TMCC
Truckee Meadows Community College
Faculty Senate

MOTION TRACKING

Academic Year 2021

Date Motioned	Description of Motion	Senate Status	Administrative Status (signed by)	Notes
September 3, 2021	To approve the minutes for May 12, 2021.	Passed with 20 in favor and 1 abstention	Signed by V. Irintcheva.	The minutes have been posted to the TMCC website, motion complete.
September 3, 2021	September 3, 2021 Consent Agenda Item 1: Committee Membership Changes.	Passed with 23 in favor.	Signed by V. Irintcheva.	Committee membership has been updated on the website, motion complete.
September 3, 2021	September 3, 2021 Consent Agenda Item 2: Curriculum Decisions.	Passed with 23 in favor.	Signed by V. Irintcheva, VPAA, VPSD as received/acknowledged and CRC Chair. Signed by TMCC President as motion approved.	Once the agenda is approved at the senate meeting the Curriculum Review Committee Chair submits the approved changes. Motion complete.
September 3, 2021	Consent Agenda Item 3: Pool for Special Hearing Committee or a TMCC Performance Review Committee.	Passed with 23 in favor.	Signed by V. Irintcheva and PS Chair Marynia Giren-Navarro.	Marynia Giren-Navarro assisted in gathering the committee and has the list on file if the need arises to convene the committee. The committees tracker is updated with the membership as well. Motion Complete.
September 3, 2021	To approve forwarding the Policy for Academic Dishonesty	Passed with 24 in favor.	Signed by V. Irintcheva, VPAA, and ASA Chair. Signed as received/acknowledged by VPSD. Signed by TMCC President as motion approved.	This draft policy has been forwarded to the President's Office for consideration to be added to the October 2021 Planning Council Agenda as an action item with the goal of being approved to be placed in the TMCC Policy Manual.
September 3, 2021	To approve the definitions of Web Live and Web Course: **WL = Web Live (Synchronous):** **Similar to an in-person course, a weblive course meets virtually at regular dates and times according to your schedule on MyTMCC. Your instructor has the option to require attendance or a webcam for class sessions. While not every course has requirements for proctored exams, your instructor may require you to come to campus or make arrangements with a proctoring center to take proctored exams.** **WB = Web Course (Asynchronous):** **A web course does not meet at regular dates and times. The course may have a regular schedule and preestablished deadlines. While not every course has requirements for proctored exams, your instructor may require you to come to campus or make arrangements with a proctoring center to take proctored exams.**	Passed with 24 in favor.	Signed by V. Irintcheva, VPAA, and Learning Commons Director.	The Faculty Senate AA will work with the Web College Faculty Advisory Chair and the Learning Commons Director to update the definitions on the website upon receipt of all signatures received.
September 3, 2021	To approve the recommendation that testing services be expanded to accommodate both types of courses (Web Live and Web Courses).	Passed with 23 in favor.	Signed by V. Irintcheva, VPAA, and Learning Commons Director. Signed as received/acknowledged by VPSD. Signed by WCFAC Chair. Signed by TMCC President as motion approved.	Forwarded fully signed motion form to B. Scarnati with CC to VPSD and WCFAC Chair to further discuss solutions. Dr. Hilgersom noted on the form: "I agree with the need to expand testing services, but not clear on who will staff testing spaces. Can online faculty show-up in person to proctor their exams The cost needs to be analyzed."
October 8, 2021	To approve the Faculty Senate Minutes for September 3, 2021	Passed with 24 in favor.	Signed by V. Irintcheva	The September 3, 2021 minutes have been posted

