



MEETING MINUTES MAY 7, 2021

10-11:30 a.m. via Zoom

Meeting called to order: 10:01 a.m.

In attendance: Sameer Bhattarai, Marynia Giren-Navarro, Scott Huber, Andy Hughes, Casey Machen, Linda McGillicuddy, Haley Orthel-Clark, Kofi Poku, Joe Sanpietro, Cecilia Vigil, Cheryl Woehr (Chair)

Absent: Dave Boden, Wes Evans, Wade Hampton, John Kemp, Cecilia Vigil

Guests: Amber Anaya

Approve Minutes from April 9, 2021

Haley Orthel-Clark moved and Joe Sanpietro seconded to approve the April 9, 2021 minutes. The committee approved the minutes.

Academic Integrity and Online Cheating

This item and panel are being handed over to the Academic Standards and Assessment Committee. Please let Cheryl know if you would like to be on the panel.

Revisions to the In-Person Observation Form

To prepare for the fall semester, committee members are tasked with reviewing the [In-Person Evaluation Form](#) and making comments/edits. Additionally, we all need to look for consistency between the In-Person Evaluation form and the [Online Teaching Evaluation form](#) and [Weblive Teaching Evaluation Form](#) which have already been changed and are on the VPAA's website. Once the committee makes their edits and discusses the changes with the colleagues in their departments it will go to Dept. Chairs for review and then as a committee we will put forth the changes to be made. As of now, faculty will continue to be evaluated in-person using the current form until we make changes.

Committee for FY22

Committee member who plan on continuing next year are Scott, Kofi, Casey, Marynia, Sameer, Cheryl, Andy, Wes. Marynia will be the committee chair next year.

New Business

None

Next Meeting: September 3, 2021

Meeting adjourned: 10:15 a.m.