

STUDENT EMPLOYEE EVALUATION

Instructions: It is recommended that student employees be evaluated:

- 1. After four weeks of employment as a training tool
- 2. At the end of each semester of employment
- 3. Upon termination, resignation or expiration of contract.

Copies of evaluations should be forwarded to the departmental file and the Student Employment Office at RDMT 315-C.

Student Information										
Last Name			First Name					Middle Initial		
NSHE ID Telephone		Telephone				Email				
0				Tou.			lo		T-1 0 1	
Street Address				City			State		Zip Code	
Current GPA	Date of Last Evaluation (mm/dd/yy				Employn	nent Dates (<i>mm/dd/yyyy</i>)				
ourront or n				From:						
Current Duties										
Student Employment Inform	mation						T			
	Excel	llent		Good		Fair			Poor	
Punctuality]								
Attendance]								
Dependability]								
Cooperation]								
Job Attitude]								
Initiative]								
Maturity]								
Job Knowledge]								
Accuracy]								
Timeliness]								
Overall Evaluation]								

Comments and Recommendations						
Comments on related factors of job performance:						
Supervisor's recommendations for work performance development:						
Francisco de recommendations for work performance development.						
Employee's recommendations for work performance development:						
Additional Comments (Employee or Supervisor):						
Signatures						
Supervisor Signature	Date					
Employee Signature	Date					