

# MEETING MINUTES OCT. 8, 2021

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10-11:30 a.m. via Zoom

**Meeting called to order:** 10 a.m.

**In attendance:** Ed Corbett, Patricia Cullinan, Maddie Dolan, Kurt Ehlers, Nancy Faires, Heather Haddox, Karla Henricksen, Donna Kamen, Sarah Jacobsen, Emily King, Kerry Kuster, Jonathan Lam, Rob Lively, Heather Lupkey, Edwin Lyngar, Pat Miller (Chair), Elizabeth Morgan, Amanda Williams

**Absent:** Lenaya Andersen, Susan Bluhm, Gwen Clancy, Nancy Dibble, Ryan Gerchman

## Approval of September 3, 2021 Minutes

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*Maddie Dolan moved and Nick DiMeo seconded to approve the September 3, 2021 Part-Time Faculty Committee Minutes. The committee approved the minutes as amended.*

*After the minutes were approved at the meeting, the Senate Office received the following corrections for the September 3, 2021 minutes: Jonathan Lam and Nancy Faires were present, and the addition of the eligibility for non-tenured faculty to be included in the Nevada Regents' Teaching Award.*

## Issues to Discuss

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**COVID-19 Issues:** Chair Pat asked the committee what issues they are experiencing due to COVID. Noted issues were: more absences, gathering materials for students who miss class due to exposure quarantine, special arrangements for missed labs/clinic times, technical issues with web live classes (mic not working, poor connection, camera not working). Most students have been cooperative with masks and sanitization.

**Committee Chair Update:** Senator elections are complete with Tyler Ewing and Heather Haddox are the Part-Time Faculty Senators. Chair Pat would like to get a directory of part-time instructors on the website for students and part-time faculty to be able to communicate with each other. Pat will call for volunteers for a taskforce. Suggestions were to have a link to faculty web pages in the directory, a canvas page, push for part-time faculty to be included on department web pages, and the part-time faculty website.

**PT Faculty of the Month:** The committee chair handles the PT Faculty of the Month. The committee needs to call for nominations to get the process started. The Senate office can assist with calling for nominations and getting an awarding arranged.

**PTF Senators Election Update: Heather Haddox and Tyler Ewing:** Tyler was not at today's meeting. Heather introduced herself and what she teaches. Please feel free to email Heather if you have any needs, issues, or questions.

**Planning Council Update-Gwen Clancy:** The council discussed the RTC Strike and how to help the students who use public transit. Gwen suggested to have a TMCC member on the planning board at RTC. There is a seat open for a Part-Time Faculty member to join Gwen on the Planning Council.

**Professional Development Update:** The majority of Professional Development workshops are not paid. Quality Matters and ACUE both have stipends and are highly recommended. Chair Pat asked what is the issue, should PTF be paid? The survey results for part-time faculty say part-time faculty do want to be paid. The Maricopa Community College System has generous funding for professional development for both full and part-time faculty. It was also suggested to ask your department chair. There may be a fund available for a conference, membership, or webinar. Grants can be found for these types of things as well.

**New Business:**

Directory Committee

Professional Development – compensation and requirements

Survey Results – Heather Haddox

Heather and Edwin's meeting with the VPAA

**Meeting adjourned:** 11:20 a.m.

**Next Meeting:** December 10, 2021 at 10-11:30 a.m.