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				to the website, motion complete.
October 8, 2021	To approve the October 8, 2021 Consent Agenda Item 1: Committee Membership Changes.	Passed with 23 in favor.	Signed by V. Irintcheva	The membership has been updated on the standing committee pages on the website, motion complete.
October 8, 2021	To approve the October 8, 2021 Consent Agenda Item 2: Curriculum Decisions.	Passed with 23 in favor.	Signed by V. Irintcheva. Signed as motion received/acknowledged by VPSD, signed by CRC Chair. Signed by VPAA. Signed by TMCC President as received/acknowledged.	Once the consent agenda is approved at the Senate meeting, the Curriculum Review Committee Chair submits the changes. Pending signatures on motion form. Motion complete.
October 8, 2021	To approve the October 8, 2021 Consent Agenda Item 3: Faculty Senate Travel Funds.	Passed with 23 in favor.	Signed by V. Irintcheva and SBBC Chair. Signed by TMCC President as received/acknowledged.	The Faculty Senate AA will prepare an expense report to reimburse Amy Cavanaugh, the approved travel fund recipient, in the amount of $60.00. Motion complete.
October 8, 2021	Friendly amendments were suggested based on the discussion: "Therefore, instructors teaching dual enrollment courses should possess the same minimum qualifications as the college instructors teaching the same classes as determined by the relevant academic departments." Title change: Resolution Regarding Minimum Qualifications for Dual Enrollment Instructors Teaching Gen Ed Transfer Courses Resolution Regarding Minimum Qualifications for Dual Enrollment Instructors Teaching Gen Ed Transfer Courses Whereas college instructors have earned graduate degrees in their disciplines of study and are therefore experts in their discipline and Whereas students taking dual enrollment courses are receiving college credit for those classes, And Whereas the NSHE Board of Regents already sets the Credentials for Community College Faculty as "a minimum of a master's degree … for instruction in baccalaureate-level courses or an appropriate combination of education and experience," (BOR 4.3.5) ~~Therefore, instructors teaching dual enrollment courses should possess the same minimum qualifications as the college instructors teaching the same classes, namely a Master's degree in the discipline being taught or a Master's degree in another discipline plus at least 18 graduate credits in the discipline being taught.~~ Therefore, instructors teaching dual enrollment courses should possess the same minimum qualifications as the college instructors teaching the same classes as determined by the relevant academic departments. **Senator Haley Orthel-Clark moved and Senator Sharif Rumjahn seconded to adopt the amendments. The motion passed with 26 ayes.** **Original Motion: Senator Haley Orthel-Clark moved and Senator Lenaya Andersen seconded to approve the resolution. The motion passed as amended with 26 ayes**	Passed with 26 in favor.	Signed by V. Irintcheva, VPAA, and FS ChairElect. Signed by VPSD as received/acknowledged. Signed by TMCC President as approved.	Motion complete.
October 8, 2021	Motion to adjourn.	Passed with 20 in favor.	Signed by V. Irintcheva.	Motion complete.
November 12, 2021	To approve the Faculty Senate Minutes for October 8, 2021.	Passed with 24 in favor.	Signed by V. Irintcheva.	Motion complete.
November 12, 2021	To approve the November 12, 2021 Consent Agenda Item 1: Committee Membership	Passed with 24 in favor.	Signed by V. Irintcheva.	Motion complete.
November 12, 2021	To approve he November 12, 2021 Consent Agenda Item 2: Curriculum Decisions.	Passed with 24 in favor.	Signed by V. Irintcheva. Signed by VPAA and VPSD as motion received/acknowledged. Signed by CRC Chair. Signed by E. Bubnova, Officer in Charge, President's Office.	Once the consent agenda is approved at Senate, the CRC Chair submits the approved changes. Motion complete.

