation. YeVonne explained that the project was brought to us from UNR and NSC in an effort to gain system wide support with each institution having its own proclamation. YeVonne, Vice President Estela Gutierrez and Associate Vice President Elena Bubnova crafted the proclamation to fit TMCC and Reno. Discussion was held on clarifying the dates of approval and implementation. YeVonne Allen made a motion to approve with a second from Estela Gutierrez. The Council voted unanimously to accept with no objections and no abstentions. The full proclamation presented to the Council may be viewed within the full minutes to be posted on the Planning Council website.

## Men of Color Program Fall 2020 Update

YeVonne Allen reviewed the Men of Color Fall 2020 Update and Demographic Data document with the Council. Discussion was held as part of the conversation about the data related to enrollment, access and resources. The document presented to the Council may be viewed within the full minutes to be posted on the Planning Council website.

## Planning Council Committee Updates

- Academic and Student Services Committee
  - Estela Gutierrez reported to the Council on the collaborative efforts between Student Services and Academic Affairs to continue to meet student needs. Dr. Natalie Brown, Academic Advisement Director, noted to the Council to be on the outlook for an upcoming announcement of the ME3 program, an interactive college and career tool for perspective students and collaboration with NSHE. Dr. Marie Murgolo, Vice President of Academic Affairs, provided kudos to Dr. Natalie Brown and Dr. Melissa Deadmond for being recognized at the Board of Regents meeting for having 100% articulation with UNR.
- Accreditation Committee
  - Dr. Melissa Deadmond reported that the committee met for the first time of the near year last Thursday. They will be writing the Year 6 report and prepping for next year's Year 7 report. The committee is setting self-deadlines and assigning authors for portions of the report. Meetings will be held the third Thursday of each month with the expectation of having a draft ready at the November meeting. The remainder of the year the committee will work with faculty who can assist in crafting the report into a consistent voice.
- Diversity Committee

- Adine Stormoen, Veterans Upward Bound Specialist and Diversity Committee Co-Chair, provided the Council with updates on the efforts of the Diversity Committee. The Faculty of Color committee is working with Veterans Services and Wizard's Warehouse to hold a Veteran's Day pick up event. The Sustainability Champions Committee will meet next in October. The focus going forward will be sustainability during a time of COVID.
- Enrollment Management Committee
  - Dr. Julie Ellsworth, Dean of Sciences Division, reported that the committee is holding discussion on communications to students regarding offerings. A new mode of instruction, "Web Live", is being added to PeopleSoft to better assist students in making synchronous online instruction class selections.
  - Elena Bubnova noted that with admissions being down for fall the Enrollment Management Committee will be dedicating time to go over business and technical processes to make sure students are not lost in the future due to faults in either system.
- Facilities Committee
  - Dr. Ayodele Akinola, Assistant Director of Facilities Operations, provided project updates to the Council including the Red Mountain Stairs project, Café remodel, a North Parking Lot lighting upgrade and the Parr Bridge Project. It was also noted that Meadowood North is at 100% capacity.
- Technology Committee
  - Thomas Dobbert, Information Technology Chief Technology Officer, reported that the committee will be meeting September 29.

### Constituency Updates

- Student Government Association
  - Alyssa Fromelius, the Student Government Association President, reported that the SGA has been working on publishing videos for the Wear A Mask campaign and how to be successful in an online learning environment. It was also noted that the SGA Cabinet has been filled and a Spring Internship Program was approved at the last General Assembly meeting.
- Classified Council
  - Classified Council President Julia Bledsoe announced to the Council plans to hold a virtual Halloween decorating contest, create a cookbook and hold state wide blood drives in partnership with other institutions. Also, donations are currently being accepted for the annual Silent Auction. Julia also reported that she is working with Interim Human Resources Director, Kim Studebaker, to produce a Spanish version of the buyouts memo previously distributed.
- Faculty Senate
  - YeVonne Allen reported that the Faculty Senate last met September 4 and provided an overview of items approved. The next meeting will be held October 9 and Chancellor Rose will be joining.

### Next Meeting – Monday, October 19, 2020

## **Planning Council—DRAFT REVISION (9/17/2020)**

### **Purpose**

The Planning Council (PC) serves as a representative internal shared governance team for the College's planning efforts. The Planning Council discusses and develops the TMCC Strategic Master Plan (SMP) and reviews the work of subcommittees. The Planning Council adopts policy for the college through a process of seeking input from constituencies on proposed institutional bylaw and policy changes. Planning Council members are responsible to share information from the Council to their constituents, and to solicit input from their constituents to share with the Planning Council. Planning Council members are encouraged to help set the agenda of the meetings so that concerns and needs related to planning are discussed and addressed.

### **Planning Council Charge**

- Establish long-term planning priorities for the College on a bi-annual basis, and align these priorities with the TMCC SMP, the TMCC Division and Department Plans, and the NSHE Goals.
  - Review internal and external data; College, state, federal, and NSHE initiatives; and planning committee documents from within the College community to make recommendations for bi-annual institutional priorities based on this input.
  - Review and respond to the stated goals of the Board of Regents and the President when formulating the priorities and planning activities of the College.
  - Assist by building a shared understanding college-wide of the TMCC SMP so that the SMP is a “living” strategy map and internal assessment tool that sustains a culture of excellence and continuous quality improvement.
  - Assist in identifying gaps between aspirational targets and actual measures.
- Oversee a committee structure to accomplish specific planning tasks or input:
  - Monitor and review the work of Planning Council subcommittees through status reports from the committee leaders.
  - Where appropriate, monitor the implementation of committee recommendations and use data to verify goal achievement or a lack thereof.