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November 12, 2021	To remove S1.a from the Annual Plan for Academic, Librarians, and Counseling.	Passed with 24 in favor and 1 abstention.	Signed by V. Irintcheva and PS Chair. Signed by VPAA. Signed by VPSD as motion received/acknowledged. Signed by E. Bubnova, Officer in Charge President's Office.	This will be updated on the annual plan at the end of the academic year with other approved changes. Motion complete.
November 12, 2021	To move S2.h to Commendable and Excellent and have it as a value of 1-3.	Passed with 20 in favor and 2 abstentions.	Signed by V. Irintcheva and PS Chair. Signed by VPAA. Signed by VPSD as motion received/acknowledged. Signed by E. Bubnova, e Officer in Charge, President's Office.	This will be updated on the annual plan at the end of the academic year with other approved changes. Motion complete.
December 10, 2021	To approve the Faculty Senate Minutes for November 12, 2021	Passed with 25 in favor and 1 abstention.	Signed by V. Irintcheva.	The approved minutes have been posted to the TMCC Faculty Senate webpages. Motion complete.
December 10, 2021	To approve the December 10, 2021 Consent Agenda Item 1: Committee Membership Changes.	Passed with 29 in favor.	Signed by V. Irintcheva.	Motion complete
December 10, 2021	To approve the December 10, 2021 Consent Agenda Item 2: Curriculum Decisions.	Passed with 29 in favor.	Signed by V. Irintcheva & VPAA. Signed by VPSD as Motion Received/Acknowledged. Signed by CRC Chair. Signed by TMCC President as Received/Acknowledged	Once the consent agenda is approved at the Faculty Senate Meeting, the CRC chair submits the changes. Motion complete.
December 10, 2021	To support the Administrative Faculty Evaluations timeline of July 1-December 31, 2021 for this year.	Passed unanimously.	Signed by V. Irintcheva and VPAA. Signed by VPSD as Received/Acknowledged. Signed by AF Chair. Signed by TMCC President as Received/Acknowledged.	The Senate Office will assist the Senate and Administrative Faculty Chairs as needed to implement this timeline. Motion Complete.
December 10, 2021	To change S4.a from "Submit detailed Annual Plan and SelfEvaluation in a timely manner or as requested by administration." to "Submit detailed Annual Plan and Self-Evaluation on time."	Motion failed	Tracking form not created.	
December 10, 2021	To request automating the tally of the Annual Plan and accept the changes in activity modifiers in the Academic Faculty Evaluation Activity Guide from "Faculty are responsible for making and errorchecking final tallies." To "The Faculty member proposes the point multipliers and final tally and the department chair/APC/APD/director and dean double-check and approve those."	Passed with 21 ayes and 1 abstention.	Signed by V. Irintcheva and VPAA. Signed by VPSD as Received/Acknowledged, Signed by PS Chair. Signed by TMCC President as Received/Acknowledged.	The Senate Chair and Senate office are keeping a list of changes to be made to the annual plan/evaluation at the end of the Spring Semester.
February 11, 2022	To approve the Faculty Senate Minutes for December 10, 2021.	Passed with 25 ayes.	Signed by V. Irintcheva.	The minutes have been posted to the TMCC Website, motion complete.
February 11, 2022	To approve the February 11, 2022 Consent Agenda Item 1: Committee Membership	Passed with 25 ayes.	Signed by V. Irintcheva.	The membership has been corrected, motion complete.
February 11, 2022	To approve the February 11, 2022 Consent Agenda Item 2: Curriculum Decisions.	Passed with 25 ayes.	Signed by V. Irintcheva, VPAA Alexander, VPSD Gutierrez, and CRC Chair K. Kolbet. Signed as Motion Approved by Dr. Hilgersom.	Once the consent agenda is approved at the Faculty Senate Meeting, the CRC chair submits the changes. Motion complete.
February 11, 2022	To approve the Budget Transparency Resolution.	Passed with 26 ayes.	Signed by V. Irintcheva. Signed as Motion/Received Acknowledged by VPAA Alexander, E. Bunkowski, Interim ED of Finance, VPSD Gutierrez, and SBBC Chair M. Leathen. Signed as Motion Received/Acknowledged by Dr. Hilgersom.	Motion complete.
March 11, 2022	To support Academic Year 22-23 as the Year of Sustainability.	Passed with 27 ayes.	Signed by V. Irintcheva. Signed as Motion Approved by VPAA	Motion complete.

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			Alexander. Signed by Motion Received/Acknowledged by VPSD Gutierrez. Signed by C. Vigil. Sustainability Champions Chair. Signed by Dr. Hilgersom as Motion Approved.	
March 11, 2022	To approve the Faculty Senate Minutes for February 11, 2022	Passed with 24 ayes and 1 abstention.	Signed by V. Irintcheva.	The minutes have been posted to the TMCC website, motion complete.
March 11, 2022	To approve the March 11, 2022 Consent Agenda Item A: Committee Membership Changes	Passed with 26 ayes.	Signed by V. Irintcheva.	The memberships have been updated, motion complete.
March 11, 2022	To approve the March 11, 2022 Faculty Senate Consent Agenda Item B: Curriculum Decisions.	Passed with 26 ayes.	Signed by V. Irintcheva. Signed by VPAA Alexander as approved. Signed as Motion Received/Acknowledged by VPSD Gutierrez. Signed by K. Kolbet, CRC Chair. Signed by Dr. Hilgersom as approved.	Once the consent agenda is approved at the Faculty Senate Meeting, the Curriculum Review Committee Chair submits the changes, motion complete.
March 11, 2022	To approve the March 11, 2022 Faculty Senate Consent Agenda Item C: Faculty Senate Travel Funds.	Passed with 26 ayes.	Signed by V. Irintcheva. Signed by VPAA Alexander and E. Bunkowski, Interim Executive Director of Finance as approved. Signed by Matt Leathen, SBBC Chair. Signed by Dr. Hilgersom as approved.	The Faculty Senate AA has begun to process spend authorizations and expense reports to reimburse the approved travelers and will work with the budget office to get the reimbursements finalized. To be signed by Dr. Hilgersom.
March 11, 2022	In keeping with TMCC's stated values of responsible and sustainable use of resources, the Faculty Senate requests that the VPAA begin accepting and encouraging submission of the digital tenure binders in lieu of physical binders.	Passed with 26 ayes.	Signed by V. Irintcheva and VPAA Alexander, Signed as Motion/Received Acknowledged by VPSD Gutierrez, Signed by Chair-Elect Amy Cavanaugh. Signed as Motion Approved by Dr. Hilgersom.	The Faculty Senate Office will work with the Professional Standards Committee to develop a procedure for digital tenure binders.
March 11, 2022	To approve the edits on the Merit Policy.	Passed with 26 ayes.	Signed by V. Irintcheva, signed as approved by VPAA Alexander. Signed as Motion Received/Acknowledged by VPSD Gutierrez. Signed as Motion Approved by E. Bunkowski, Interim Executive Director of Finance. Signed by Matt Leathen, SBBC Chair. Signed by Dr. Hilgersom as Motion Approved.	The merit policy came from the Planning Council, who is on their first read. It was requested to have the Planning Council wait until the Merit Taskforce, SBBC, and the full Senate have all weighed-in before the Planning Council has a second read and votes. The policy was approved by the SBBC on Feb. 25, 2022. The Planning Council approved the second read of the changes at their meeting on March 21, 2022, motion complete.
March 11, 2022	To adjourn the March 11, 2022 Faculty Senate Meeting.	Passed with 22 ayes.	Signed by V. Irintcheva.	Motion complete.
April 8, 2022	To approve the Faculty Senate Minutes for March 11, 2022.	Passed with 26 ayes.	Signed by V. Irintcheva.	The minutes have been posted to the TMCC website, motion complete.
April 8, 2022	To approve the April 8, 2022 Consent Agenda Item 1: Committee Membership Changes.	Passed with 25 ayes.	Signed by V. Irintcheva.	Motion complete.
April 8, 2022	To approve the April 8, 2022 Consent Agenda Item 2: Curriculum Decisions.	Passed with 25 ayes.	Signed by V. Irintcheva, signed as motion received/acknowledged by VPAA Alexander and VPSD Gutierrez. Signed by CRC Chair Kolbet. Signed as motion received acknowledged by Dr. H.	Once the consent agenda is approved at Senate, the CRC Chair submits the changes, motion complete.

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April 8, 2022	To approve the Academic Calendar.	Passed with 26 ayes.	Signed by V. Irintcheva. Signed as motion received/acknowledged by VPAA Alexander and VPSD Gutierrez. Signed by ASA Chair J. Doe. Signed by Dr. H as motion received acknowledged.	The calendar was approved in the ASA Committee on March 25, 2022 and approved at the Faculty Senate April 8, 2022. The calendar has been posted on the VPAA's webpages on the TMCC website. Motion complete.
April 8, 2022	**Original Motion: "To implement a mid-year check-in meeting only in instances where the dean believes that the agreed upon annual plan performance rating might not be met. To provide 2 check boxes; issues or no issues. Attached documentation is required when issues are found. Have evaluation training provided to the deans."** This generated a hearty discussion. Questions and concerns were where the check boxes would be located and which form, where would the documentation would be attached, how would the dean would be notified if there were issues, whether or not there would be an increased workload for department chairs, issues can appear or disappear throughout the year, when would the mid-year meeting would occur, potential NFA Contract issues, not everyone wants or needs a meeting, and the tone of the resolution implies that the meeting would be a negative experience. An amendment was suggested by Chair-Elect Amy Cavanaugh: "To add a check-box to the section of the Annual Plan titled "Annual Plan Approval/Signatures." The check box options would be "The Dean has no issues with the Annual Plan at this time." Or "The Dean has issues with the Annual Plan, see attached documentation." This proposal did not gain traction. The second suggestion Chair-Elect Amy Cavanaugh had was to suggest a motion that the dean should reach out to the faculty member to discuss those concerns. Due to the discussion, concerns, and questions this motion generated, **Chair-Elect Amy Cavanaugh moved and Karen Wikander seconded to refer the motion back to committee. The motion passed with 24 ayes.**	Passed with 24 ayes.	Signed by V. Irintcheva and M. Giren-Navarro.	The Professional Standards Committee will continue to work on this motion. Motion complete.
April 8, 2022	Whereas the most recent Equity Salary Study completed by TMCC was in 2017 by Ulibarri-Mason Global HR LP. Whereas the NSHE Procedures and Guidelines Manual – Chapter 3 – Section 3.3.d establishes "Each institution shall adopt an Equity Salary Adjustment Plan agreed upon by the faculty senate and the president. The Plan must include but is not limited to the following: 1. Providing for an initial and thereafter, biannual review of the salaries of academic faculty to determine whether a faculty member's salary is appropriate as compared to the salaries of other faculty at the institution based upon years of experience and educational attainment. 2. Identify institutional resources to fund equity adjustments. 3. Providing for appropriate adjustment of salaries which may be phased-in incrementally depending on funding resources. 4. The salary equity study may be performed by institution personnel or the institution may hire an outside consultant as agreed upon by the president and the faculty senate. 5. The results of an equity study shall be provided to the faculty senate. 6. A faculty member may request an equity review of his or her salary. 7. Reporting annually to the Board of Regents regarding the progress made in implementing salary equity adjustments identified in an equity study." Whereas a 6-year gap in Equity Salary Adjustments is expected to create significant compression and inversion inequities in TMCC Faculty Salaries.	Passed with 24 ayes.	Signed by V. Irintcheva. Signed as motion received/acknowledged by VPAA Alexander and Interim Executive Director of Finance E. Bunkowski. Signed by SBBC Chair M. Leathen. Signed by Dr. H as motion received acknowledged.	Note from Dr. Hilgersom: "RFP for Equity Consultant moving forward (KH)." Motion complete.