Next step in the process - look at structure and procedure (committee charges); diagram

## Truckee Meadows Community College

### PROCLAMATION

#### To Honor the Truth and Proclaim Indigenous People's Day

**WHEREAS**, Indigenous People are resilient and have lands that are occupied by Nevadans of Northern Nevada and Washoe County, Nevada. We realize that we have benefitted from the wealth of native populations. We also truthfully acknowledge that the Numu (Northern Paiute), Nuwu (Southern Paiute), Newe (Western Shoshone), and the Wasiw (Washoe) are the traditional people of the territorial lands within Nevada. We honor these nations who continue to have traditional ties to the Great Basin and the Sierra. Therefore, we proclaim today, October 12, 2020 as Indigenous Peoples' Day; and

**WHEREAS**, we realize that people who traditionally honored the next seven (7) generations have dedicated their lives to protecting their lands, their cultures and offered a commitment to being sustainable. Indigenous people trust their traditional ecological knowledge (TEK) to further their survival following the seasons of the year. Thus, in making this proclamation, we pay respect to the cultures and populations that existed long before colonial European contact. Therefore, we must celebrate the contributions of all indigenous peoples to the culture of diversity, innovation and resilience. We celebrate the acts of resistance and persistence that have shaped the experiences of indigenous communities since first contact with Europeans. We will actively adhere to a commitment of their visibility and shun attempts for their erasure; and

**WHEREAS**, the indigenous people understand the truth that there was a very shameful history with the oppressive behavior of settlers. Nevertheless, there were people who instigated genocide to exterminate native populations. It is a new day when we will recognize the trauma brought to people who owned these lands, who begged for protection of their water, trees, and fish; and

**WHEREAS**, today, we also honor the local leaders from Nevada and California who were decades ahead of us in commemorating Indigenous Peoples' Day. We remember the census completed in the 1870's that purposely didn't count native people, we see that we disrupted the lands with our actions and were disrupted by our own history dispelling the true heritage we should have honored; and

**WHEREAS**, today, we honor our indigenous communities and step into Solidarity with Indigenous People. It is on this day, we hold respect for those who have fought for the truth and visibility of our native brothers and sisters, to challenge us to better humans and work toward the true effort of survival of all life on our Earth Mother; and

**WHEREAS**, the Reno City Council unanimously approved the establishment of Indigenous Peoples' Day on October 2, 2019 to be recognized as the second Monday in October every year. Council took the recommendation from the Human Rights Committee to create the day as a way to recognize, respect, and honor the importance of the First Nations and Indigenous People; and

**WHEREAS**, the United States endorsed the United Nations Declaration on the Rights of Indigenous Peoples (the “Declaration”) on December 16, 2010 and the Declaration recognizes that “indigenous peoples have suffered from historic injustices as a result of, inter alia, their colonization and dispossession of their lands, territories and resources”; and

**WHEREAS**, Article 15 of the Declaration recognizes the right of indigenous peoples “to the dignity and diversity of their cultures, traditions, histories and aspirations which shall be appropriately reflected in education and public information” and places an obligation on States to “take effective measures, in consultation and cooperation with the indigenous peoples concerned, to combat prejudice and eliminate discrimination and to promote tolerance, understanding and good relations among indigenous peoples and all other segments of society.”

**NOW THEREFORE I, Dr. Karin Hilgersom**, President of Truckee Meadows Community College, do hereby proclaim October 12, 2020, as “Indigenous Peoples’ Day.”

**IN WITNESS WHEREOF** acted on behalf of this Truckee Meadows Community College and affixed this 12<sup>th</sup> day of October 2020.

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**President of TMCC**

**ATTEST:**

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Board of Regents

# MOC Update and Demographic Data

2020

YeVonne Allen, Program Director



## Men of Color Mentorship Program



TMCC's Men of Color Mentorship Program (MOC) aims to inspire, guide, and motivate underrepresented high school sophomores to attend college.

Current Number of Participants: 116

Cohort Year	# HS	# Participants	# Grads	# TMCC	# Higher Ed
2016	1	12	9	2	5
2017	3	30	27	9	14
2018	4	38	3	1	1
2019	4	42			
2020	4				

Partner WCSD High Schools: Galena, Reed, North Valleys, Hug

Collaboration with the Student of Color Mentorship Program and the Faculty of Color Coalition

On-Going Partial Sponsorship from Nevada INBRE; TMCC Life Sciences, Allied Health and Public Safety Division

1.5 part-time Student Peer Mentors

FY20 = 50+ hours of community service with Keep Truckee Meadows Beautiful

## TMCC Student Demographic Data Comparison

	Washoe County	TMCC
<b>Black or African American</b>	2.7%	2.75%
<b>Native American</b>	2.2%	0.98%
<b>Asian</b>	5.8%	6.62%
<b>Hawaiian / Pacific Islander</b>	0.07%	0.08%
<b>Latinx / Hispanic</b>	24.8%	30.98%
<b>White</b>	62.6%	51.6%
<b>Two or More Races</b>	3.8%	4.74%
<b>Unknown &amp; International</b>	-	2.26%

Washoe County Demographic Data

Estimates, July 1, 2019 (<https://www.census.gov/quickfacts/washoecountynevada>)

TMCC Student Demographic Data

9/11/2020 (<https://www.tmcc.edu/institutional-research/data-dashboards/fall-weekly-enrollment/fall-demographics>)