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	Be it resolved that the top budget priority of the TMCC Faculty Senate is to complete an Equity Salary Study in the next academic year and fund an Equity Salary Adjustment for July 1, 2023. To approve the Equity Study Resolution. The motion passed with 24 ayes.			
April 8, 2022	To adjourn the April 8, 2022 Faculty Senate Meeting	Passed with 17 ayes.	Signed by V. Irintcheva.	Motion complete.
May 13, 2022	To approve the Annual Performance Evaluation and Guide including removing the tally box for Satisfactory 1-7.	Passed with 23 ayes and 2 abstentions.	Signed by V. Irintcheva, Signed by VPAA Alexander, VPSD Gutierrez, and Dr. H. as motion received/acknowledged.	We have sent the updates to Web Services to begin changing the forms and automating the tally for pointed items. Motion complete.
May 13, 2022	To approve the Faculty Senate Minutes for April 8, 2022	Passed with 23 ayes and 1 abstention.	Signed by V. Irintcheva	The minutes have been posted to the Faculty Senate web page, motion complete.
May 13, 2022	To approve the May 13, 2022 Consent Agenda Item A: Committee Membership.	Passed with 23 ayes.	Signed by V. Irintcheva	Motion complete.
May 13, 2022	To approve the May 13, 2022 Consent Agenda Item B: Faculty Senate Travel.	Passed with 23 ayes.	Singed by V. Irintcheva. Signed by VPAA Alexander and M. Leathen as received/acknowledged. Signed as motion approved by Dr. H.	The Faculty Senate AA worked with the VPARTS AA to reimburse Rossi Todorova for $539.70 for travel funding. Motion complete.
May 13, 2022	To approve the May 13, 2022 Consent Agenda Item C: Curriculum Decisions.	Passed with 23 ayes.	Signed by V. Irintcheva. Signed by VPAA Alexander and VPSD Gutierrez as motion received/acknowledged. Signed by K. Kolbet, CRC Chair. Signed by Dr. H as motion approved.	Once the consent agenda is approved at the Faculty Senate Meeting, the committee chair submits the changes. Motion complete.
May 13, 2022	To approve the May 13, 2022 Consent Agenda Item D: Proposed Changes to Faculty Senate Website for Performance Evaluation	Passed with 23 ayes.	Signed by V. Irintcheva. Signed by VPAA Alexander, VPSD Gutierrez, and Dr. H. as received/acknowledged.	The text update will be made once the forms have been updated and tested. Currently in progress. Motion complete.
May 13, 2022	1st Motion: To approve the Sabbatical Policy changes and additions to the language. 2nd Motion: To approve the amended document.	Passed with 24 and 21 ayes respectively.	Signed by V. Irintcheva. Signed by VPAA Alexander, M. Leathen and VPSD Gutierrez as received/acknowledged. Signed by Dr. H as motion approved.	The Senate Office is currently working on updating the webpage with the policy changes and additions to the language. Motion complete.
May 13, 2022	To approve the Vice President of Finance Resolution.	Passed with 26 ayes.	Signed by V. Irintcheva. Signed as received acknowledged by VPAA Alexander, M. Leathen, Dr. H., and VPSD Gutierrez.	Motion complete.
May 13, 2022	To adjourn the May 13, 2022 Faculty Senate Meeting.	Unanimous	Signed by V. Irintcheva	Motion complete.

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